Data policy

	Totals	Percentages
YES	128	99,22%
NO	1	0,78%
Total Answered	129	
Not Answered	0	
Not Seen	0	

1.2 What is your mother tongue?

	Totals	Percentages
Catalan	5	4,07%
Catalan Sign Language	0	0,00%
English	4	3,25%
English Sign Language	0	0,00%
Galician	1	0,81%
Galician Sign Language	0	0,00%
German	26	21,14%
German Sign Language	0	0,00%
Italian	17	13,82%
Italian Sign Language	0	0,00%
Slovene	14	11,38%
Slovene Sign Language	0	0,00%
Spanish	25	20,33%
Spanish Sign Language	0	0,00%
Swedish	25	20,33%
Swedish Sign Language	0	0,00%
Other:	6	4,88%
Total Answered	123	
Not Answered	0	
Not Seen	6	

Knowledge of data policy

1.2 Mother tongue
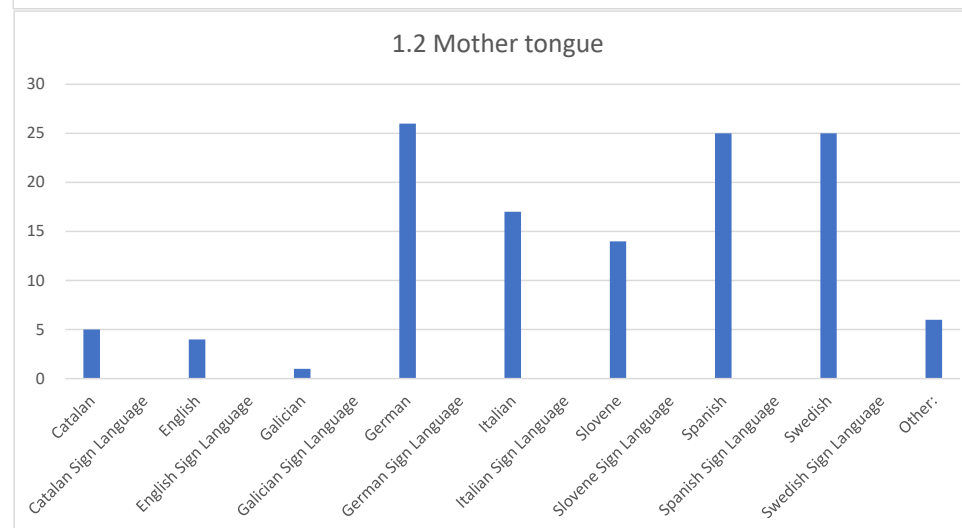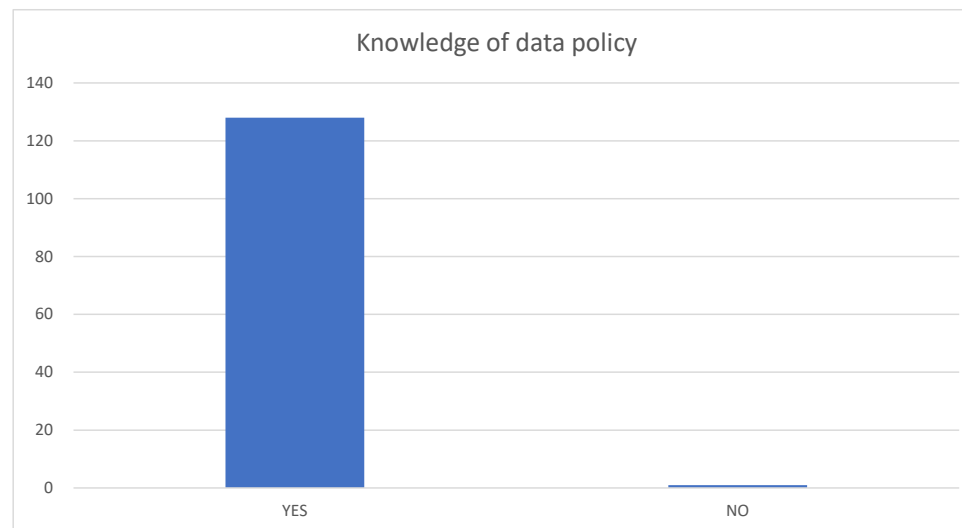
1.3 What is your age?

	Totals	Percentages
Under 20	0	0,00%
Between 20 and 30	19	14,84%
Between 31 and 40	22	17,19%
Between 41 and 50	39	30,47%
Between 51and 60	34	26,56%
61 or older	14	10,94%
Total Answered	128	
Not Answered	0	
Not Seen	1	
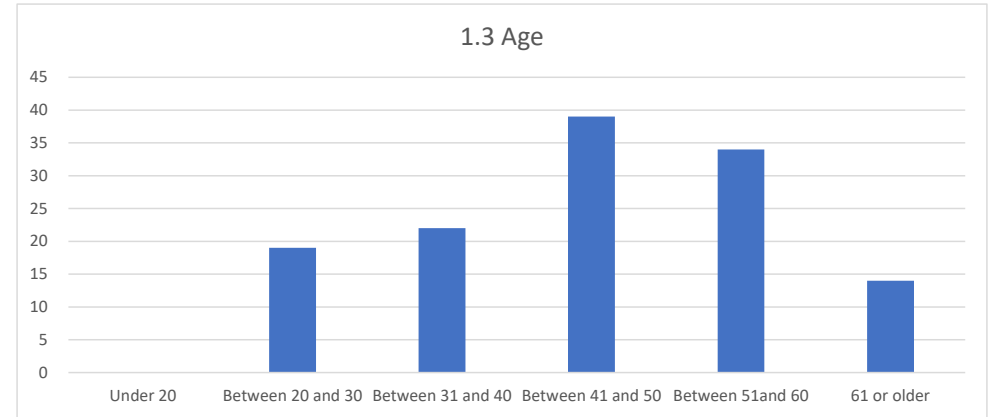
1.4 What is your gender?

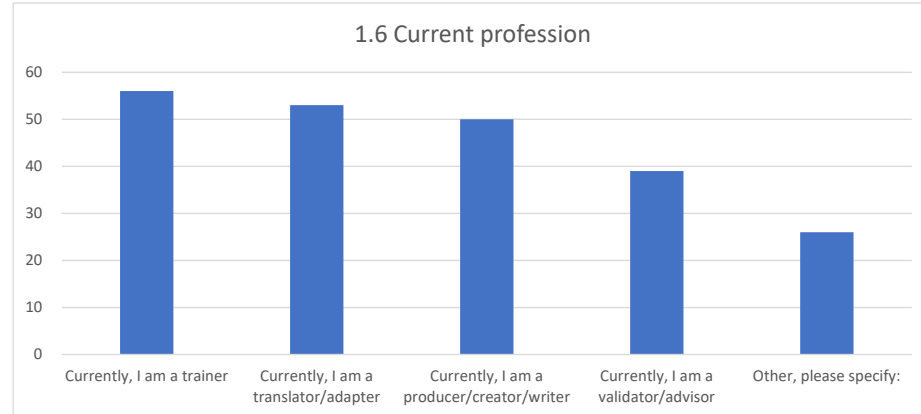|	Totals	Percentages
I am a male	28	21,88%
I am a female	95	74,22%
Other	3	2,34%
I prefer not to answer	2	1,56%
Total Answered	128	
Not Answered	0	
Not Seen	1	
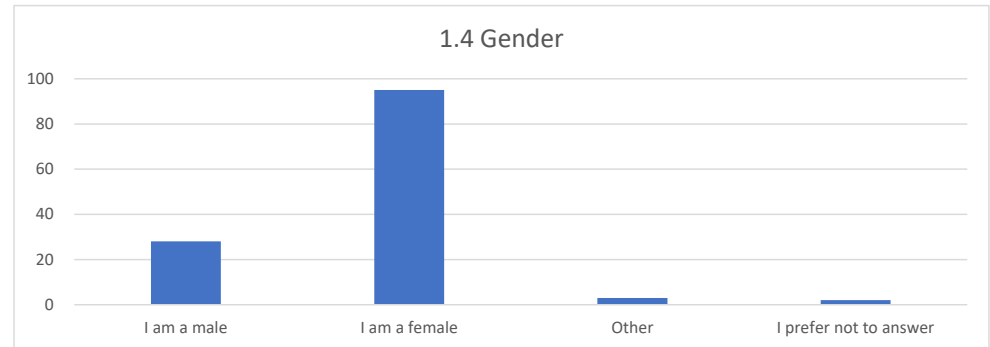
1.5 What is the highest degree or level of education you have completed? If you are currently enrolled, what is your highest degree received?

