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22 July 1965

MEMORANDUM

To: All Mathematics Branch Contractors

From: Office of Naval Research, Mathematics Branch

Subj: Official Distribution List Report Requirements

Encl: (1) Revised Page 2 of Report Requirements  
(2) Revised Page 5 of Report Requirements  
(3) DDC Form 50

1. The Defense Documentation Center has prepared a new form for obtaining AD numbers on Technical Reports forwarded to DDC.

2. Therefore, in the instructions for preparation of reports sent to you recently, please remove pages 2 and 5. Also, please remove sample copy of NAVSO-2435, Document Transmittal and Receipt Form. Pages 2 and 5 are replaced by enclosures (1) and (2). NAVSO-2435 is replaced by enclosure (3).

3. Enclosure (3) can be obtained from the Defense Documentation Center, Cameron Station, Alexandria, Virginia 22314, Attn: DDC-IR. Enclosure (3) is to be sent to DDC with the required 20 copies of technical reports.

4. Recipient of Form DDC 50 when completed by DDC should be the Office of Naval Research, Mathematics Branch, Code 432, Washington, D.C. 20360.

5. Your cooperation in fulfilling these requirements is appreciated.

*Bertram R. Levy*  
BERTRAM R. LEVY



Form DD 1473 "Document Control Data - R&D."

A copy of Department of Defense form DD 1473 shall be prepared and included in each copy of all technical reports. This form provides for the inclusion of a brief abstract and identification information. It is used in conjunction with Defense Documentation Center requirements. The use of this form is mandatory in Department of Defense agency technical reports. These forms are now available in duplimate masters and other preprinted versions. Assistance in obtaining these forms is available from the cognizant Navy contract administrator.

Instructions for completing this form are self-contained therein. In preparing this form, please note item #8 calls for project and task numbers, (please check if not known) as well as contract numbers. Also, please note the exact wording to be used in item #10: "Releasable without limitations on dissemination." If you wish to restrict the distribution, discuss this with the ONR Scientific Officer.

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- A. Department of Defense Form DD 1473  
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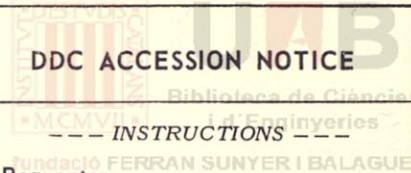
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- B. DDC Form 50  
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- C. NAVEXOS Form 3703  
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