



## **EASIT IO5 Accessibility checklist for PPT documents**

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**Summary:** This document includes a checklist of the basic accessibility features PPT documents must include for users of assistive technology (e.g. screen readers) or those who use the keyboard to access and browse through documents.

### **History chart**

<b>No.</b>	<b>Action</b>	<b>Partner</b>	<b>Date</b>
1	Prepared	UAB & SDI	26.05.2020
2	Changes, if any		
3	Released	UAB	26.05.2020



### Accessibility checklist for PPT documents

Requirement	Yes
The file Properties have been updated with the necessary information.	
The correct language is set.	
All slides have a visible title.	
Alternative texts (Alt-Texts) are meaningful.	
The reading order is correct.	
No additional placeholders have been used.	