	Totals	Percentages
I have completed no formal education	0	0,00%
I have completed primary education	0	0,00%
I have completed secondary education	7	5,47%
I have completed vocational courses	4	3,13%
I hold an undergraduate academic degree	40	31,25%
I hold a Master's degree	45	35,16%
I hold a PhD/doctorate degree	17	13,28%
I prefer not to answer	0	0,00%
Other, please specify:	15	11,72%
Total Answered	128	
Not Answered	0	
Not Seen	1	

1.5 Education completed
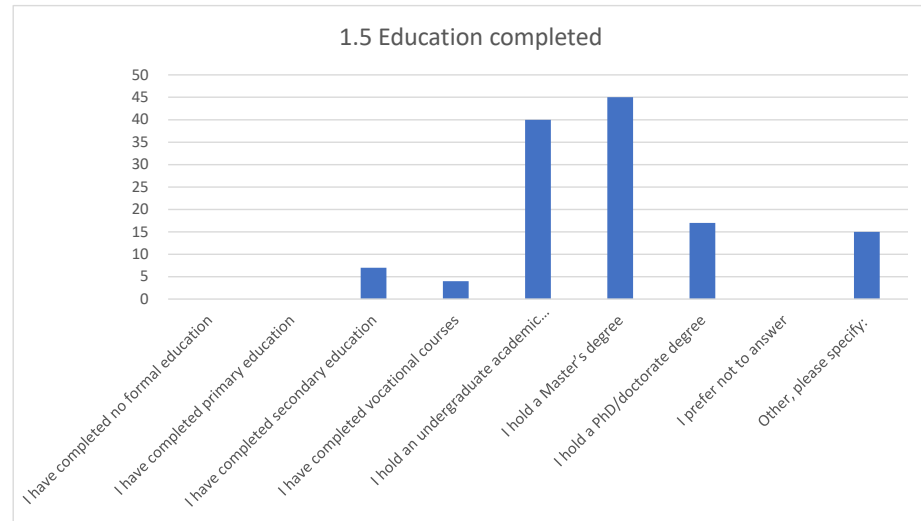
1.6 What are you currently? (Here you can choose more than one answer)

	Totals	Percentages
Currently, I am a trainer	56	43,75%
Currently, I am a translator/adapter	53	41,41%
Currently, I am a producer/creator/writer	50	39,06%
Currently, I am a validator/advisor	39	30,47%
Other, please specify:	26	20,31%
Total Answered	128	
Not Answered	0	
Not Seen	1	

1.6 Current profession

1.7 Where do you currently work? (Here you can choose more than one answer)

	Totals	Percentages
I currently work at a University or in research institution	26	20,31%
I currently work for a public institution	16	12,50%
I currently have a paid work in a not-for-profit organization	33	25,78%
I currently work as a volunteer in a not-for-profit organization	5	3,91%
I currently work in a broadcasting company	6	4,69%
I currently work at a translation provider's	5	3,91%
I currently work at a publishing house	5	3,91%
I currently am a freelancer	19	14,84%
Other, please specify:	34	26,56%
Total Answered	128	
Not Answered	0	
Not Seen	1	
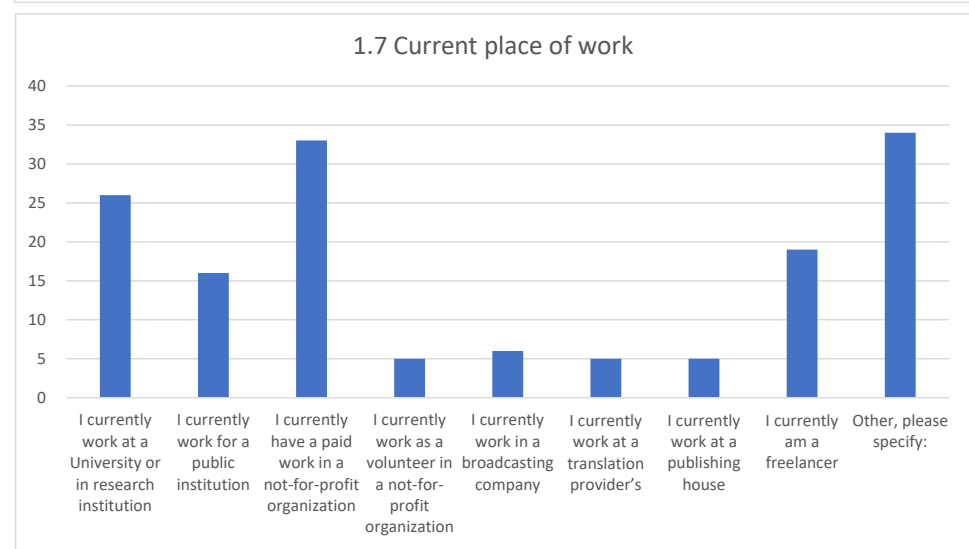
2.1 What is your field of study? (Here you can choose more than one answer)

	Totals	Percentages
Language and linguistics	50	39,06%
Teaching and learning	28	21,88%
Literature	20	15,63%
Translation	22	17,19%
Psychology	9	7,03%
Social work and special pedagogy	17	13,28%
Communication and journalism	44	34,38%
Other, please specify:	42	32,81%
Total Answered	128	
Not Answered	0	
Not Seen	1	
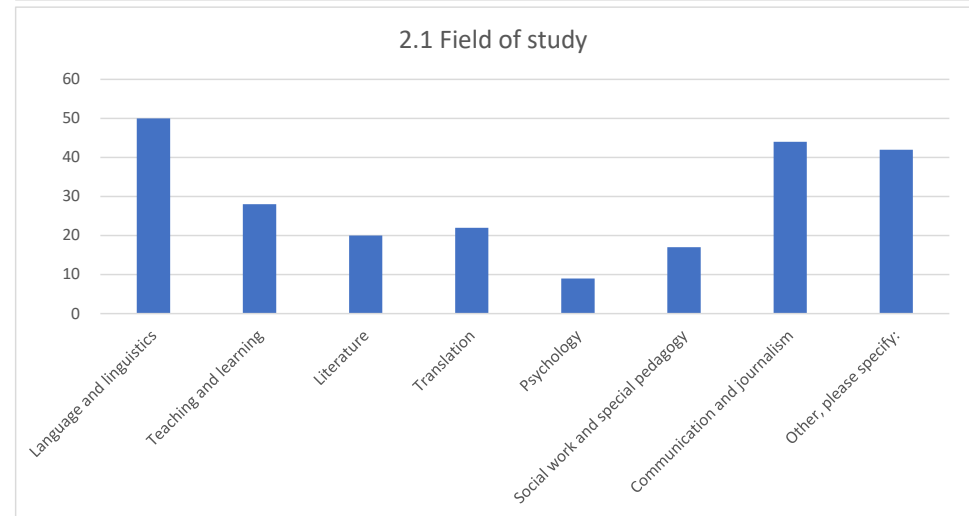
2.2 Have you received training in the production of easy-to-understand content?

	Totals	Percentages
Yes	92	71,88%
No	36	28,13%
Total Answered	128	
Not Answered	0	
Not Seen	1	
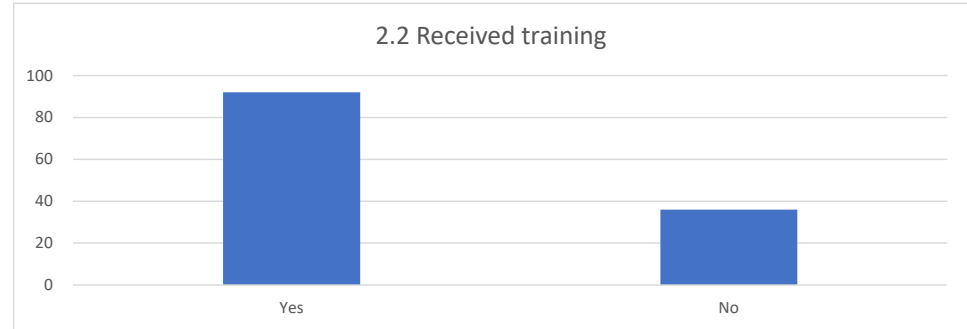
2.3 In what easy-to-understand modality have you been trained? (Here you can choose more than one answer)

	Totals	Percentages
I have been trained in Easy-to-Read Language	57	61,96%
I have been trained in Plain Language	12	13,04%
I have been trained in both modalities	27	29,35%
Other, please specify:	4	4,35%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.2 Received training

2.3 Training modality
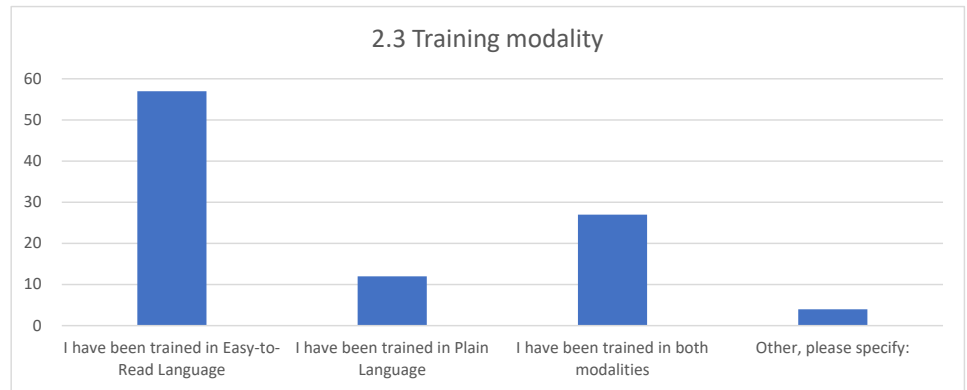
2.4 What type of training have you received? (Here you can choose more than one answer)

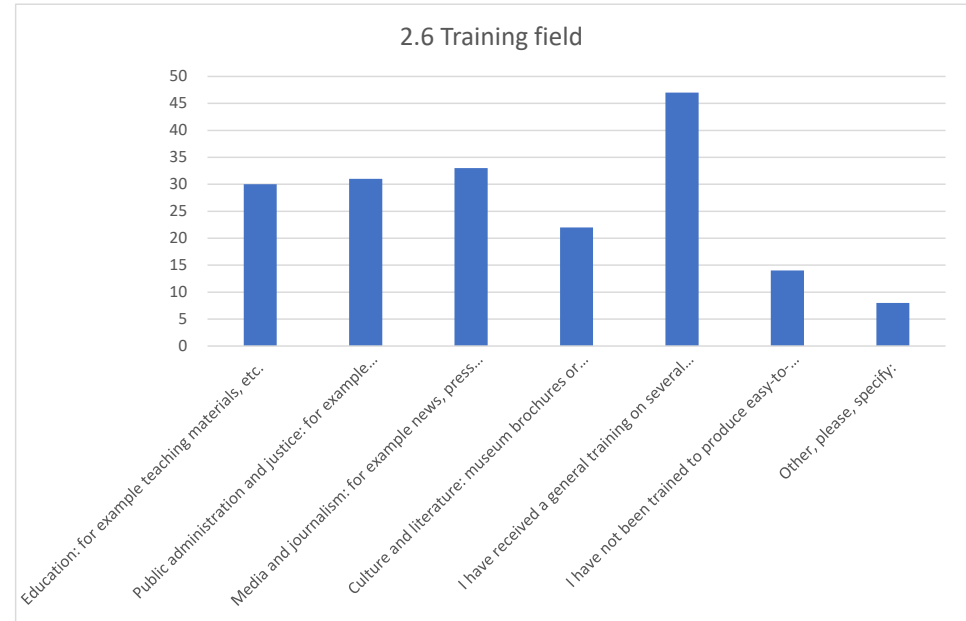|	Totals	Percentages
I have attended workshops	54	58,70%
I have attended a vocational course	10	10,87%
I have attended a university course	17	18,48%
I have done an internship and have worked at a firm for a short period	15	16,30%
I have received in-house training (at my company/institution, etc.)	39	42,39%
I am a self-taught expert	21	22,83%
Other, please specify:	15	16,30%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.5 In what format of easy-to-understand content were you trained? (Here you can choose more than one answer)

