

## Content

### Our approach

- 02 Letter from Satya Nadella
- 03 Impact at a glance
- 04 Approach to CSR and reporting

### Trust and responsibility

- 06 Privacy and cybersecurity
- 09 AI
- 12 Human rights
- 15 Responsible sourcing
- 18 Empowering our employees

### Closing the opportunity gap

- 23 Broadband access
- 25 Skills and employability
- 28 Empowering nonprofits
- 30 Accessibility

### **Protecting our planet**

33 Environmental sustainability

#### Resources

37 Reports hub

## Satya Nadella

>>> Read the 2019 letter from our CEO

At its core, responsibility is about earning and sustaining the trust of the customers and partners we empower and the communities in which we live and work. Without trust, none of our progress is possible.



## Our approach

03 Impact at a glance **04**CSR and reporting

### **IMPACT AT A GLANCE**



#### 26 million

People around the world connected with tools, best practices and guidance for GDPR compliance.

#### 6.5 trillion

Signals analyzed each day, plus processing of 450 billion authentications and scanning 400 billion emails for malware and phishing each month as we work to protect our customers.

#### **67** countries

358 companies and 139 international and civil society organizations mobilized to join The Paris Peace Call for Trust and Security in Cyberspace.

#### \$125 million

Over five years committed to using artificial intelligence to tackle some of society's biggest challenges.

#### \$500 million

In loans and grants to accelerate the construction of more affordable housing in the Puget Sound region.



#### **Over 110**

Nonprofit organization partnerships in 42 countries to reach millions of young people with quality digital skills and computer science experiences.

#### 40 million

Unserved and underserved people around the globe to be connected with high speed internet access by 2022 through a new international track of our Airband Initiative.

#### \$1.5 billion

In donated or discounted software and services via Microsoft Philanthropies.

#### \$170 million

(including company match)
Through our employee giving program to support nonprofits in local communities around the world.

#### 152 percent

Increase in the number of women corporate vice presidents.



Protecting our planet

#### 75 percent

Reduction in operational emissions to be achieved by 2030, achieving the Paris Accord targets two decades early.

#### \$15 per metric ton

Internal carbon fee, nearly doubling our previous fee.

### 60 percent

Renewable energy for powering our datacenters to be achieved by the end of this year, with 70 percent achieved within the next four years.

### **OUR APPROACH**

Empowering every person and every organization to achieve more requires careful attention to the impact of our business practices, policies, and community investments.



## Our commitment

Our business practices and policies reflect our commitment to making a positive impact around the globe. We work to apply the power of technology to earn and sustain the trust of the customers and partners we empower and the communities in which we live and work. This focus extends to our work to build a sustainable future where everyone has access to the benefits and opportunities that technology can bring. It's central to our mission to empower every person and organization to achieve more, and it's why many of our employees come to work every day.

Further, it's a commitment that strongly aligns to the United Nations <u>Sustainable</u> <u>Development Goals</u>. We demonstrate our commitment to sustainable development through our products and solutions, our responsible business practices, our programs, our policy and advocacy work and our philanthropic investments. Explore the pages of this report to learn about some of the ways we're harnessing technology to empower a sustainable future for everyone.

>> Visit our CSR site for more about our sustainable development commitment



Working together with stakeholders

We know that the decisions we make affect our employees, customers, partners, shareholders, suppliers, and communities and we take their voices into account. Microsoft receives input from millions of people each year—from individual customers to policymakers and global human rights specialists. We bring outside perspectives into the company and inform our business decisions through a variety of feedback channels. We go beyond formal channels, proactively engaging with key stakeholders, advocacy groups, industry experts, Corporate Social Responsibility (CSR) rating agencies, CSR-focused investors, and many others. We also share our learnings and practices thereby generating industry dialogue, informing public debate, and advancing greater progress.



About this report

We place a premium on transparency and embrace our digital world to share both year-end and year-round updates. We've designed our CSR report PDF as a resource to help guide our stakeholders to the wealth of rich information available across the web about how we're making the world a better place. In his annual shareholder letter, Satya Nadella, addresses our business and social impacts and sets the stage for both the 2019 CSR and Financial annual reports. Unless otherwise stated, the information in this report covers all of the Microsoft global operations during the 2019 fiscal year (July 1, 2018 to June 30, 2019).

**≫** Learn more about our CSR and reporting approach

8 DECENT WORK AND ECONOMIC GROWTH



## Trust and responsibility

TRUST AND RESPONSIBILITY

06

Privacy and cybersecurity

09

ΑI

12

Human rights

15

Responsible sourcing

18

Empowering our employees

### PRIVACY AND CYBERSECURITY

We recognize privacy as a fundamental human right. We work to preserve our customers' ability to control their data, make informed choices to protect their privacy, and support critical efforts to secure cyberspace against new and emerging threats.





We commit to working collaboratively across industry, governments, educational institutions, and NGOs in the fight to protect privacy and cybersecurity for individuals and businesses around the globe.

#### **Privacy**

The cloud offers us enormous potential, not only in driving innovation and efficiencies but also in serving as a secure location for storing confidential and sensitive information. These new technologies, however, raise challenging questions about the rules for how related data should be treated. Businesses and individuals have the reasonable expectation that the information they create and store in digital form should be accorded the same privacy protections as information they commit to paper. Microsoft product development and privacy practices focus on six key privacy principles:



#### **>>** Learn more about our principles

#### Cybersecurity

To maintain global trust in technology—and secure cyberspace against new and emerging threats—public policy must continue to evolve. Microsoft supports these critical efforts, focusing on four broad themes of concern to policymakers: cybersecurity policy and resilience, cloud security and assurance, a Digital Geneva Convention, and cybercrime legislation and strategy. We also work with law enforcement and other public/private partnerships via our Digital Crimes Unit to disrupt nation-state activity.

#### **Defending** democracy

Threats to our democratic processes from cyber-enabled interference have become a critical concern. Through our Defending Democracy Program, we work with stakeholders including governments, non-government organizations, academics, and industry all in democratic countries globally to protect campaigns from hacking, increase political advertising transparency online, explore technological solutions to preserve and protect electoral processes, and defend against disinformation campaigns.

**»** Read the program announcement

### **Highlights**



TRUST AND RESPONSIBILITY

We're driving compliance across our cloud, helping users view and control their activity, and engaging with stakeholders on the future of artificial intelligence.

