

\*Fecha de expiración usuario (a omplir per la Biblioteca):

## **UAB Libraries Laptops Terms of Use**

Article 1 - The Laptop Loan Service aims to facilitate the use of laptops to users of the Library Service, for exclusively academic and research purposes, within the UAB library premises.

Article 2 - The laptop loan service will be carried out in the different libraries of the UAB and will entail the delivery, under a loan and for a certain time, of a laptop in perfect conditions of use and operation.

Article 3 – Laptops can be borrowed for a maximum period of four hours and must always be returned to the loan desk of the library, by the specified due time.

Article 4 - During the loan period, the user will be solely responsible for the custody and good use of the laptop and, therefore, must not manipulate the hardware or software installed, nor lend the computer to any other user of the service or to any third person.

Article 5 –The use of the laptop is restricted to the library premises and is exclusively for academic and research purposes, so it is strictly forbidden to remove it from the library premises or to use it for any other purpose.

Article 6 - Any malfunction of the hardware or software must be reported immediately to the library staff. Any malfunction detected once it is returned, without reporting it, will be considered a misuse and Article 9 of this Regulation will be applied, if appropriate.

Article 7 - In case of delay in returning the laptop, the user library card will be blocked one day per hour or fraction of delay.

Article 8 – In case the user is blocked or has an overdue loan from the Library Service, the user may not make use of the Laptop Loan Service.

Article 9 - In case of damage, serious deterioration, loss or theft, the borrowing rights will be suspended until the user has replaced it with another one of similar characteristics or has paid the cost of replacement to the corresponding library in a maximum term of 30 days, notwithstanding the opening of a disciplinary record, if applicable.

Article 10 – In all matters not expressly provided for in this regulation, relating to user obligations and non-compliance with the conditions for laptop use, the provisions of the Library Service Regulations must be applied.

Document approved by the UAB Library Users Committee, on October 19, 2017.

Name ..... Surname ..... , acting on its own behalf,  
with ID number no. .....

**I DECLARE:**

1. That on this date I request the Laptop Loan Service of the Library Service and, consequently, to be become a registered user of this service.
2. That I have the right to use the Laptop Loan Service as long as I am a member of the UAB.
3. That the Library Service and its libraries undertake to lend me a laptop in perfect conditions of use.
4. That I agree to abide by the terms of use of the UAB Libraries Laptops, which are specified below:

1.- Laptops can be borrowed for a maximum period of 4 hours and must always be returned to the loan desk of the library, by the specified due time.

2.- During the loan period, the user will be solely responsible for the custody and good use of the laptop and, therefore, must not manipulate the hardware or software installed, nor lend the computer to any other user of the service or to any third person..

3.- The use of the laptop is restricted to the library premises and is exclusively for academic and research purposes, so it is strictly forbidden to remove it from the library premises or to use it for any other purpose.

4.- Any malfunction of the hardware or software must be reported immediately to the library staff. Any malfunction detected once it is returned, without reporting it, will be considered a misuse and Article 9 of this Regulation will be applied, if appropriate.

5.- In case of delay in returning the laptop, the user library card will be blocked one day per hour or fraction of delay.

6.- In case the user is blocked or has an overdue loan from the Library Service, the user may not make use of the Laptop Loan Service.

7.- In case of damage, serious deterioration, loss or theft of the laptop, the borrowing rights will be suspended until the user has replaced it with another one of similar characteristics or has paid the cost of replacement to the corresponding library in a maximum term of 30 days, notwithstanding the opening of a disciplinary record, if applicable.

8.- In all matters not expressly provided for in this regulation, relating to user obligations and non-compliance with the conditions for laptop use, the provisions of the Library Service Regulations must be applied.

And, as proof of consent, I sign this document.

User signature:

Date:

**Legal notice and Data protection:** In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of their personal data and on the free movement of such data, we inform you that your data will be processed for the purpose of attending to your request for the service offered by the UAB Libraries mentioned in this form. The processing of your data does not involve automated decisions, nor the creation of profiles for predicting your personal preferences, behaviors or attitudes. For more information about your rights, please see the following link: <https://www.uab.cat/web/coneix-les-biblioteques/proteccio-de-dades-1345773336645.html>