	Totals	Percentages
I have been trained in working with printed content	86	93,48%
I have been trained in working with digital content	60	65,22%
I have been trained in working with audio content	9	9,78%
I have been trained in working with audiovisual content (including interpreting)	11	11,96%
I have not been trained in working with any specific format	6	6,52%
Other, please specify:	5	5,43%
Total Answered	92	
Not Answered	0	
Not Seen	37	
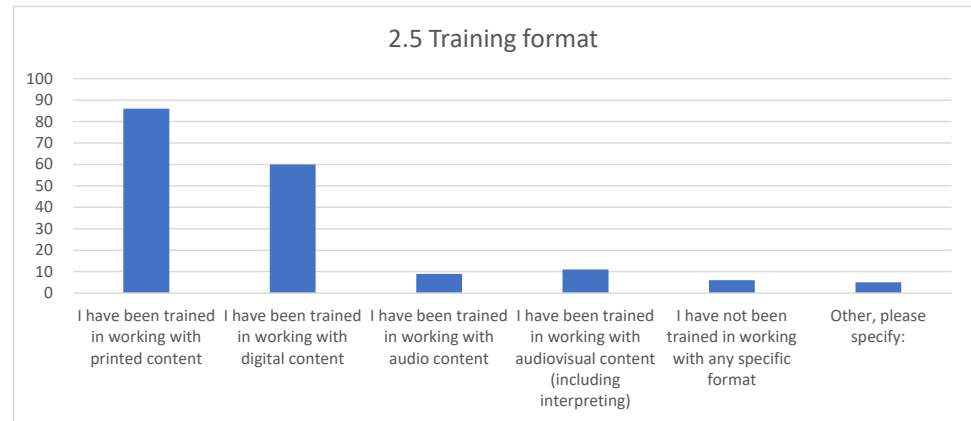
2.6 In what field have you been trained? (Here you can choose more than one answer)

	Totals	Percentages
Education: for example teaching materials, etc.	30	32,61%
Public administration and justice: for example institutional and administrative documents, public and legal documents, government statements, contracts, etc.	31	33,70%
Media and journalism: for example news, press releases, TV programmes, film scripts, web content, etc.	33	35,87%
Culture and literature: museum brochures or audio-guides, opera librettos, theatre plays, other cultural events, novels, etc.	22	23,91%
I have received a general training on several fields	47	51,09%
I have not been trained to produce easy-to-understand content in any specific field	14	15,22%
Other, please, specify:	8	8,70%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.6 Training field

2.7 In what services have you been trained? (Here you can choose more than one answer)

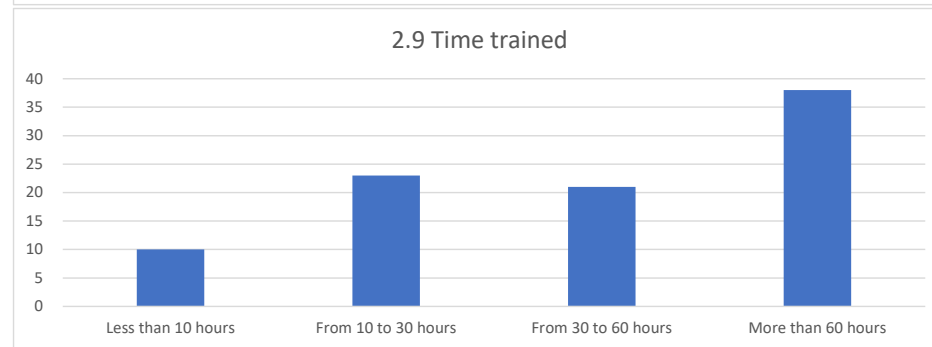|	Totals	Percentages
Creation/writing of Easy-to-Read Language	67	72,83%
Creation/writing of Plain Language	32	34,78%
Adaptation/editing/translation of Easy-to-Read texts (i.e., starting from an original text and turning it into an Easy-to-Read Language text)	69	75,00%
Adaptation/editing/translation of Plain Language texts (i.e., starting from an original text and turning it into Plain Language texts)	30	32,61%
Validation/revision of Easy-to-Read Language texts	48	52,17%
Validation/revision of Plain Language texts	25	27,17%
Quality control of the final Easy-to-Read Language texts	41	44,57%
Quality control of the final Plain Language texts	23	25,00%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.7 Training in what services

2.8 Which of the following training activities have been more useful for you? (Here you can choose 3 answers)

	Totals	Percentages
I have found lectures very useful	23	25,00%
I have found practical writing exercises very useful	69	75,00%
I have found practical revision exercises very useful	37	40,22%
I have found class discussion based on errors very useful	26	28,26%
I have found writing research assessments very useful	2	2,17%
I have found analyzing existing easy-to-understand content very useful	31	33,70%
I have found discussing and comparing easy-to-understand guidelines very useful	22	23,91%
I have found internship and working with experts very useful	42	45,65%
Other, please specify:	5	5,43%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.8 Most useful training activities

2.9 Overall, for how long have you been trained?

	Totals	Percentages
Less than 10 hours	10	10,87%
From 10 to 30 hours	23	25,00%
From 30 to 60 hours	21	22,83%
More than 60 hours	38	41,30%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.9 Time trained

2.10 Were you trained using guidelines?

	Totals	Percentages
Yes	80	86,96%
No	12	13,04%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.10 Trained using guidelines
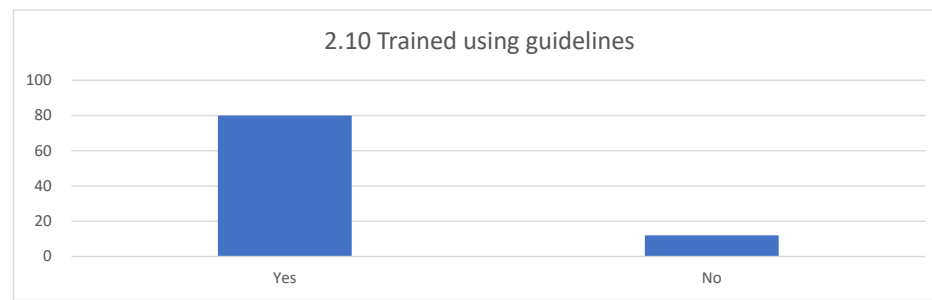
	Totals	Percentages
I used Non-language-specific guidelines	11	13,75%
I used Language-specific guidelines	32	40,00%
I used Both	28	35,00%
Other, specify:	9	11,25%
Total Answered	80	
Not Answered	0	
Not Seen	49	
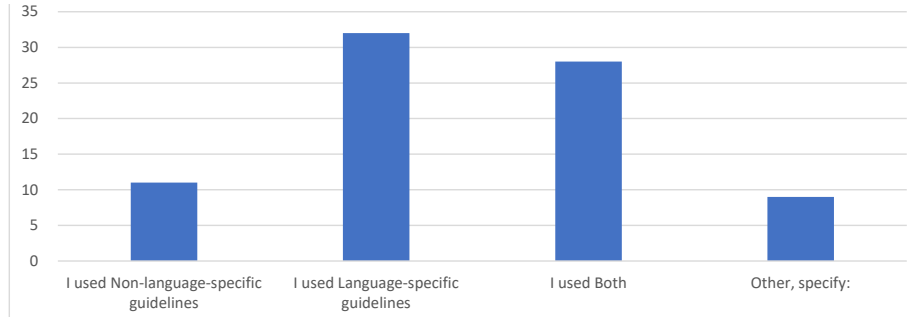
2.13 Did you get a certificate after completing the training?

	Totals	Percentages
Yes	64	69,57%
No	28	30,43%
Total Answered	92	
Not Answered	0	
Not Seen	37	

2.13 Certificate after training
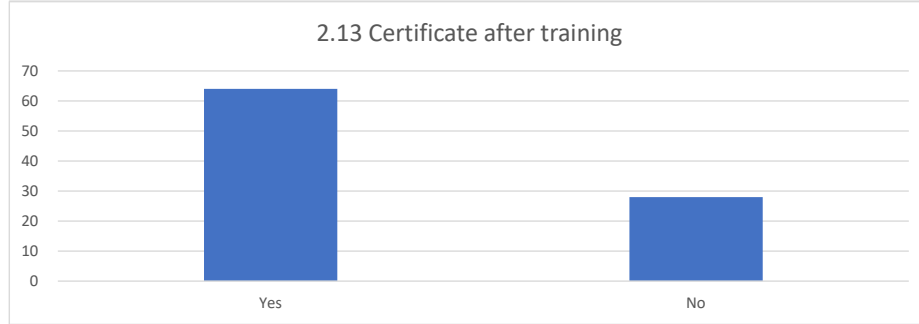
2.14 Have you ever been asked to show that certificate when you applied for a job?

