

Enter the number of the unit here.



### **UNIT X. NAME OF THE UNIT**

### **Additional Materials**

Style: EASIT\_Title0

#### **Table of Contents**

Element 1. Name of the element	2
Element 2. Name of the element	3

Once you finish editing the document:

- 1. Right-click on the table of contents and update it. It is automatic and it should include the headings of the document. Style: EASIT\_TOC1
- 2. Update the file properties. Go to File > Properties > Summary and fill them in as follows:

Title: EASIT: Easy Access for Social

**Inclusion Training** 

**Subject**: Write the type of document (e.g.

Reading list, Additional material)

**Author**: Write the name of the partners

who are in charge of this Unit **Company**: Write the name of the

institutions that are in charge of this Unit

**Category**: Teaching materials **Keywords**: easy-to-read content; cognitive accessibility; plain language; easy-to-understand content

3. Remember to go through the Accessibility Checklist!

This document is based on the EASIT template, which has preset text styles so that you do not need to do any editing. However, in case you do, the body-text font is Verdana, 12 points, left aligned, 9-point spacing before and after, 1.5 line spacing.

In the footer introduce the unit number after "U" and the title of the unit, and add a space and "-Additional Materials" in the end.

Use this footer as the name of the file.



Indicate the title of the element here.
Style: EASIT\_Title1
(unnumbered)



## **Element 1. Name of the element**

Add additional materials here. To reference them follow the APA 7 style.





# **Element 2. Name of the element**

Add additional materials here.

To add further elements, copy and paste this bit on a new page by inserting a page break.

Do not forget to change the newly pasted element number and name.





**Copyright and disclaimer:** The project EASIT has received funding from the European Commission under the Erasmus+ Strategic Partnerships for Higher Education programme, grant agreement 2018-1-ES01-KA203-05275.

The European Commission support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



#### **Partners:**















Universida<sub>de</sub>Vigo