

Guide to the areas

	Underground floor (-1)	Ground floor	1st floor CEDOC	2nd floor Mediateca	3rd floor Library	4th floor Press archives
Areas	Study room	Exhibition room	Reading room	Reading room	Reading room	Reading room
	Work room					
	User training room			Booths	Booths	Booths for disabled persons
	Group work rooms	Minibar				Microforms room
	Lavatories	Lavatories	Lavatories	Lavatories	Lavatories	Lavatories
	Lavatories for disabled persons	Lavatories for disabled persons				Return drop box
Services		Information		Information	Information	Information
		Loans		User training	Acquisition of documents	Photocopy service
		Auto-loan				
		Lockers		Photocopier /printer	Photocopier /printer	Photocopier /printer
Computers	Internet	Internet	Internet	Internet	Internet	Internet
	MS Office	MS Office		MS Office	MS Office	MS Office
				Digital audio and video		Digital newspaper archives
	Wi-Fi connection			Loan of laptops		
Collections			Books	Audiovisual and computer documents	Books	Newspapers from Catalonia and Madrid
				Spanish newspapers (except Catalonia and Madrid)		Spanish magazines
			Brochures	Foreign newspapers and magazines	UAB local collection: monographs	
			Magazines	Communication magazines		UAB local collection: magazines
				Communication databases		Microforms

Communication Library and General Newspaper Archives

General guide



Universitat Autònoma de Barcelona.
Communication Library and General Newspaper Archives
Building N. 08193 Bellaterra (Barcelona)
93 581 40 04 (Lending) - 93 581 40 10 (Management)

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www.uab.cat/bib/

PREGUNT@



SERVEI D'INFORMACIÓ DE
LES BIBLIOTEQUES - UAB
www.uab.cat/bib/pregunta

Introduction

Communication Library and General Newspaper Archives is one of the eight libraries that makes up the UAB Library Service.

Its aim is twofold: it aims to provide support to the professors and research members of the Faculty of Communication Science; it further aims to meet the general needs of the remaining university community.

Access to the premises

The building has two accesses: one connecting the Faculty of Communication Science to the fourth floor of the building and the other access is located on the ground floor facing the Plaça Cívica.

Areas and equipment

The library's surface is 10.500 sqm, and has 582 reading stations, 13 booths, 12 group work rooms, 1 work room and 1 study room, 79 computers, 15 audiovisual stations, 4 printers/photocopy machines and 1 return drop box.

The Library further has wireless internet coverage on floors -1, 2, 3 and 4 where users can both access Internet and the resources on the UAB network with their own laptop.

Contents

96.139 monographs, 30.110 audiovisual and graphic documents and 11.146 journal publications.

How to find a document

Look for the document you wish to find on the UAB Library Catalogue: www.uab.cat/bib/cataleg. Note the localization and topographic indicator in order to find the document. The signs and labels on the bookshelves will aid you on your search.

Services

On the Service Menu you will find all services available throughout the UAB libraries: www.uab.cat/biblioteques/services. Here we highlight some of them:

- **Loan.** In order to borrow material you need to be a member of the university community and you must have the supporting card. Undergraduate students can borrow up to 6 documents, postgraduate students can borrow up to 12 documents and professors can borrow up to 35 documents. For late return of documents the penalties listed on the Rules for Loans shall apply.

- **Acquisition of documents.** The Library acquires all compulsory bibliography. Users may suggest new titles by using the Acquisition Proposal Forms which can be found on all service desks.
- **Information.** You may direct your queries to "Pregunt@: Libraries Information Service of the UAB" by using the form available at: www.uab.cat/bib/pregunta or the forms available at all service desks.
- **Training for users.** The Library organizes introduction courses for freshers as well as specialized courses on communication and press databases, on "Refworks" —the bibliographic reference manager— and "Trobador" —the metasearcher for electronic resources—.
- **Loans of Laptops.** Laptops may be borrowed for a period of up to 4 hours (renewable once for two further hours) to be used within the Library premises.
- **Connect from Off-Campus.** The Virtual Private Network Service (XPV) allows UAB users to work with the resources of the Library Services from computers located outside the campus. Follow instructions on the Library Services website (on Remote Access)

Comments/suggestions

On the UAB's website www.uab.cat/uab-digueu/ you may direct your suggestions, queries or complaints on the Library services, resources and features.

Opening Hours

From Monday to Friday:

	Library, study rooms and work rooms	Loan
Academic year	8.30-21 h	8.30-20.30 h
July	8.30-19.45 h	8.30-19.45 h
August	8.30-13.45 h	8.30-13.45 h

More information

For more information, please consult the *UAB Library Rules* at www.uab.es/Document/75/1014/Reglament.pdf