	Totals	Percentages
Yes	13	20,31%
No	51	79,69%
Total Answered	64	
Not Answered	0	
Not Seen	65	

2.14 Asked to show certificate
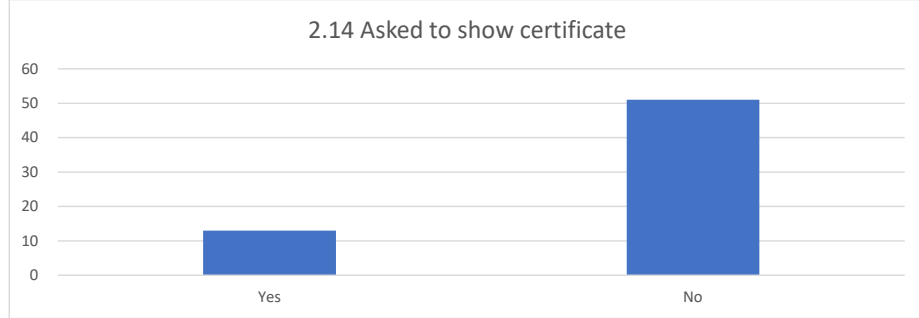
2.15 How do you continue to improve your skills? (Here you can choose more than one answer)

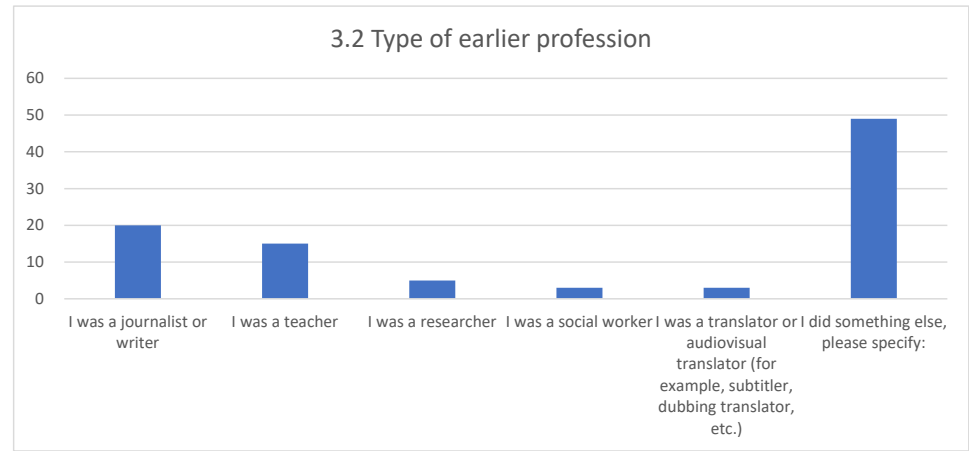|	Totals	Percentages
To improve my skills I undergo constant experience in the field	95	77,87%
To improve my skills I participate in conferences, workshops, etc.	68	55,74%
To improve my skills I do research	35	28,69%
To improve my skills I analyze existing easy-to-understand contents	43	35,25%
To improve my skills I study existing material (guidelines, academic articles, books on easy-to-understand language, etc.)	57	46,72%
To improve my skills I participate in in-house training (conducted at a company/institution, etc.)	33	27,05%
To improve my skills I talk with other experts	75	61,48%
To improve my skills I talk with users	71	58,20%
At the moment, I am not doing anything specific to improve my skills	22	18,03%
Other, please specify:	4	3,28%
Total Answered	122	
Not Answered	0	
Not Seen	7	
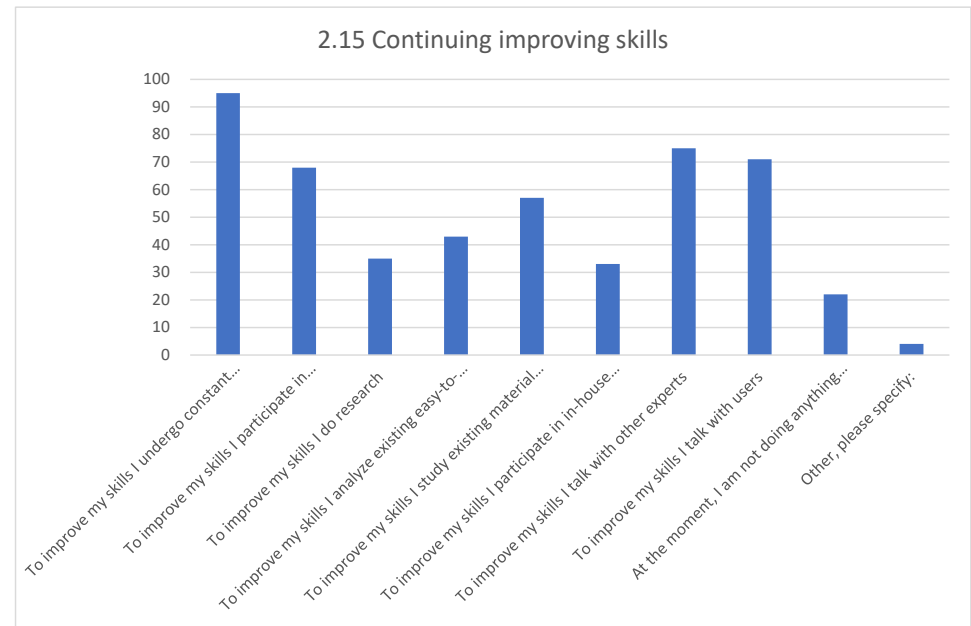
3.1 Did you work in another profession before you became an expert in easy to understand content?

	Totals	Percentages
Yes	95	77,87%
No	27	22,13%
Total Answered	122	
Not Answered	0	
Not Seen	7	
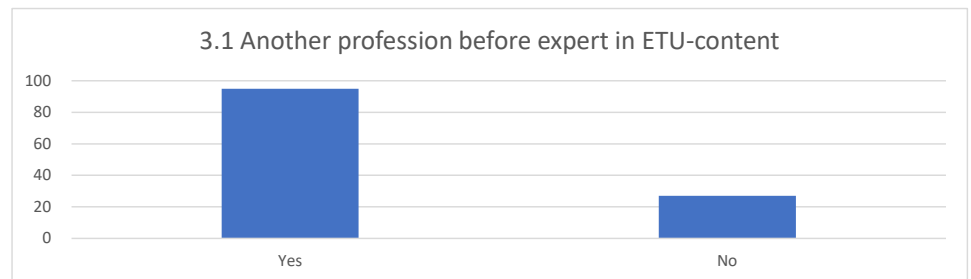
3.2 What profession?

	Totals	Percentages
I was a journalist or writer	20	21,05%
I was a teacher	15	15,79%
I was a researcher	5	5,26%
I was a social worker	3	3,16%
I was a translator or audiovisual translator (for example, subtitler, dubbing translator, etc.)	3	3,16%
I did something else, please specify:	49	51,58%
Total Answered	95	
Not Answered	0	
Not Seen	34	

3.2 Type of earlier profession

3.3 How would you define your activity as an expert in easy-to-understand content?

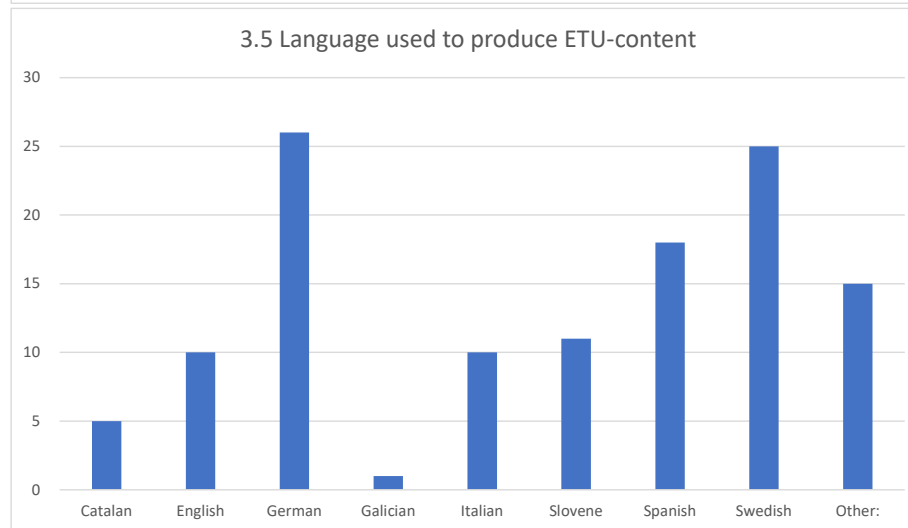|	Totals	Percentages
I work as an easy-to-understand expert full time and I get paid	37	33,04%
I work as an easy-to-understand expert part time and I get paid	50	44,64%
I work as an easy-to-understand expert as a voluntary and I do not get paid	25	22,32%
Total Answered	112	
Not Answered	6	
Not Seen	11	

3.3 Activity as ETU-content
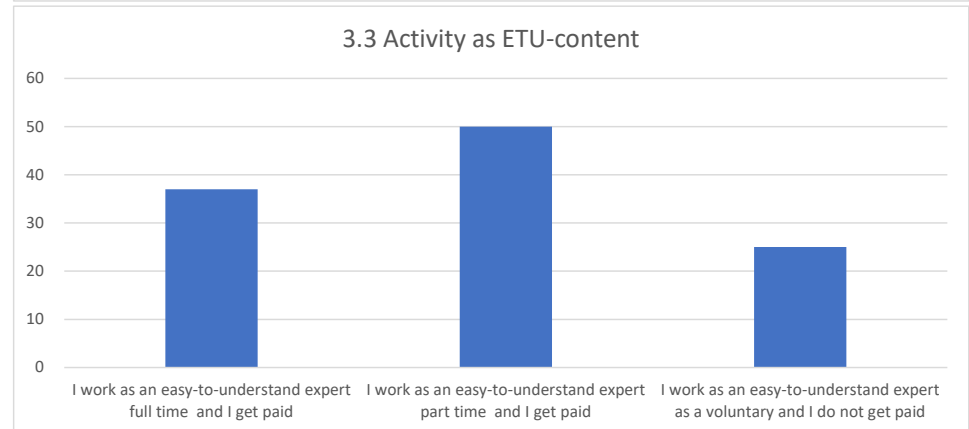
3.4 What kind of easy-to-understand modality do you usually produce? (Here you can choose more than one answer)

	Totals	Percentages
I usually produce Easy-to-Read language	68	55,74%
I usually produce Plain Language	19	15,57%
I usually produce Both	32	26,23%
Other, please specify:	11	9,02%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.4 Kind of produced ETU-modality
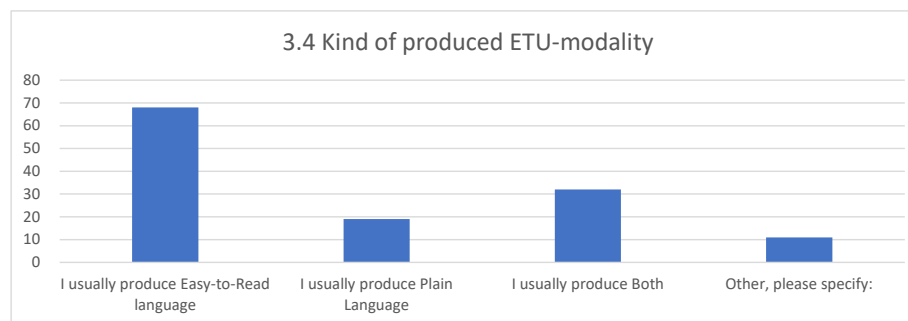
3.5 In what language do you produce easy-to-understand content?

