

Bellaterra Medical Library

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Address

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Bib.Medicina@uab.cat

<http://www.uab.cat/bib>

Opening hours

During the course, from Mondays to Fridays, from 8.30 a.m. to 8.30 p.m., July 8.30 a.m. to 7.30 p.m., August from the 1st to the 22nd closed, and from the 25th to the 29th, from 8.30 a.m. to 19.30 p.m., and Christmas and Easter closed.

Structure of the Medical Library

The **Medical Library** is made up of the 5 libraries of the Faculty of Medicine's Teaching Units:

- Bellaterra
- Germans Trias i Pujol University Hospital
- Hospital del Mar
- Vall d'Hebron Hospital

The Josep Laporte Presential Library <http://www.FBjoseplaporte.org/>, provides a service for the members of the Sant Pau Hospital Unit library.

Bellaterra Medical Library:

Ground floor: Here you will find the **User Service Counter: Lending and information.** Self-borrowing. The collection of books with the recommended bibliography, manuals, reference works and works from SIM (the UAB Language Service). Computer terminals for consulting the catalogue, the digital Library (books, journals and electronic databases, etc.). The consulting room, with 197 places. The reference collection, exams, doctoral thesis and research works. Self-service photocopiers/printers. Technical services, reception and administration desk.

First floor: The collection of journals on paper. Computer terminals for consulting the catalogue, the digital Library (books, journals and electronic databases, etc.). There are 142 places available, 4 cabins for individual or group (2 to 4 people) work, equipped with a computer terminal, 1 microfiche reader and 1 video player. There is also the I.T. / Instruction Room with **25 computer terminals.**

You can find the mailbox return in the entry of the Library.



List of Services: The lending and information counter is at your disposal. You can also consult it at http://www.uab.es/Document/Carta_deServeis_ang.0.pdf

Locating documents: You can consult the UAB catalogue at <http://www.uab.cat/bib/cataleg> from the computer terminals to be found on the two floors. There are plans showing the distribution of the books and journals on the shelves, and guides to help you find them.

Lending service: Students may borrow a maximum of 6 documents from any UAB Library and the Laporte Presential Library. In order to use this service you need to show your UAB ID card. If you need to borrow something but you don't have your card, we can give you a provisional one if you present your National Identity Card and registration sheet.

Lending period: Depending on the document, there are loans for 7 days, 14 days and weekends. Documents marked with a blue spot are for weekend loans, and they can also be borrowed over bank holidays and the holidays.

Documents excluded from lending: Journals, theses, dissertations, reference works, old documents and those marked with a red spot.

Reserving documents: If you are interested in a book, CD, DVD, etc. which is already out on loan, make a note of the barcode and ask at the counter for it to be reserved. The reservation can be also performed over the internet at: <http://www.uab.cat/bib> ("El meu compte" -my account-). Be aware, in this case, you must pick up the reserved document to the library which it belongs.

Borrowing documents from the Teaching Unit, Sabadell and Laporte Presential libraries: If you need a document from these libraries, make a note of the barcode and request it at the counter, where you will also be able to return it. **Weekend documents** must be requested from and returned to the library to which they belong.

Renewing loans: The loan can be renewed a maximum of 6 times, providing the document has not been reserved by someone else, either over the internet (<http://www.uab.cat/bib/cataleg>: "El meu compte" -my account-), by telephone and at the lending and information counter.

Returning borrowed documents: To the library where they were borrowed, except those from the Teaching Unit, Sabadell and Laporte Presential libraries, which can be requested from and returned to any UAB library. In accordance with borrowing Rules, **if the documents are not returned within the set period, the right to borrow will be lost for a period 1 day** for every day's delay, and **4 days** for every day's delay in weekend loans.

Instruction service: At the beginning of the academic year, and especially aimed at new students, short courses are held entitled **Come and get to know your Library:** where students can get information and learn how to use the services, and the **Medical Library Tutorial** (consulting the catalogue, borrowing, locating material on the shelves and using the electronic documents). Available throughout the year are: **PubMed (Medline)**, the **UAB digital Library** (services, journals, databases, **Harrison's Online**, **MD Consult**, **Springer**, theses, etc.), **ISI Web of Knowledge**, the Library from home and from the office, **Bibliography Alert Services**, Information collections regarding Health Sciences, **RefWorks**, **bibliographical manager**, etc.

Other Services: **WiFi** for connecting laptops to the internet. **Laptop lending; Reserving cabins; and the I.T. / Instruction Room; Access from out of the campus with VPN.** Document information; Inter-library loans; Consulting documents in the room; Digital library; Computerised catalogues; Self-service photocopiers/printers.

Study rooms: In the Social Sciences Library, on floors -2 and -3, Study Room- UAB **opens 24 hours every day of the year**. There are also study rooms in all the Teaching Units.

The **Library Service Regulations** and the rules that govern the service and functioning of the Library can be consulted at: <http://www.uab.cat/bib> . **Other rules of use:** Silence must be respected. Keep mobile phones silent. Do not talk. Reserving a place is not permitted. You must not eat, drink or smoke. Leave the books and journals consulted on the trolleys, where they can be located, and do not return them to the shelves. Please respect and look after the arrangement of furniture and fittings, the installations and the equipment.

You can make enquiries, suggestions and complaints to "UAB,digeu" at: <http://www.uab.cat/uab-digueu/>.

If we do not have the documents that you need you can propose us their purchase with the form that you will find in WWW Request Forms or in the counter of loan.