#### Complying with **GDPR**

Microsoft is committed to making sure that our products and services comply with GDPR. We also provide our commercial customers with robust tools, backed up by contractual commitments, to help them comply. Since GDPR became enforced on May 25, 2018, over 26 million people around the world have used Microsoft's Privacy Dashboard to control their personal data and exercise GDPR privacy rights, which Microsoft has extended to all of our consumer customers worldwide.

#### **\>** Learn more about our progress

#### Creating a safer world for digital transformation

Cybersecurity is one of the most critical challenges we and our customers face. We continue to invest in innovation and partnerships around the globe to address this challenge. We're working to protect our customers by analyzing more than 6.5 trillion signals each day, processing 450 billion authentications and scanning 400 billion emails for malware and phishing each month.

#### Learn more about our measures

#### **Protecting political** campaigns

Our Defending Democracy Team is driving critical work to protect political campaigns, candidates and the institutions of democracies. This team has introduced ElectionGuard, Microsoft 365 for Campaigns and has deployed AccountGuard in some 26 countries.

#### **\( \)** Learn more about our progress

#### **Promoting trust** and security in cyberspace

We've partnered with the Government of France to mobilize 67 countries, 358 companies, and 139 international and civil society organizations to join the Paris Peace Call for Trust & Security in Cyberspace.

#### **Learn more about this step toward digital peace**

**Tools and Weapons:** The Promise and the Peril of the **Digital Age**  A new book by Microsoft President Brad Smith and Microsoft Senior Director of External Relations and Executive Communications Carol Ann Browne, discuss the impact of AI, the rise of cyberattacks, threats to digital privacy and more.

#### **>>** Learn more about the book

#### Reporting resources



#### Law Enforcement Requests Report

This semi-annual report provides information about the legal demands for customer data we receive from law enforcement agencies around the world, as well as our responses to them.

#### US National Security Orders Report

This semi-annual report provides the data we're legally allowed to share about demands for customer data we receive from the US government pursuant to national security laws, as well as our responses to them.

#### Content Removal Requests Report

This semi-annual report provides information about the number of requests received and accepted to remove access to content that is available online through one of our consumer products or services.



Explore these key resources to learn more about our work.

#### Privacy statement

TRUST AND RESPONSIBILITY

The Microsoft privacy statement explains what personal data we collect from users and how we use it.

**>>** Review the statement

#### **Microsoft Trust** Center

The Trust Center provides enterprise and business customers information on how Microsoft protects their data across our cloud services, including how we can help organizations comply with GDPR.

> Visit the Trust Center

#### A Cloud for **Global Good**

Our policy roadmap covers a range of policy areas and provides a comprehensive set of recommendations and considerations mapped to a trusted, responsible, and inclusive cloud.

Wisit the cloud policy roadmap

#### Security

From individuals to enterprise businesses, we're committed to helping our customers get secure—and stay secure—in a world of persistent cyberthreats.

> Visit our Microsoft Secure site

#### Microsoft on the **Issues: Privacy**

Visit our Microsoft on the Issues blog for the latest updates about our work to defend and protect privacy for individuals and businesses around the world.

>> Visit the blog

#### Microsoft on the Issues: Cybersecurity

Visit our Microsoft on the Issues blog for the latest updates about our support for critical efforts to secure cyberspace.

>> Visit the blog

#### Microsoft on the Issues: Defending democracy

Visit our Microsoft on the Issues blog for the latest on our program expansions and updates toward protecting the integrity of our democratic processes and institutions.

> Visit the blog

## ΑI

We build AI responsibly, taking a principled approach to guide the development and use of artificial intelligence with people at the center of everything we do.

#### Our commitment and approach



TRUST AND RESPONSIBILITY

Designing AI to be trustworthy requires creating solutions that reflect ethical principles that are deeply rooted in important and timeless values. We then apply those principles to empower innovative solutions.

#### Microsoft Al **Principles**

#### **Fairness**

Al systems should treat all people fairly.

#### **Inclusiveness**

Al systems should empower everyone and engage people.

#### Reliability & Safety

Al systems should perform reliably and safely.

#### Transparency

Al systems should be understandable.

#### **Privacy & Security**

Al systems should be secure and respect privacy.

#### **Accountability**

Al systems should have algorithmic accountability.



**\)** Learn more about our principles

#### AI for Good

Al is fueling some of the most creative people on our planet to make change once thought impossible a reality.

Through our AI for Good initiative, we seek to combine Microsoft's technology and All expertise with the talent of groups around the world to solve humanitarian issues and create a more accessible and sustainable world.

#### Al for Earth

Placing AI technology and cloud software in the hands of those working to solve global climate issues.

Learn more about AI for Earth

#### Al for Accessibility

Leveraging the power of AI to amplify human capability for the more than one billion people globally with disabilities.

See how AI is empowering lives.

#### Al for Humanitarian Action

Leveraging AI to support disaster recovery, address the needs of children, protect displaced people, and promote human rights.

**See** our commitment in action

#### Al for Cultural Heritage

Leveraging the power of AI to empower people and organizations dedicated to the preservation and enrichment of cultural heritage.

**>>** Learn about our commitment

### **Highlights**



TRUST AND RESPONSIBILITY

We're driving compliance across our cloud, helping users view and control their activity, and engaging with stakeholders on the future of artificial intelligence.

## Microsoft announces Al for Cultural Heritage

A new and fourth pillar to Microsoft's AI for Good portfolio will use artificial intelligence to work with nonprofits, universities, and governments around the world to help preserve the languages we speak, the places we live, and the artifacts we treasure.

#### **>>** Read the announcement

## Using AI to help save lives

In conjunction with the 2018 United Nations General Assembly meeting, we announced AI for Humanitarian Action committing \$40 million over 5 years.

#### See the blog post by Brad Smith

#### Ag-Analytics helps farmers and researchers use AI to prepare for climate change

Sharing Microsoft's goal to help monitor, model, and manage earth's natural resources with cloud and Al, Ag-Analytics brings precision agriculture to fruition in a platform that helps farmers leverage all available data to make the best decisions for their land.

#### **>>** Learn more

#### Microsoft and National Geographic Society announce AI for Earth Innovation grantees

With the help of artificial intelligence, new grantees are actively working to uncover new insights to better monitor, model, and ultimately manage the world's natural resources more effectively and sustainably.