	Totals	Percentages
Catalan	5	4,35%
English	10	8,70%
German	26	22,61%
Galician	1	0,87%
Italian	10	8,70%
Slovene	11	9,57%
Spanish	18	15,65%
Swedish	25	21,74%
Other:	15	13,04%
Total Answered	115	
Not Answered	0	
Not Seen	14	

3.5 Language used to produce ETU-content

3.6 How long have you been producing easy-to-understand content?

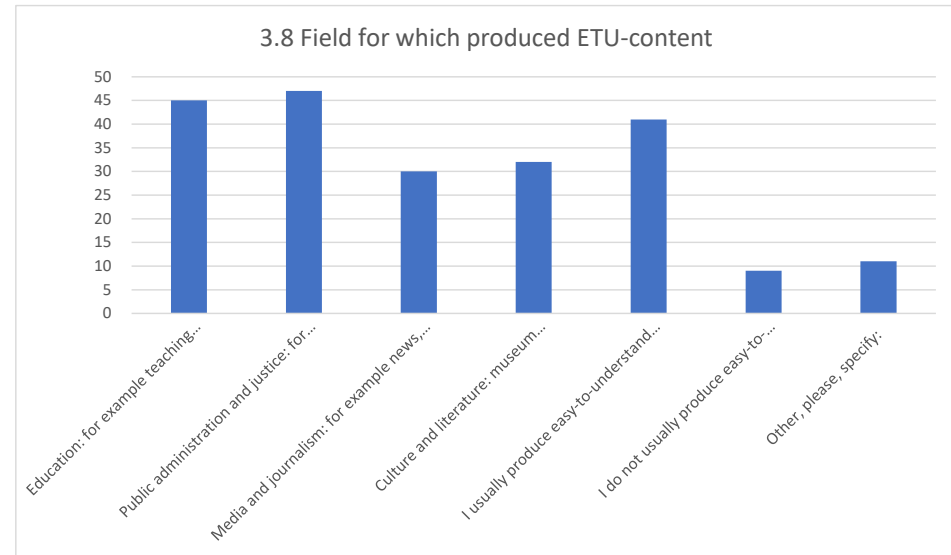|	Totals	Percentages
Less than 3 years	36	29,51%
Between 3 and 6 years	41	33,61%
Between 6 and 9	16	13,11%
Between 9 and 12	11	9,02%
Between 12 and 15	1	0,82%
More than 15 years	17	13,93%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.6 Period of producing ETU-content
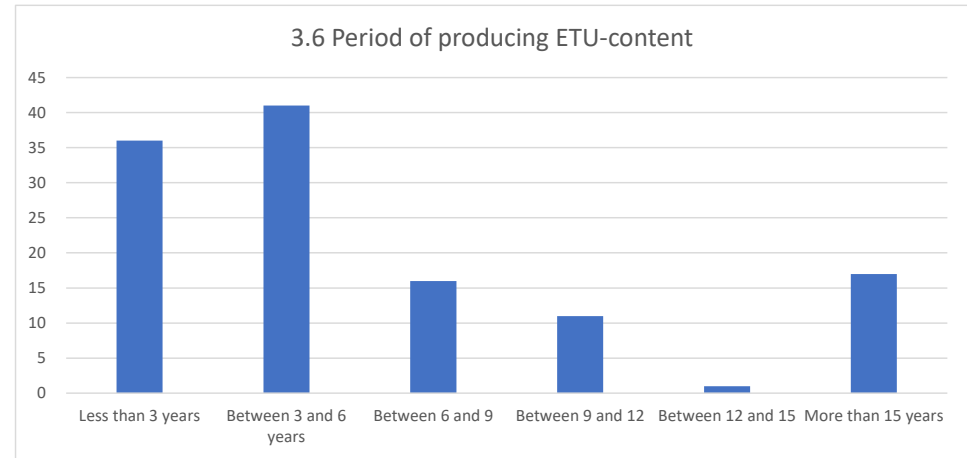
3.7 With what format of easy-to-understand content do you usually work? (Here you can choose more than one answer)

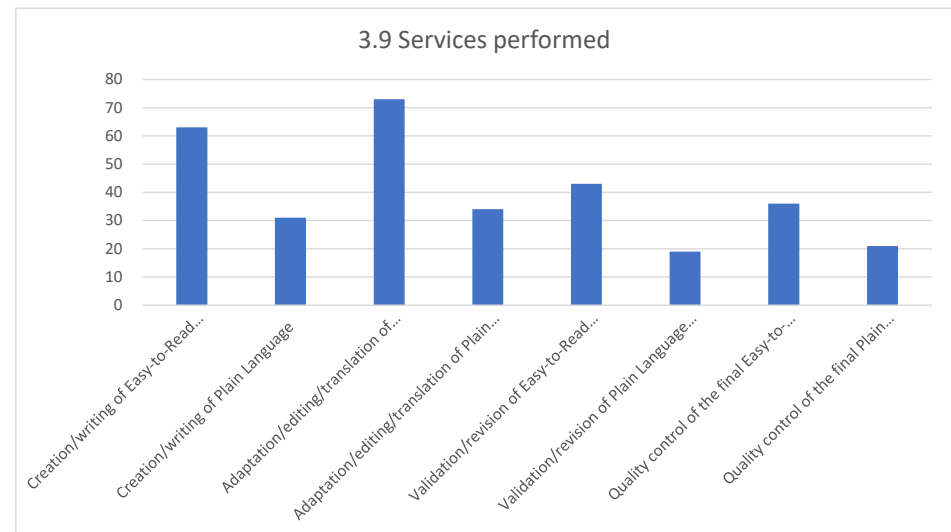|	Totals	Percentages
I usually work with printed content	102	83,61%
I usually work with digital content	77	63,11%
I usually work with audio content	7	5,74%
I usually work with audiovisual content (including interpreting)	16	13,11%
Other, please specify:	4	3,28%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.7 Format of ETU-content usually worked with
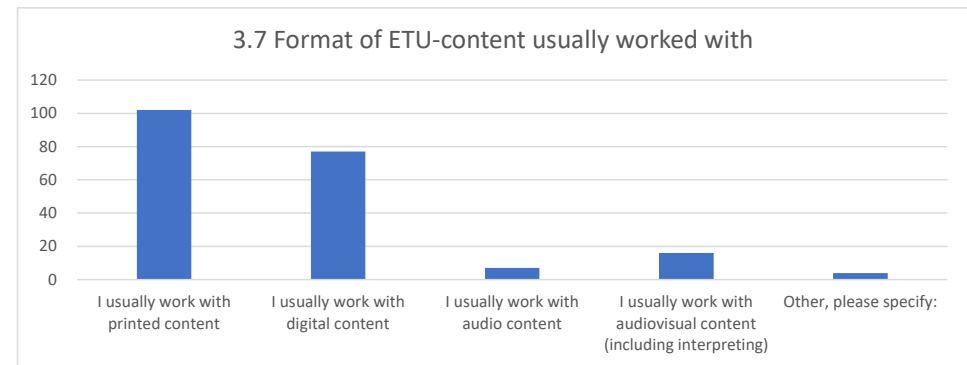
3.8 For what field do you usually produce easy-to-understand content? (Here you can choose more than one answer)

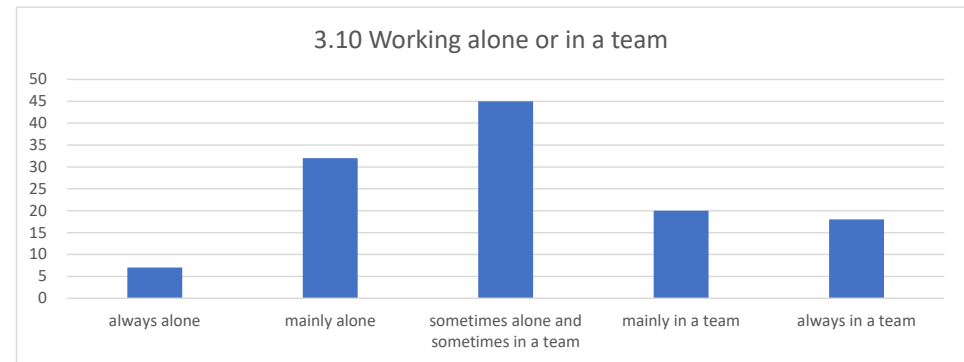|	Totals	Percentages
Education: for example teaching materials, etc.	45	36,89%
Public administration and justice: for example institutional and administrative documents, public and legal documents, government statements, contracts, etc.	47	38,52%
Media and journalism: for example news, press releases, TV programmes, film scripts, web content, etc.	30	24,59%
Culture and literature: museum brochures or audio-guides, opera librettos, theatre plays, other cultural events, novels, etc.	32	26,23%
I usually produce easy-to-understand content in several fields	41	33,61%
I do not usually produce easy-to-understand content in any specific field	9	7,38%
Other, please, specify:	11	9,02%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.8 Field for which produced ETU-content

