

# Communication Library and General Newspaper Archives



The Communication Library and General Newspaper Archives' main objective is to support the whole university community's teaching and research work, in particular the [Faculty of Communication Studies](#), the [Department of Journalism and Communications Studies](#), the [Department of Audiovisual Communication and Advertising](#), the [Department of Advertising, Public Relations and Audiovisual Communication](#), the [Department of Media, Communication and Culture](#) and the [Institute of Communication](#) (INCOM).

The building, located in the Civic Square of the UAB Campus, has a surface area of 10,500 square metres spread over seven floors. It currently has 582 reading stations, 17 consulting booths, 6 booths adapted for physically or sensory impairment and/or special educational needs, 12 group workrooms, 1 free-access workroom, 1 study room, 1 training room and 1 return drop box.

The Library houses 100,420 books, 16,302 theses and dissertations, 28,190 graphic and audiovisual documents and 11,203 collections of communication journals and magazines.

The Documentary Centre for Communication (CEDOC), attached to the Library, is on the first floor.

## Addresses and telephone numbers

Communication Library and General Newspaper Archives

Edifici N - Campus de la UAB - 08193 Bellaterra (Cerdanyola del Vallès, Barcelona)

☎ 93 581 40 04 (Loans) / 93 581 40 10 (Management)

📠 619 681 146

🌐 <http://www.uab.cat/biblioteques>

🐦 [twitter.com/bchqUAB](https://twitter.com/bchqUAB)

FACEBOOK [www.facebook.com/bibliotequesUAB](https://www.facebook.com/bibliotequesUAB)

Instagram [www.instagram.com/biblioteques\\_uab/](https://www.instagram.com/biblioteques_uab/)

YouTube [www.youtube.com/channel/UCe6S0lv1ldvtDx8gg7t4dhg](https://www.youtube.com/channel/UCe6S0lv1ldvtDx8gg7t4dhg)

✉️ [Pregunt@uab.es](mailto:Pregunt@uab.es): UAB Libraries Information Service

⌚ During term time opening hours are from 8:30 a.m. to 9:00 p.m. Lending from 8:30 a.m. to 8:30 p.m. To know the hours during Christmas and Easter holidays, July and August see the [Hours](#) section on the UAB Libraries website.

## Access and consultation

There is free access via floors 0 and 4. The collection is free to access except for certain materials of restricted access or those in the Library's deposit.

## Sections

### Books

Books are to be found on the 3rd floor. Most of them are free to access and are placed according to the Universal Decimal Classification (UDC). The main subjects are: communication, journalism, advertising, radio and television, cinema, documentation and photography. Also noteworthy is the extensive collection of reference works and the librarianship collection. This same floor also houses the leaflet collection and the local UAB monograph collection.

### Newspapers and magazines

The free access newspapers and journals are to be found on floors 2 and 4 of the library:

Floor 2	Floor 4
Foreign press Regional Spanish newspapers Journals specialising in communication and documentation	Catalonia and Madrid newspapers District and local press Spanish general information and dissemination magazines Digital newspapers and press databases Supplements and yearbooks Local collection of UAB journals Press on microfilm and on CD-ROM

### Microforms

The microform collection plus a room for consulting these can be found on the 4th floor. Reference room opening hours during term time: from 9.30 a.m. to 2.00 p.m. and from 3.30 p.m. to 8.30 p.m.

### Sound, audiovisual, graphical and I.T. material

Free access material of this sort can be found and consulted on the 2nd floor.

The computers of the library can be used to access the UAB network databases, DVD and CD.

### UAB Reserve

The UAB reserve collection consists of an old document collection on general topics printed between the 16th and 20th centuries.

### [CEDOC, Documentary Centre for Communication](#)

The CEDOC, on the 1st floor, is a collection of Spanish contemporary political documents.

Opening hours during term time: from 10:00 a.m. to 2:00 p.m.

Guide: [ddd.uab.cat/record/39025](http://ddd.uab.cat/record/39025).

## Services

The services on offer at UAB Libraries are described in the [Service Charter](#).

### Document acquisition

This service aims to control and manage acquisitions for the document collection.

If you are members of the university community associated with the Faculty of Communication Sciences, you can suggest new acquisitions of bibliographical material by using the proposal forms to be found at the Information and Lending Counters or by using the [electronic version](#).

Check the latest bibliographical additions at [www.bib.uab.cat/novesadquisicions/index.php](http://www.bib.uab.cat/novesadquisicions/index.php)

### Consulting and lending

To search for material in our collection and to access electronic resources use the [Cercador](#) at [www.uab.cat/biblioteques/](http://www.uab.cat/biblioteques/). UAB users can have access to subscribed electronic resources [from off campus](#).

[Work rooms](#). On Floor -1 there are various workrooms, some of which [can be booked via the website](#). Consult the [Rules for using the booths and work rooms](#).

[Lending](#). Bachelor students can borrow up to 8 documents, postgraduate students up to 16 documents and lecturers up to 35 documents. Penalties for delay in returning documents shall be applied in accordance with the [Library Service Lending rules](#).

[Consortium Loan Service \(PUC\)](#). Free service that allows to users from a library member of the [Consorci de Serveis Universitaris de Catalunya \(CSUC\)](#) order and borrow documents from other CSUC libraries. Users of this service can order documents via web, through the [CCUC \(Collective Catalogue of the Universities of Catalonia\)](#) or in person at the library holding the document (in situ loan).

### Library instruction

At the beginning of the academic year, the Library organises a course entitled "Discover the Communication Library and General Newspaper Archives" for 1st year students, aimed at presenting the Library, showing the document collection for the different sections and providing information about its functioning and the services on offer. The Library also organises courses about Mendeley Institutional, a reference manager. The course schedule of the Library Service is available at: [www.uab.cat/biblioteques/cursos](http://www.uab.cat/biblioteques/cursos).

### Information

You can ask your queries at [Pregunt@: Libraries Information Service UAB](#), on WhatsApp or at the information counters in each floor of the library. You will find further information on our [guides](#).

### Obtaining documents

If you need documents from outside of the UAB Libraries Service, and not covered by the Consortium Loan Service (PUC), these can be obtained using the [Interlibrary Loan](#).

### Reproduction, printing and scanning of documents

On the 2nd and 4th floors there are self-service photocopiers that can also print and scan documents. To print via web go to [impressio.uab.cat/](#). [More information](#).

### Laptop lending

The Library lends laptops to be used inside the Library for a 4 hour period (renewable once for 2 hours more). For further information please check: [UAB Libraries laptops terms of use](#).

### Wireless network

On all floors of the Library you can access the Wi-Fi network from your mobile devices.

The Library offers, on the ground floor, a loan service of network cables allowing you to connect your laptop to the Internet through the UAB network as an alternative to the wireless network when this falls or is saturated.

### Suggestions and complaints

Provide your suggestions, complaints and positive feedback about the services and resources of the Library using [Opina UAB](#).

For further information you can consult the [Libraries Service Rules](#).

Communication Library and General Newspaper Archives

January 2019 edition

Digital version: [ddd.uab.cat/record/30086](#)