#### Find out more about these changemakers

# Using AI to drive accessible innovation around the world

Last year we launched our AI for Accessibility program, a \$25-million commitment to drive innovation and amplify human capability for people with disabilities. AI for Accessibility now has grantees across the globe leveraging our technology to empower people with disabilities.

#### Learn more about our grantees

## Innovative solutions to water security

We see huge potential for artificial intelligence, remote sensing, data analytics and adaptive innovation to be applied to water security challenges, especially when paired with conservation science, and impact investment. Microsoft's Al for Earth program and The Nature Conservancy's collaboration with the Techstars Sustainability Accelerator offer some examples of how such innovations can drive adaptive water solutions.

#### **Find out more about these innovative solutions**



Explore key resources to learn more about what AI can do in the hands of changemakers.

#### Tools and Weapons: The Promise and the Peril of the Digital Age

A new book by Microsoft President Brad Smith and Microsoft Senior Director of External Relations and Executive Communications Carol Ann Browne, discuss the impact of Al, the rise of cyberattacks, threats to digital privacy and more.

**\rightarrow** Learn more about the book

#### Microsoft Al

Learn more about our approach to Al, our products and services, and how people and organizations are working together to transform our world for the better.

> Visit the AI site

#### Al for Good

Providing technology, resources, and expertise to empower those working to solve humanitarian issues and create a more sustainable and accessible world.

Learn about AI for Good

#### **AI for Business**

Microsoft AI drives digital transformation across industries.

Learn about AI for Business

#### The AI blog

Find cutting-edge examples of Microsoft AI in action and learn how it's bringing people and organizations together.

**Explore the AI blog** 

## Innovation stories

At Microsoft, we strive for meaningful innovation with products and services that both improve our lives daily and have the potential to change the world.

> Learn about Microsoft Innovation

### **HUMAN RIGHTS**

TRUST AND RESPONSIBILITY

We aim to respect human rights in the way we do business and to advance those rights with the power of technology.

#### Our commitment and approach



Microsoft aspires to leadership in business and human rights and to serve as a catalyst for action by others—in the technology sector and beyond.

#### Class-leading due diligence

We aim to conduct best-in-class human rights impact assessments on our salient human rights actions and emerging trends in business and human rights.

#### Rights-aware decision making

We're deploying an integrated approach to human rights decision making across key aspects of Microsoft.

#### **Proactive** engagement

We use actions and public statements to demonstrate that Microsoft is an important voice, and we advocate for the promotion of human rights.

#### **Transparent** leadership

We're advancing transparency in our work and promoting human rights through increased disclosure and engagement.

### Highlights



The UN Guiding Principles on Business and Human Rights and the Global Network Initiative Principles on Freedom of Expression and Privacy steer our human rights work.

#### Global human rights standards

A focus on human rights helps our employees to make good decisions and ethical choices, and builds trust with our customers and partners. As articulated in Microsoft's Global Human Rights Statement we rely on international standards to ensure that our business activities respect and promote human rights so that technology plays a positive role across the globe.

**\)** Learn about our global human rights efforts

#### **Empowering the UN**

We're working with the UN Human Rights Office to help them develop technology to predict, analyze, and respond to human rights situations. We're also collaborating on joint projects and have provided a multi-million-dollar grant to support ongoing efforts.

**>>** Learn about our partnership

#### Al and human rights

Artificial intelligence can improve life in many ways and help solve societal problems, but AI comes with both challenges and opportunities. We need to address the challenges together with shared responsibility. Our book, The Future Computed, outlines the future of responsible AI technology.

**\( \)** <u>Learn about The Future Computed</u>

#### Collaborating with **UC Berkeley**

Integrating critical human rights issues directly into education can generate innovative approaches to managing our responsibilities and may help create the next generation of ethical leaders. We're partnering with UC Berkeley to provide annual conferences, student consulting projects, and other collaborative efforts.

**\)** Learn how we're working together

#### **Advancing** digital safety

The Global Internet Forum to Counter Terrorism is an international coalition to prevent terrorists and violent extremists from exploiting digital platforms. Individually and collectively, we are taking steps to implement the Christchurch Call to Action.

**Learn about our digital safety efforts** 

#### Reporting resources



#### Microsoft Annual Human Rights Report (PDF)

Using the United Nations Guiding Principles Reporting Framework, we provide detailed disclosures for each of our salient human rights issues and activities through a downloadable report.

#### **W** GNI Assessments 2018/2019

Download the Global Network Initiative Public Report on the 2018/2019 Independent Company Assessments.

#### Modern Slavery and Human Trafficking Statement (PDF)

Download the report to learn about the actions we've taken to prevent modern slavery and human trafficking in our business and supply chain.

#### **Law Enforcement Requests Report**

Using the United Nations Guiding Principles Reporting Framework, we provide detailed disclosures for each of our salient human rights issues and activities through a downloadable report.

#### **W** US National Security Orders Report

This bi-annual report provides the data we're legally allowed to share about demands for customer data we receive from the US government pursuant to national security laws, as well as our responses to them.

#### > Content Removal Requests Report

This bi-annual report provides information about the number of requests received and accepted to remove access to content that is available online through one of our consumer products or services.



Explore key resources to learn more about our Global Human Rights Statement, oursalient human rights issues, and our bi-annual digital trust reports.

#### **Global Human Rights Statement**

TRUST AND RESPONSIBILITY

We have committed to ensuring that our employees, partners, and suppliers respect and promote human rights and that technology plays a positive role across the globe.

**\)** Learn more about our commitment

#### Accessibility

We create and deliver technology that is accessible and functional for people of all abilities.

**Learn more about accessibility** 

#### Freedom of expression and privacy

We respect peoples' right to freedom of expression and their right to freedom from arbitrary and unlawful interference with privacy online.

**\)** Learn about freedom of expression

#### **Digital safety**

We provide tools and resources to protect the digital safety and security of all internet users.

**Find digital safety resources** 

#### **Privacy and** data security

We're incorporating privacy considerations into design and development processes, offering customers meaningful privacy choices, and responsibly collecting, managing, and using the customer data that we store.