3.9 Which of the following services do you perform more often (Here you can choose more than one answer)

	Totals	Percentages
Creation/writing of Easy-to-Read Language	63	51,64%
Creation/writing of Plain Language	31	25,41%
Adaptation/editing/translation of Easy-to-Read texts (i.e., starting from an original text and turning it into an Easy-to-Read Language text)	73	59,84%
Adaptation/editing/translation of Plain Language texts (i.e., starting from an original text and turning it into Plain Language texts)	34	27,87%
Validation/revision of Easy-to-Read Language texts	43	35,25%
Validation/revision of Plain Language texts	19	15,57%
Quality control of the final Easy-to-Read Language texts	36	29,51%
Quality control of the final Plain Language texts	21	17,21%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.9 Services performed

3.10 When you write easy-to-understand content, do you work alone or in a team with other experts?

	Totals	Percentages
always alone	7	5,74%
mainly alone	32	26,23%
sometimes alone and sometimes in a team	45	36,89%
mainly in a team	20	16,39%
always in a team	18	14,75%
Total Answered	122	
Not Answered	0	
Not Seen	7	

## 3.11 How often do you work with people who need and use easy-to-understand content when you prepare your texts?

	Totals	Percentages
always	38	31,15%
often	24	19,67%
sometimes	24	19,67%
rarely	25	20,49%
never	7	5,74%
comment box (you can give us the reason of your choice here):	4	3,28%
Total Answered	122	
Not Answered	0	
Not Seen	7	
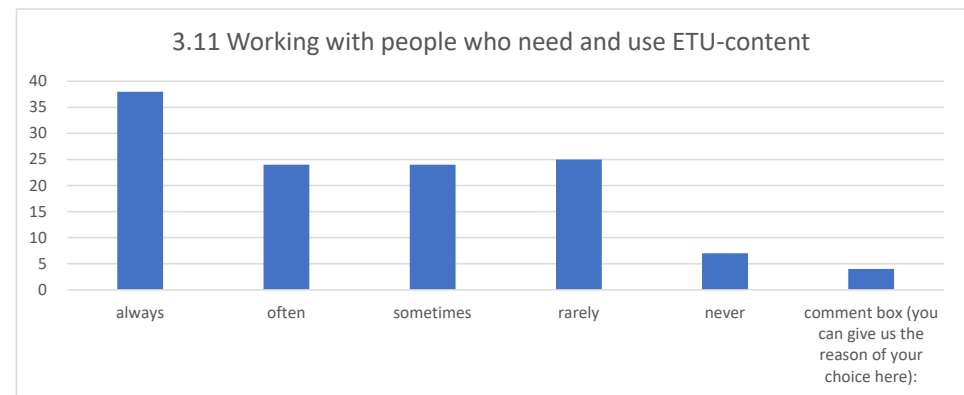
3.12 Do people who need and use easy-to-understand content make comments on your texts?

	Totals	Percentages
Yes	84	68,85%
No	38	31,15%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.12 Comments from who needs and uses ETU-content
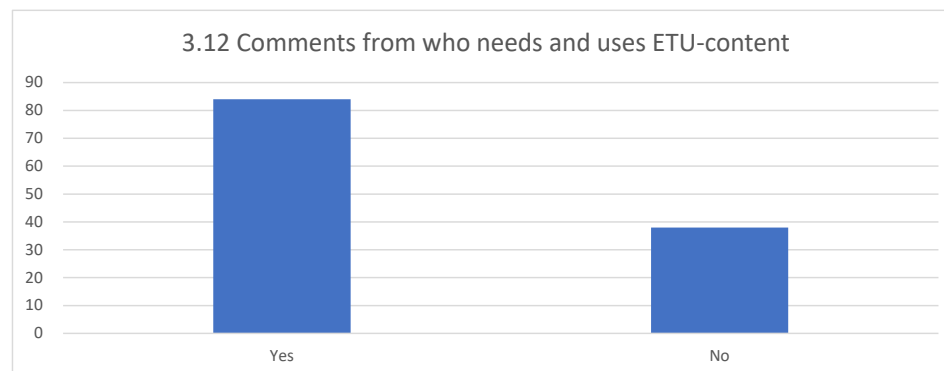
3.13 How often do you incorporate these comments in your texts?

	Totals	Percentages
very often	57	67,86%
often	23	27,38%
sometimes	3	3,57%
rarely	1	1,19%
never	0	0,00%
Total Answered	84	
Not Answered	0	
Not Seen	45	

3.13 Incorporation of comments
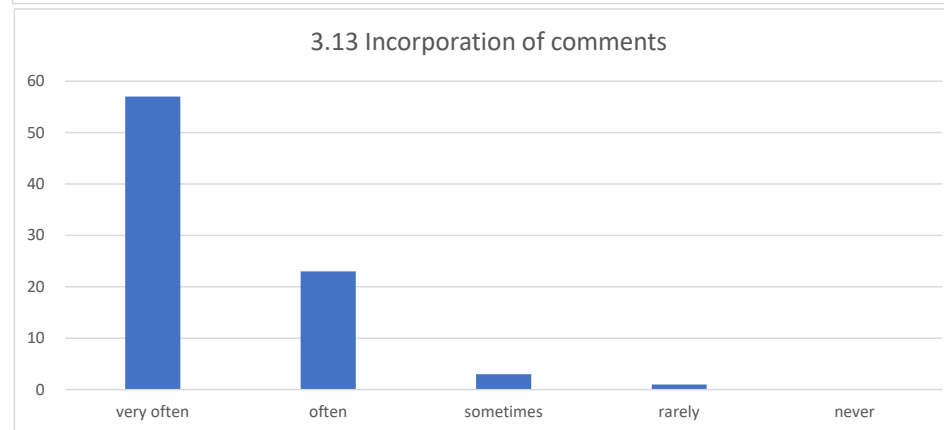
3.14 How often do you ask the opinion of other easy-to-understand experts to solve problems?

	Totals	Percentages
very often	26	21,31%
often	40	32,79%
sometimes	30	24,59%
rarely	16	13,11%
never	10	8,20%
Total Answered	122	
Not Answered	0	
Not Seen	7	

3.14 Asking opinion of other ETU-experts
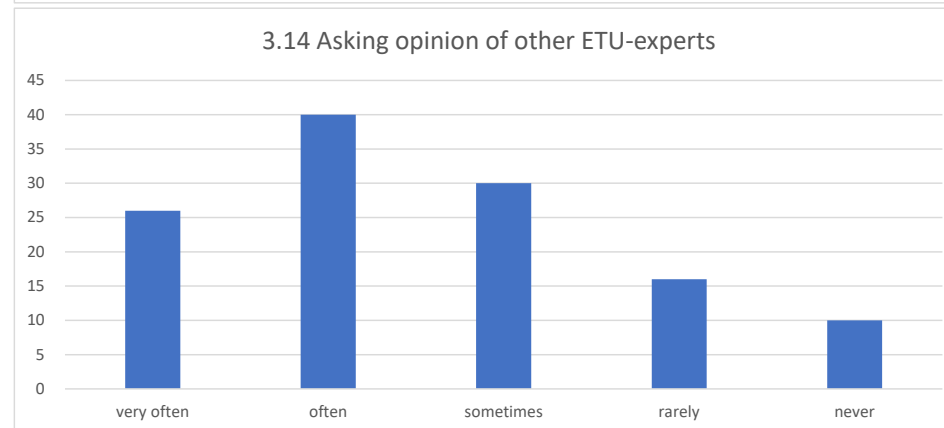
3.15 How much do the solutions that you find in other easy-to-understand content help your work?

	Totals	Percentages
A lot	20	16,39%
Quite a lot	60	49,18%
Somewhat	33	27,05%
Very little	7	5,74%
Not at all	2	1,64%
Total Answered	122	
Not Answered	0	
Not Seen	7	
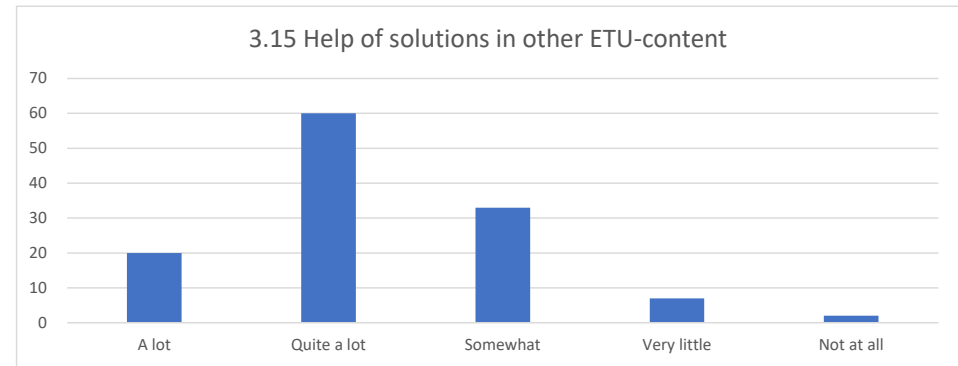
3.17 Do you know of the existence of easy-to-understand guidelines?

