

## WRITING CRITERIA

### Certificat de capacitació per a la docència en anglès per al personal acadèmic

	Unsatisfactory	Satisfactory	Very satisfactory			
<b>Overall impression</b>	Ideas are introduced, but not fully developed. Not a full command of appropriate register and style for the task. Language used simplistically. Task is not completed satisfactorily.	Develops an argument with appropriate highlighting of significant points and relevant supporting detail. Can write clear and detailed texts. Appropriate register and style. Language accurate and effective. Leaves a positive effect on the reader. Good realisation of the task with no significant omissions and/or few irrelevancies. Leaves a positive effect on reader.	Writes clear, well-structured text, highlighting the relevant salient issues succinctly and effectively. Natural use of language. Full realisation of the task and fully achieves desired effect.			
<b>Organisation, coherence and cohesion</b>	Limited organisation which does not facilitate understanding.  Limited or inappropriate use of cohesive devices. There may be disconnected sentences.	Good organisation at both sentence and textual levels with a logical use of layout, paragraphing and punctuation.  Uses a variety of cohesive devices to clearly mark the relationships between ideas.	Very good organisation at both sentence and textual levels, with a helpful use of layout, paragraphing and punctuation.  Uses a wide range of cohesive devices, showing smooth and logical transitions between ideas.			
<b>Linguistic range and accuracy</b>	Narrow range of language used restricts effective communication. Language 1 influence is evident.  General grammatical control of basic structures with systematic errors occurring frequently. Mistakes may lead to misunderstanding.	Commands a good range of language, allowing gaps to be readily overcome with circumlocutions. Accurate use of technical terms in their field. Spelling is accurate with only a few minor slips.  Shows good grammatical control; occasional slips or non-systematic errors and minor flaws may still occur, but they are rare	An excellent command of a very broad range of language with no sign of having to restrict what they want to say. Spelling is accurate.  Consistently maintains a high degree of grammatical accuracy. Errors are difficult to spot			
<b>Score</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>