Discover our approach to privacy

### **RESPONSIBLE SOURCING**

At Microsoft, we work to ensure that our suppliers operate in a socially, environmentally, legally, and ethically responsible manner—and treat the people who work for them fairly and with dignity.

#### Our commitment and approach



We set high standards for our suppliers and collaborate with them to positively impact their workers, their local communities, and their business operations.

Microsoft has relationships with thousands of suppliers around the globe, spanning both hardware suppliers that manufacture our devices and components, and indirect suppliers that provide everything from advertising services to building construction and maintenance.

We expect all suppliers that do business with Microsoft to uphold the human rights, labor, health and safety, environmental, and business ethics practices prescribed in our Supplier Code of Conduct (SCoC). This code aligns with, and exceeds, the Responsible Business Alliance (RBA) Code of Conduct. The Supplier Code of Conduct is included in all our supplier contracts and Microsoft Social and Environmental Accountability (SEA) requirements are also incorporated into our hardware and packaging supplier contracts.

#### **Devices** responsible sourcing

Since 2005, Microsoft Devices has operated an industry-leading Responsible Sourcing program (also referred to as SEA) to ensure that our hardware and packaging suppliers conform to our Supplier Code of Conduct and additional requirements for living conditions, safe working practices, and environmental, health, and safety protection. We advance our responsible sourcing commitments through:

- · Analysis of risks and opportunities
- Assurance and accountability
- Capability building
- Shared value and advancement of the Sustainable Development Goals set by the UN to improve people's quality of life, protect the environment, and foster equitable growth

#### **Procurement** responsible sourcing

Since 2013 Microsoft Procurement has also operated an industry-leading Responsible Sourcing program to promote socially and environmentally responsible companies in their supply chain. We engage with a broad range of stakeholders to shape and implement our Responsible Sourcing program and to extend our overall impact. Our approach is to converge on credible, industry leading sustainability products and services. Through this approach, we achieve efficiencies, facilitate participation, reduce risk, and ultimately, improve our suppliers and other stakeholders social and environmental performance.



TRUST AND RESPONSIBILITY

Microsoft continues to focus on business and human rights, and acts as a catalyst for others who are participating in these efforts, in the technology sector and beyond.

#### **Microsoft Devices**

#### **Embedding compliance and sustainability into our business**

We've built an Audit Management System (AMS) to continue to transform how we embed compliance and sustainability into our business. Using Microsoft Power BI, we can track performance and enable continuous supply chain improvements throughout the SEA Stages.

#### Workers' Voice Hotline

Our Workers' Voice Hotline program was extended to 153 factories in FY19. We were named one of the Top 2 Leading Companies for Workers Voice by Know the Chain.

#### Children out of mining

We continued our partnership with Pact to end child labor in tin and cobalt mines located in the Democratic Republic of Congo (DRC).

#### Learn about Pact

#### **Capacity-building**

We delivered capability-building programs to 21 suppliers in Taiwan to improve factory labor management in mitigating human trafficking and forced labor.

#### **Understanding risk**

To identify and prioritize risk, we completed our mapping of the origination of key raw materials that are used in our complex and global upstream supply chain. This allows us to continually improve our supplier due diligence and capability building efforts to drive change and accountability regarding materials used in our products.



Learn more from our Devices Sustainability Report

#### **Microsoft Procurement**

#### **Supplier diversity**

In FY19, Microsoft spent almost more than \$3 billion with minority-, disabled-, veteran-, LGBTQ-, and woman-owned businesses, ranking among the top 20 companies for spending with diverse-owned suppliers globally.

#### **Climate performance**

In FY19, 100 of our top suppliers reported an average of \$530K invested in emissions reduction activities, reducing their collective footprint by 5.6 million metric tons of carbon dioxide equivalents (CO<sub>2</sub>e).

#### **Supplier awards**

In FY19, with stakeholders including Business for Social Responsibility, United States Environmental Protection Agency, the CDP and the Rockefeller Foundation, we provided awards for our supplier leaders in Supplier Diversity, Climate Change, and Impact Sourcing.



Learn more about our progress

## Reporting resources

#### Slavery and Human Trafficking Statement (PDF)

Download our report, which is released each year, to learn about the actions we're taking to prevent modern slavery and human trafficking in our business and supply chains.

#### **№** Conflict Minerals Report (PDF)

Download our latest annual conflict minerals report, which details our due diligence around the responsible sourcing of gold, tin, tungsten, and tantalum in the Democratic Republic of the Congo and adjacent countries.

#### Devices sustainability report (PDF)

See the key results of our Responsible Sourcing and Social and Environmental Accountability audits and assessments in the Devices Sustainability at Microsoft Fiscal Year 2019 report.

#### Production Supplier List (PDF)

Each year, Microsoft publishes a downloadable list of our top 100 production suppliers for our commercially available devices.



Explore more responsible sourcing resources.

## Responsible sourcing

Get more detailed information on the policies and programs related to our responsible sourcing commitment.

**>>** Learn about the programs

#### Microsoft Supplier Code of Conduct

Access our Supplier Code of Conduct in multiple languages and explore links to related resources including our Supplier Code of Conduct training program.

**Explore our supplier standards** 

#### Devices Responsible Raw Materials Policy

Learn more about our responsible raw materials sourcing strategy and associated programs.

Download PDF about our policy

#### **Supplier diversity**

Get an overview of our Supplier Diversity Program and access links to resources, including a tool for diverse suppliers to register their interest in working with Microsoft.

**\)** Learn about supplier diversity

# Microsoft sustainable devices

Explore our approach and commitment to producing environmentally sustainable devices.

> Learn about sustainable devices

### **EMPOWERING OUR EMPLOYEES**

TRUST AND RESPONSIBILITY

At Microsoft, we're focused on bringing out the best in people, supporting their goals, and empowering them to find deep meaning and purpose in their work.

#### Our commitment and approach



Microsoft's mission is to empower every person and every organization on the planet to achieve more. The only way we will achieve our mission is by transforming our culture. We are seeing results from our efforts, but we are not done. We are constantly learning.

#### Our culture

At its core, Microsoft's strength lies in our talented people and a culture grounded in growth mindset. This means anyone can change, learn, and grow. We believe potential can be nurtured and is not pre-determined, and we should always be learning and curious - trying new things without fear of failure. We identified four attributes that allow growth mindset to flourish. Obsessing over what matters to our customers, becoming more diverse and inclusive in everything we do, operating as one company instead of multiple siloed businesses and lastly, making a difference in the lives of each other, our customers and the world around us.