	Totals	Percentages
Yes	114	89,06%
No	14	10,94%
Total Answered	128	
Not Answered	0	
Not Seen	1	
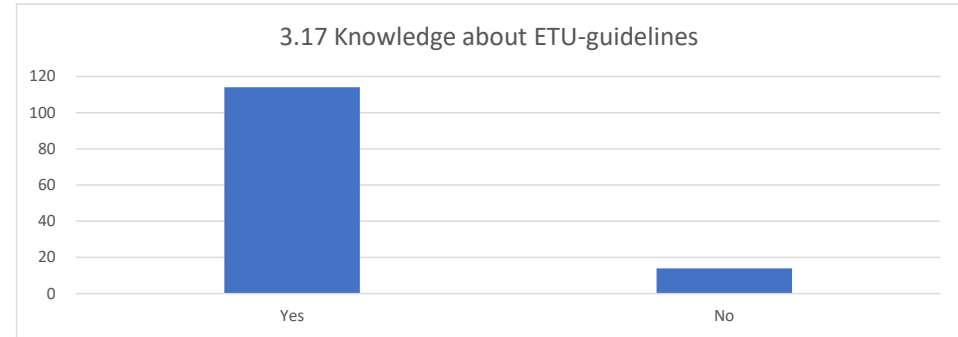
3.18 What type of guidelines are they? (Here you can choose more than one answer)

	Totals	Percentages
National guidelines	68	59,65%
In-house guidelines	37	32,46%
Guidelines from other countries	43	37,72%
Guidelines I created	23	20,18%
I don't know	3	2,63%
Other, please specify:	30	26,32%
Total Answered	114	
Not Answered	0	
Not Seen	15	
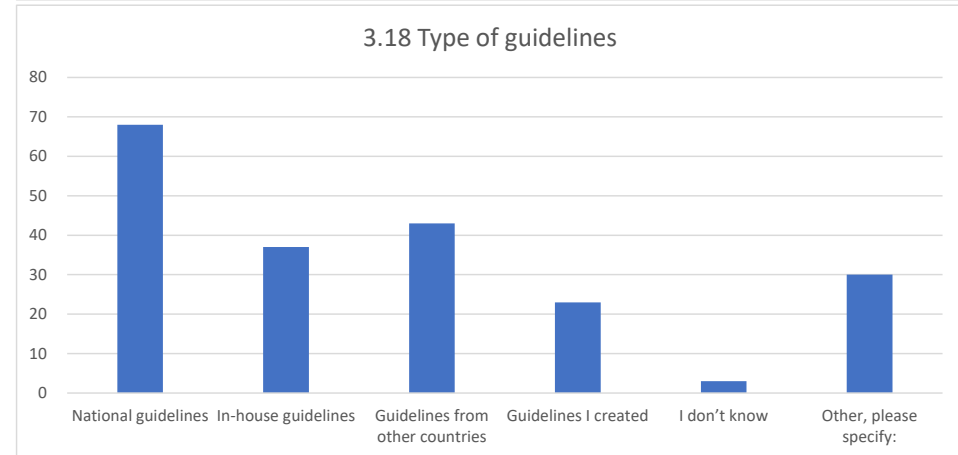
3.19 Do the guidelines you use only apply to one language?

	Totals	Percentages
Yes	72	63,16%
No	42	36,84%
Total Answered	114	
Not Answered	0	
Not Seen	15	
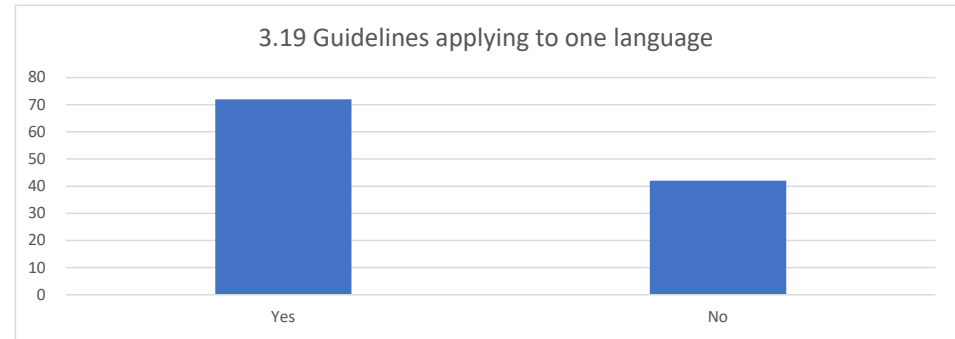
3.20 When you write easy-to-understand content, do you usually use existing guidelines?

	Totals	Percentages
always	63	55,26%
often	33	28,95%
sometimes	7	6,14%
rarely	4	3,51%
never	0	0,00%
Comments	7	6,14%
Total Answered	114	
Not Answered	0	
Not Seen	15	
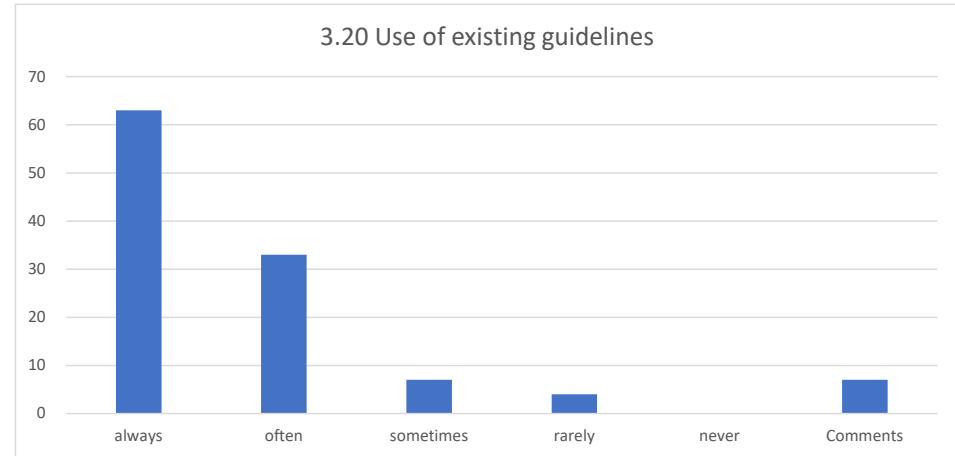
3.23 Do you think we need shared guidelines for all Europe?

	Totals	Percentages
Yes	82	71,93%
No	32	28,07%
Total Answered	114	
Not Answered	0	
Not Seen	15	
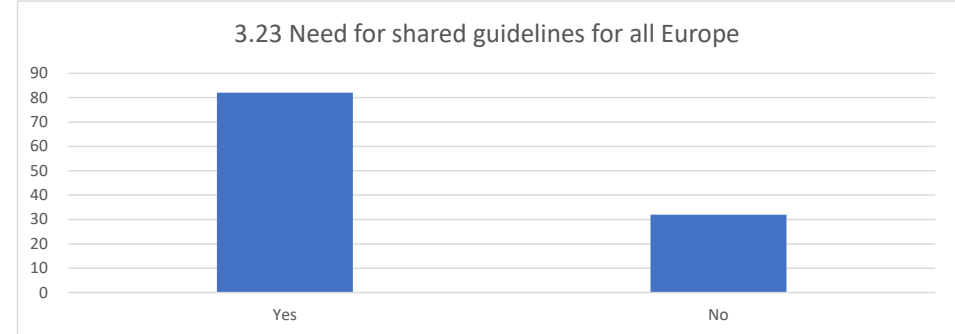
3.24 Have you ever been a teacher of easy-to-understand content?

	Totals	Percentages
Yes	73	57,03%
No	55	42,97%
Total Answered	128	
Not Answered	0	
Not Seen	1	
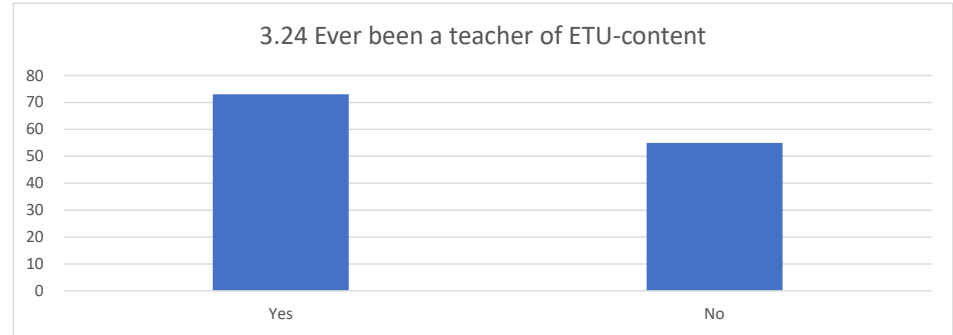
3.25 Do you currently teach easy-to-understand content?

	Totals	Percentages
Yes	53	41,41%
No	75	58,59%
Total Answered	128	
Not Answered	0	
Not Seen	1	
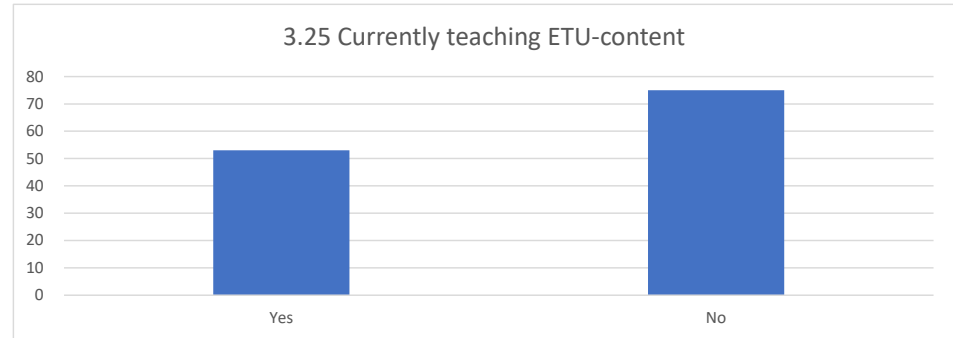
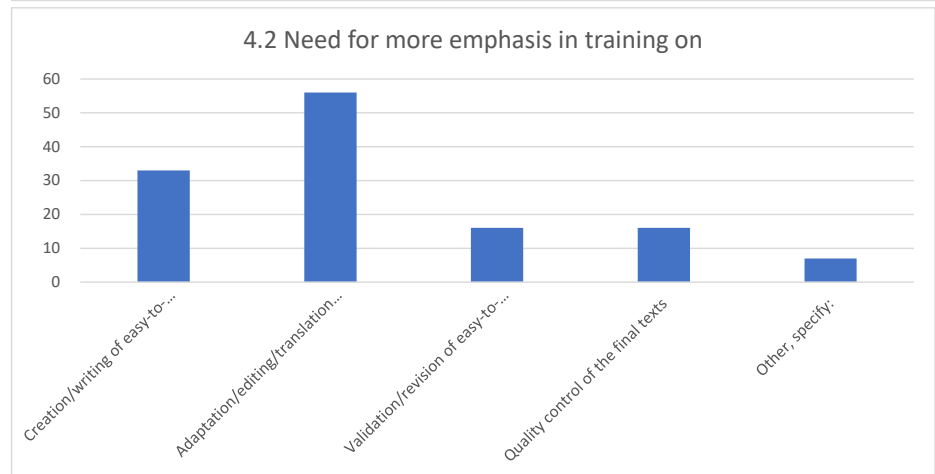## 4.1 To deliver good quality easy-to-understand content, an expert should have knowledge in the following areas: (Here you can choose 3 answers)