**Learn more about our mission and culture** 

#### Respecting human rights

Our Global Human Rights Statement, and participation as a signatory to the UN Global Compact, demonstrate our commitment to respecting the following human rights covenants and declarations:

- **W** Universal Declaration of Human Rights
- International Covenant on Civil and Political Rights
- International Covenant on Economic, Social, and Cultural Rights
- International Labor Organization (ILO) Declaration on Fundamental Principles and Rights at Work\*

#### **Total rewards**

We develop dynamic, sustainable, and strategic programs that together provide a highly differentiated portfolio to attract, reward and retain top talent and enable our employees to do their best work. These programs reinforce our culture and values. The result is a global performance and development approach that fosters our culture, competitive compensation that ensures equitable pay by role while supporting pay for performance, and distinctive benefits that delight our employees.

#### **\)** Learn more about our benefits

\*Those ILO principles are freedom of association and the effective recognition of the right to collective bargaining; elimination of all forms of forced or compulsory labor; effective abolition of child labor; and elimination of discrimination in respect of employment and occupation.

## Diversity and inclusion

At Microsoft we have an inherently inclusive mission – empower everyone on the planet. We think of diversity and inclusion as core to our business model, something which informs our actions and can impact economies and people around the world. There are billions of people who want to achieve more, but have a different set of circumstances, abilities, and backgrounds that often limit access to opportunity and achievement. The better we represent that diversity inside Microsoft, the better we're able to innovate for those we seek to empower.

At Microsoft we each strive to include others by holding ourselves accountable for diversity, driving global systemic change in our workplace and workforce, and creating an inclusive work environment. Through this commitment we can allow everyone the chance to be their authentic selves and do their best work every day.

#### Learn more about global diversity and inclusion at Microsoft

## Training and development

Our growth mindset culture begins with valuing learning over knowing—seeking out new ideas, embracing challenges, learning from failure, and improving over time. To support this culture, we offer a diverse range of learning and development opportunities. We believe training can be more than formal instruction, and our philosophy focuses on providing the right learning, at the right time, in the right way. Opportunities include:

- Personalized, integrated, and relevant views of all learning opportunities on Microsoft Learning and LinkedIn Learning
- In-the-classroom learning and sharing with learner boards
- On-the-job "stretch" opportunities for advancement
- · Frequent promotion opportunities
- Coaching on career development through ongoing manager connections
- · Customized manager training to enhance coaching and mentoring skills
- New employee orientation covering a range of topics including company values, culture, and <u>Standards of Business Conduct</u>

## Wellness and safety

Microsoft is committed to supporting our employees' well-being and safety while they are at work and in their personal lives.

In addition to our comprehensive benefits package, our Occupational Health and Safety program helps ensure employees can stay safe while they are working.

- Professionals assess the safety risks of work activities and engage with workers and management to implement safe work practices, hazard controls, and training to minimize safety risks and to provide continual improvement for employee health and safety
- New and existing workspaces are periodically assessed to ensure they are constructed with sound design-for-safety principles and that controls are implemented effectively
- Microsoft involves employees and managers in Health and Safety Committees specific to our datacenters, retail operations, and office locations where required
  - Learn more about our commitment to safe and productive workplaces

### **Highlights**



TRUST AND RESPONSIBILITY

We continue to deepen our commitment to diversity and inclusion, offer our employees valuable training, and seek better ways to support both them and their loved ones.

#### **Employee feedback** counts

Nearly 90 percent of employees participated in our annual MS Poll engagement survey—94 percent said they're proud to work for Microsoft, 90 percent said they'd recommend it as a great place to work, and 93% report having a positive working relationship with their manager. Over the course of the year, we also collected nearly 75,000 Daily Pulse responses, and we continue to leverage both listening systems to understand employee sentiment and address areas of concern.

#### **Ethical business** decision making

All Microsoft employees must complete annual Standards of Business Conduct training. The training course is available in 16 languages and in FY19 we achieved a course completion rate greater than 99 percent.

#### **>>** Learn about the standards

#### Committed to diversity and inclusion

We are building a more inclusive environment through programs like expanded caregiver leave, unconscious bias training, a global allyship program, a commitment to ongoing dialogue and the continued support for and growth of our eight Employee Resource Groups. Most recently, we made inclusion a "core priority" for all employees at Microsoft, which means that as part of our performance and development approach, every employee is encouraged to deepen their learning about diversity and make inclusion a daily—and personal part of their job.

#### >> Learn more about our approach

#### Global family leave

Microsoft offers generous paid family leave to employees worldwide. Employees get a minimum of 20 weeks paid parental leave for birth parents and six weeks for non- birth parents. We also offer caregiver leave, which allows employees up to four weeks of paid leave to care for an immediate family member.

#### **Review the announcement**

#### **Perspectives**

We continued to drive our new approach to feedback called Perspectives, which was built using learnings from neuroscience and social psychology. Perspectives aims to improve how we ask for, share, and receive high-quality feedback to enable growth mindset and allow employees to better embrace our culture.

#### **>>** Learn more about Perspectives

#### Reporting resources



#### **W** Workforce demographics

The demographics of our workforce will continue to serve as a measure of our progress toward a more diverse and inclusive Microsoft, and our contribution to the diversity of the tech industry at large.



We offer many key resources to help visitors gain a more comprehensive understanding of our commitment to empowering our employees.

#### Microsoft careers

TRUST AND RESPONSIBILITY

Microsoft is always looking for the best and brightest talent. We invite candidates of all abilities to come as they are and do what they love.

**Explore Microsoft careers** 

#### **Diverse** perspectives

Infusing our commitment to diversity and inclusion into everything we do allows us to tap into the collective power of everyone at Microsoft. As a result, we are more agile, our ideas are better, our products are better, and our customers are better served.

**\)** Learn more about our approach

#### Microsoft Life

We highlight stories on how employees are empowered by the company culture to follow their passions, make a difference in the world, and live a #MicrosoftLife.

**Explore the Microsoft Life site** 

#### **Inclusive** hiring

To build the best products for everyone, we need to have a diverse and inclusive workforce across all abilities. Through our inclusive hiring programs, we work towards that goal every day.

**W** Learn about inclusive hiring

#### **Global Human Rights Statement**

Our Global Human Rights Statement and participation in the UN Global Compact, are part of our commitment to respecting human rights covenants and declarations.

**>>** Review the statement

#### **Employee stories**

Explore the technology and innovations Microsoft employees around the world are creating, from working to solve cancer to tracking down cybercriminals.

**>> Check out our stories** 



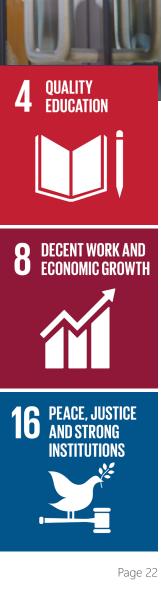
## Closing the opportunity gap

23 Broadband access

25 Skills and employability

28 Empowering nonprofits

30 Accessibility



### **BROADBAND ACCESS**

TRUST AND RESPONSIBILITY

As a global technology company, we believe we have a responsibility and a great opportunity to help close the broadband gap that exists in the US and across the globe.



We partner with equipment makers, internet and energy access providers, and local entrepreneurs to make affordable broadband access a reality for communities around the world.

#### Eliminating the US rural broadband gap

In 2017 we launched a comprehensive US rural broadband strategy to help connect at least 25 million Americans without access to broadband, of which more than 19 million people live in rural communities. We have committed to connect 3 million of these people through Airband partnerships, invest in making specific broadband technology more affordable, and help with digital skills training for the communities we reach.

- **Learn more about our comprehensive strategy**
- Download the 2018 strategy document

#### Closing the global digital divide

In 2019 we formalized our international work within the Airband Initiative. Broadband adoption has slowed, and progress is especially elusive in low-income countries and rural areas across the globe. Most of the connected population relies on low speed, basic cellular services and only 14.1 percent of the global population has an in-home internet subscription. Through the international track of the Airband Initiative, our goal is to extend internet access to 40 million unserved and underserved people within the span of three years. Our efforts will focus on areas with significant underserved populations - initially, Latin America and Sub-Saharan Africa.

**Learn more about our international track** 

#### Our partnerships

Elimination of the broadband gap requires deployment of low-cost technology at scale. We support businesses working to increase internet and energy access and make it more affordable. Partnerships include co-investment and access to resources like technology, digital skills, and reseller programs.

**>>** Learn about our partnerships

#### **Technology**

To deliver cost-effective broadband access to rural areas, network operators must leverage a mix of technologies like TV white spaces, fixed wireless, and satellite coverage. This technology model can reduce both the initial capital and the ongoing operating costs of broadband networks.

Learn about the technology models

### **Highlights**



TRUST AND RESPONSIBILITY

Through the Microsoft Airband Initiative, we're working to bring affordable broadband access to everyone. Here are some highlights from our progress.

Reaffirming our commitment to global connectivity

Through the new international track of our Airband Initiative, we've set a new goal to extend high-speed internet access to 40 million unserved and underserved people around the globe by July 2022.

#### **Review the announcement**

Working together to bring connectivity to military veterans Microsoft is expanding its work with Veterans Affairs to bring broadband access, digital skills training, and telehealth services to veterans living in rural areas.

#### Learn more about this plan

**Bringing broadband** internet to Indiana. Ohio, and Illinois

In partnership with Microsoft, Watch Communications will deploy a variety of broadband technologies to cover more than four million people in the region, including 815,000 people in rural areas currently without access to broadband.

#### **\)** Learn more from the announcement

#### **Connecting rural India**

With a mix of technologies, AirJaldi has created a series of hybrid networks to provide affordable and reliable internet to some of India's most underserved regions.

#### Learn more about AirJaldi

#### **Connecting Colombia**

Italian coffee company Lavazza, energy and agricultural innovator ALO&Partners, and the Colombian nonprofit MAKAIA teamed up to connect rural, coffee-growing areas of Colombia. Internet access was delivered via TV white-space technology and has already connected two schools and five farms.

#### **Learn about Lavazza and partners**

Delivering safe, affordable energy in Africa

Over 600 million Africans lack access to either electricity or internet. M-KOPA, a Kenya-based company, uses a cloud-connected IoT device to deliver affordable clean energy to 3 million people and 600,000 off-grid residences.

#### > Learn more about M-KOPA

# Get the bigger

Explore key resources to learn more about our work to close the broadband gap.

#### **Microsoft Airband Initiative**

Access more information on our privacy principles, the common categories of data we collect, and additional links to product and service-specific privacy information and controls.

#### **Explore the Airband site**

#### Microsoft on the Issues: Rural broadband

Visit our Microsoft on the Issues blog for the latest updates about our work to make affordable broadband access a reality for communities around the world.

#### >> Visit the blog

### SKILLS AND EMPLOYABILITY

Microsoft is working to help ensure every person can build the skills and access the resources needed to succeed in a digital economy.





**Equipping youth** and future workers

As the world of work is changing, we believe in a future where every person has the skills, knowledge, and opportunity to thrive. That's why as part of our commitment to ensure advances in technology leave no one behind, we're focused on two critical areas:

Providing inclusive, equitable access to computer science (CS) education can help ensure young people are equipped for the future. We partner with schools and organizations to provide experiences that spark excitement for future CS opportunities.

#### **Empower organizations**

Through cash grants, technology, and resources, we support nonprofits like Code.org and Microsoft Philanthropies programs like Technology Education and Literacy in Schools (TEALS) to increase the capacity of organizations to develop and grow high-quality computer science programs.

#### **W**atch the TEALS video

#### Advocate for change

With partners like Code.org, we encourage states to increase access to CS education and count CS courses toward math and science credit requirements.

- > Check the CS policy in your state
- ★ Get started with CS advocacy

#### **Engage students**

We partner with over 110 nonprofit organizations in 42 countries to reach millions of young people with quality digital skills and computer science experiences that pique interest in technology and spark excitement.

#### **\rightarrow** Learn more about our partners

Creating pathways to 21st-century jobs

To succeed in this modern economy, workers need access to learning resources to gain the skills required for in-demand jobs. We're working to provide access to those resources to help create pathways for workers and scalable solutions that can be replicated globally.

#### **Empower people**

Equipping future workers requires access to learning courses to gain the skills required for in-demand jobs. LinkedIn Learning enables lifelong learning while connecting workers to jobs.