	Totals	Percentages
Easy-to-understand history, status, and applicable scenarios	13	10,16%
Easy-to-understand principles, guidelines, recommendations and standards	101	78,91%
Target groups: types of disabilities, needs, perception and cognitive processing	107	83,59%
Studies in reading (print and multimodal texts), and in reading disabilities	27	21,09%
Language and linguistics (for example, knowing the principles of text analysis, text cohesion and coherence, language complexity, simplification methods)	56	43,75%
Cognitive linguistics (for example, knowing the principles of language processing)	28	21,88%
(Media) accessibility (standards, legislation, guidelines, principles and applicable scenarios, technologies, etc.)	43	33,59%
Multimodality (including the role of paratextual information)	14	10,94%
Other, specify:	8	6,25%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.1 Expert should have knowledge in

4.2 According to you, which of the following services needs more emphasis in training?

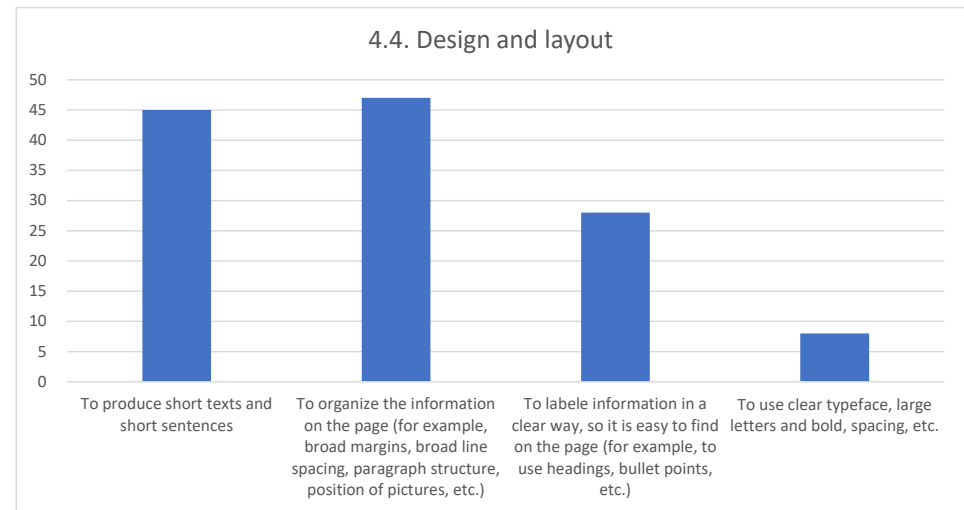|	Totals	Percentages
Creation/writing of easy-to-understand content	33	25,78%
Adaptation/editing/translation of easy-to-understand content (i.e., starting from an original text and turning it into an easy-to understand text)	56	43,75%
Validation/revision of easy-to-understand content	16	12,50%
Quality control of the final texts	16	12,50%
Other, specify:	7	5,47%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.2 Need for more emphasis in training on

4.3 Please, rate the following statement on a scale from 1 to 5 (1 = of no importance, 5 = extremely important). To deliver a good quality easy-to-understand content, the following items are:

|	1	2	3	4	5	Total Answered	Not Answered	Not Seen	Mean Score	
Design and layout of the page	0	1	11	35	81	128	0	1	4,68	4,53125
Skilled and aware use of vocabulary	0	0	2	37	89	128	0	1	4,68	4,6796875
Use of simple syntax (grammar) that helps to understand	0	0	1	22	105	128	0	1	4,72	4,8125
Clear organization of the information	0	0	0	17	111	128	0	1	4,64	4,8671875
Use of multimodality, that is, of different channels that convey the same meaning (e.g. text and video, or text and picture)	2	4	23	60	39	128	0	1	3,84	4,015625
Design and layout of the page - Percentages	0,00%	0,78%	8,59%	27,34%	63,28%					
Skilled and aware use of vocabulary - Percentages	0,00%	0,00%	1,56%	28,91%	69,53%					
Use of simple syntax (grammar) that helps to understand - Percentages	0,00%	0,00%	0,78%	17,19%	82,03%					
Clear organization of the information - Percentages	0,00%	0,00%	0,00%	13,28%	86,72%					
Use of multimodality, that is, of different channels that convey the same meaning (e.g. text and video, or text and picture) - Percentages	1,56%	3,13%	17,97%	46,88%	30,47%					

4.4 Design and layout of the page

	Totals	Percentages
To produce short texts and short sentences	45	35,16%
To organize the information on the page (for example, broad margins, broad line spacing, paragraph structure, position of pictures, etc.)	47	36,72%
To labele information in a clear way, so it is easy to find on the page (for example, to use headings, bullet points, etc.)	28	21,88%
To use clear typeface, large letters and bold, spacing, etc.	8	6,25%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.4. Design and layout

4.5 Vocabulary

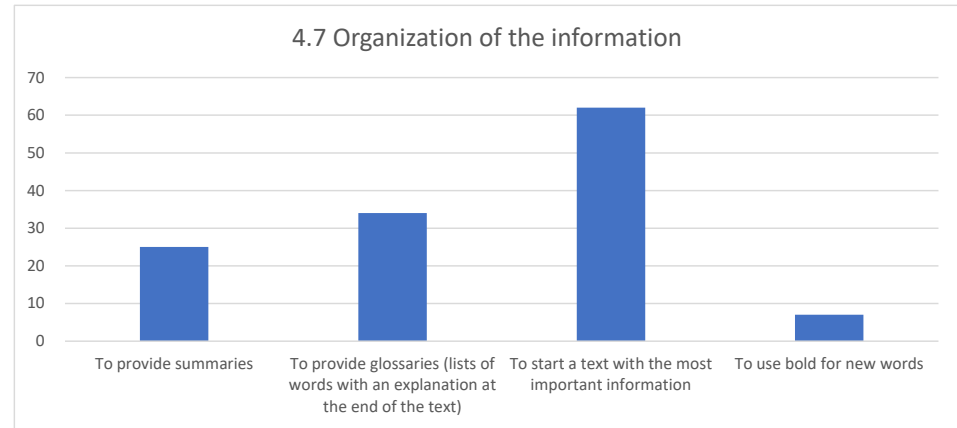|	Totals	Percentages
To use simple words that are easy to understand	80	62,50%
To define words that are difficult or new	37	28,91%
Not to use abbreviations	0	0,00%
Not to use special and difficult words that professionals use to communicate with each other	11	8,59%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.5 Vocabulary
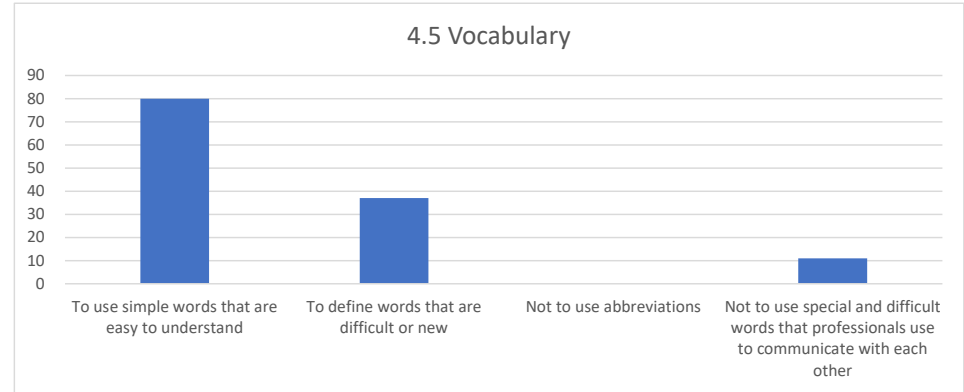
4.6 Syntax (grammar)

	Totals	Percentages
To break down information into chunks	19	14,84%
To write short sentences (one idea per sentence)	39	30,47%
To use a simple structure of the sentence, so it is clear and easy to follow	70	54,69%
To use simple punctuation (full stops and no other punctuation)	0	0,00%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.6 Syntax (grammar)
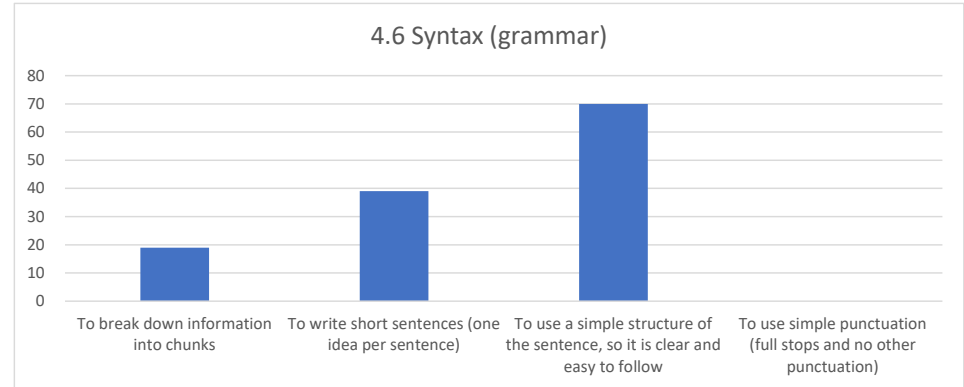
4.7 Organization of the information

	Totals	Percentages
To provide summaries	25	19,53%
To provide glossaries (lists of words with an explanation at the end of the text)	34	26,56%
To start a text with the most important information	62	48,44%
To use bold for new words	7	5,47%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.7 Organization of the information

4.8 Multimodality

	Totals	Percentages
To use big clear pictures next to the words that help to understand	47	36,72%
To use different accessible formats to convey information (print, large print, braille, video, face-to-face, website, etc.)	66	51,56%
To use read aloud functions	15	11,72%
Total Answered	128	
Not Answered	0	
Not Seen	1	

4.8 Multimodality