- **X** Access LinkedIn Learning
- **★** Get Microsoft role-based training

PROTECTING OUR PLANET

#### **Engage employers**

Skills-based hiring and apprenticeships, like those from our partner Apprenti, help companies find and retain qualified people by increasing employer connections to skilled candidates and creating pathways for workers.

#### **Learn more about apprenticeships**

### **Highlights**



TRUST AND RESPONSIBILITY

Learn about our progress to equip future workers and create pathways to 21st-century jobs.

#### 180,000 teachers trained

In addition to teaching millions of youth digital skills and computer science, Microsoft grantees have trained more than 180,000 teachers who will go on to teach computer science around the world.

#### **Find out more about our grantees**

**Bringing access** to underserved communities Over 50 percent of the youth served globally through Microsoft partner-funded programs are female, and over 80 percent are from underserved communities.

#### **\( \)** <u>Learn more about our programs</u>

In 10 years almost 75,000 students received CS Education

During the 2019-2020 school year, over 21,000 students in the US and British Columbia, Canada have access to AP Computer Science courses thanks to tech professionals who volunteer with the Microsoft Philanthropies TEALS Program. Almost 75,000 students have had access to CS courses since the program's inception in 2009.

#### **>>** Learn more about TEALS

#### Competing in the digital economy

The Skillful program helps American workers, like Bylo Farmer, develop critical job skills. Through her own tenacity and the help of a Skillful job coach, Bylo has started over and changed careers, becoming a machinist after years of working at a women's shelter in Boulder, Colorado.

#### **№** Play the video of Bylo's story

#### **Providing** future-ready skills

Today, 60 percent of schools don't teach coding in their schools. With support from Microsoft, Code.org helps equip teachers at Frederick Douglass Elementary and other schools with tools to teach computer science in their classrooms increasing test scores and providing students with future-ready skills.

#### >> Play the video

Explore key resources to learn how we're equipping individuals for success in an increasingly digital world.

#### Skills and employability

TRUST AND RESPONSIBILITY

We're working to help ensure that every person can build the skills and access the resources needed to succeed in a digital economy.

**\)** <u>Learn more about our progress</u>

#### **TechSpark**

Rapid advancement in technology is creating new opportunities in a digital economy. But these opportunities remain out of reach for many in rural and remote communities, who often lack the broadband access, resources, or digital skills required to succeed. We are working to ensure that all people—not just those in the biggest cities—can benefit from the opportunities the digital economy provides.

**W** Learn more about TechSpark

### **EMPOWERING NONPROFITS**

TRUST AND RESPONSIBILITY

Microsoft is committed to ensuring nonprofits can advance their missions through digital transformation, enabled by secure and trusted technology.



Nonprofits are working to solve the world's most challenging issues. They must have access to relevant and affordable technology to help them accelerate impact around the world. Microsoft Tech for Social Impact brings together the best of our commercial solutions with account teams, philanthropy, and engineering resources dedicated to nonprofit digital transformation.

### **Tech for Social Impact**

#### Solutions

We provide innovative and sector specific solutions for nonprofits around the world. Donations and discounts are available for cloud solutions including Microsoft 365, Power BI, Azure, and Dynamics 365. We deliver guidance and training like the Microsoft Digital Skills Center for Nonprofits to help nonprofits navigate digital transformation.

#### **Partnerships**

We believe technology can be a powerful force for social good, but we know technology alone won't solve the world's challenges. That's why we partner closely with governments, nonprofit consortiums, and the private sector to foster collective action for sustainable development, disaster response and capacity building.

#### Support

We partner with Microsoft's global ecosystem of partners who deliver services and solutions to help nonprofits get the most out of technology.

#### **\)** Learn more about nonprofit technology

#### **Employee giving**

Microsoft employees give generously to empower those most in need in our local communities and our world. Employee giving is part of our culture and how we live our mission.

#### Learn more about employee giving

#### Humanitarian action

We support first responder organizations through technology donations and financial support during response and recovery efforts. We also work to help organizations increase preparedness and get ahead of the response curve while improving their ability to respond to future disasters.

#### **>>** Learn more about humanitarian action

### Community engagement

As one of Washington state's largest employers, Microsoft works to enhance economic growth and create opportunities that protect and improve the quality of life for Washington state residents.

#### **\rightarrow** Learn more about our commitment to WA state

### **Highlights**



We've expanded our support for the nonprofit sector over the last year. We work closely with nonprofit organizations around the world to help them accelerate their organizational transformation with technology.

#### **Donations and** employee giving

Microsoft matches employee donations of time and money to nonprofit organizations of their choice. In fiscal 2019, Microsoft has donated or provided discounted software and services worth more \$1.5 billion via Microsoft Philanthropies. Our employees generously donated an additional \$170 million (including company match) through our employee giving program to support nonprofits in local communities.

- **Learn more about commitment to nonprofits**
- Learn more about our employee engagement

#### Artificial intelligence to support refugees and displaced people

Last year at the UN General Assembly, Microsoft built on its longstanding support to humanitarian organizations with Al for Humanitarian Action, a \$40 million, fiveyear program. Through AI for Humanitarian Action, we are harnessing the power of artificial intelligence and machine learning to improve the lives of over 70 million displaced people in the world, nearly 26 million of whom are refugees.

**\( \)** <u>Learn more about the program</u>

#### Making an impact across Washington State

Access to affordable housing is a major barrier to equitable growth and this year we launched a major initiative to expand the housing options for people who work in the Puget Sound region where we are headquartered. We're putting \$500 million to work in loans and grants to accelerate the construction of more affordable housing in the region.

**\( \)** <u>Learn more about our commitment</u>

#### Reporting resources



#### 2019 Donations and Volunteerism Factsheet

2019 Donations & Volunteerism Data **Factsheet**  See a snapshot of Microsoft donations and volunteerism figures over the past three years.

## Get the bigger



Explore key resources to learn more about our work to empower nonprofits in their work to make a difference in our communities around the world.

#### Microsoft **Philanthropies**

We believe in a future where every person has the skills, knowledge, and opportunity to achieve more.

**\(\right\)** <u>Learn more about our philanthropic work</u>

#### **Tech for Social Impact**

Learn more about our commitment to nonprofits.

**Visit the Nonprofit site** 

### **ACCESSIBILITY**

At Microsoft, we believe there is no limit to what people can achieve. Especially when technology reflects the diversity of its users and is accessible to all.

#### Our commitment and approach



TRUST AND RESPONSIBILITY

Microsoft is committed to designing products and services that can be used by everyone.

Over one billion people in the world have a disability and we're passionate about ensuring that our products and services work for everyone. We understand the power of technology, and that's why we continue to innovate, create, and design in a way that gives everyone the ability to achieve more.

We've found that many of our accessibility-focused innovations and features allow us to deliver richer, more flexible experiences for a wider range of users not just those with disabilities. We're committed to transparency, accountability, and inclusion in our products and our culture, and we're deeply inspired by the opportunity to work with people across the globe to explore what's possible.

### **Highlights**



We're building a diverse workforce through inclusive hiring programs and creating products that work for everyone.

#### **Expanding** accessibility features

We are committed to delivering technologies that empower everyone to achieve more and have released significant accessibility enhancements in our latest products.

#### **Discover the new features**

#### **Driving** innovation

We continue to push the limits of what's possible with AI to empower people with disabilities through new innovations such as Seeing AI, Eye Control on Windows 10, Xbox Adaptive Controller, and Translator.

#### **Explore AI for Accessibility**

#### **Inclusive hiring** programs

To build the best products for everyone, we need to have a diverse and inclusive workforce. Our inclusive hiring programs work to make that happen.

**Learn about our hiring programs** 



Learn more about our commitment to designing products and services that work for everyone.

## Microsoft accessibility

Find information on our accessibility programs, product features, guides, and additional resources.

> Visit the accessibility site

## Developer resources

Explore tools and information you can use to create the next generation of accessible technology.

Discover developer resources

## Inclusive design

See how we're evolving our design system to operate in a complex world.

**\)** Learn about inclusive design

# Microsoft accessibility feedback

Share your ideas on what products, features, and tools would delight you, or vote for ideas you see posted by others.

Provide accessibility feedback



## **Protecting our planet**

**33**Environmental sustainability

### **ENVIRONMENTAL SUSTAINABILITY**

Microsoft is committed to leveraging technology to solve some of the world's most urgent environmental issues—focusing on areas where we can have the greatest impact, including carbon, energy, water, and waste.

## Our commitment (



#### **Focus areas**

We focus on the areas where we can have the greatest impact, which include carbon, energy, water, and waste, across all the work we do.

#### **Operations**

We've operated carbon neutral since 2012 and continue to reduce our emissions. We're one of the largest purchasers of renewable energy in the United States. We use our campus as a living lab of innovation, always testing new ways to minimize our impact and maximize a positive return for the planet.

#### **\rightarrow** Learn more about our operations

# Products, services, and devices

The investments we make in sustainability carry through to our products, services and devices. We design our devices, from Surface to Xbox, with emphasis on eco-friendly materials. Our cloud and AI services help businesses cut energy consumption, reduce physical footprints, and design sustainable products themselves.

#### Learn more about our approach to sustainability

## Customers and partners

We're committed to making our technology accessible and available to everyone. We've invested \$50 million in AI for Earth, a program focused on putting AI in the hands of those working on the front lines to address sustainability challenges.

#### Learn about AI for Earth

#### **Policy**

We advocate for a wide range of policies that drive emissions down, advance zero-carbon energy, and enhance economic opportunities. We are active in Washington, D.C.; in state capitals; and internationally to push for greater action.

#### **Highlights**



In 2019 we doubled down on sustainability with even stronger commitments to increase our use of renewable energy, advance research and development, and heighten product carbon efficiency goals.

## Operational carbon emissions

We've committed to a 75 percent reduction in carbon emissions by 2030 planned through continued carbon neutrality and energy commitments. In addition, we nearly doubled our internal carbon fee by raising it to \$15 per metric ton on carbon emissions.

#### **>>** Learn more about our commitment

# Increasing efficiency and renewable energy in our datacenters

We're on target to achieve our goal of powering our datacenters with 60 percent renewable energy by the end of this year and aim to reach 70 percent renewable energy within the next four years.

- See how we're driving efficiencies
- » Learn about our renewable energy measures

# Building sustainable campuses

At our headquarters in Redmond, Washington, we have started work to construct 17 new buildings totaling 2.5 million square feet. This new addition and the rest of our campus will run on 100 percent carbon-free electricity. We also set a goal to reduce the amount of carbon associated with the construction materials by 30 percent through a new online tool.

- >> Learn about our sustainable campus plans
- **\( \)** <u>Learn more about our new online tool</u>

## Product packaging sustainability

In FY19, we continued to reduce the environmental impact of our packaging by applying a science-based approach and collaborating closely with our suppliers and industry partners. We improved the sustainability of our packaging by using less packaging material, selecting more sustainable materials, and optimizing manufacturing processes.

**\)** Learn more from our Devices Sustainability Report

# Energy efficiency improvements in Surface Pro

Microsoft works with its partners to develop hardware and software that increase computing power while reducing energy consumption. Illustrating these improvements, the Surface Pro, using Windows, has become so energy efficient to operate that the customer-use phase of each device now accounts for a smaller portion of its overall GHG emissions than the manufacturing phase (assuming three years of use).

Learn more from our Devices Sustainability Report

## Reporting resources



#### > Environmental Sustainability Data Factsheet (PDF)

Find more information on key environmental indicators including greenhouse gas emissions, energy consumption, water consumption and discharge, and waste through our downloadable report.

#### > 2018 CDP Climate Change Response (PDF)

Download our response to the annual CDP climate change questionnaire, covering the FY17 reporting period.

#### ★ 2018 CDP Water Response (PDF)

Download our response to the annual CDP water questionnaire, covering the FY17 reporting period.

#### Devices Sustainability at Microsoft (PDF)

Download the report to learn how we embed sustainability requirements directly into the business practices of our device organization and partners.

## Get the bigger picture



Explore key resources to learn more about our environmental sustainability efforts.

#### **Environment**

Learn more about how Microsoft is enabling a sustainable future through our environmental sustainability work.

#### **Explore our environment site**

# Microsoft on the Issues: Sustainability

Visit our Microsoft on the Issues blog for the latest updates on our environmental sustainability efforts.

#### >> Visit the blog

# Environmental compliance specifications

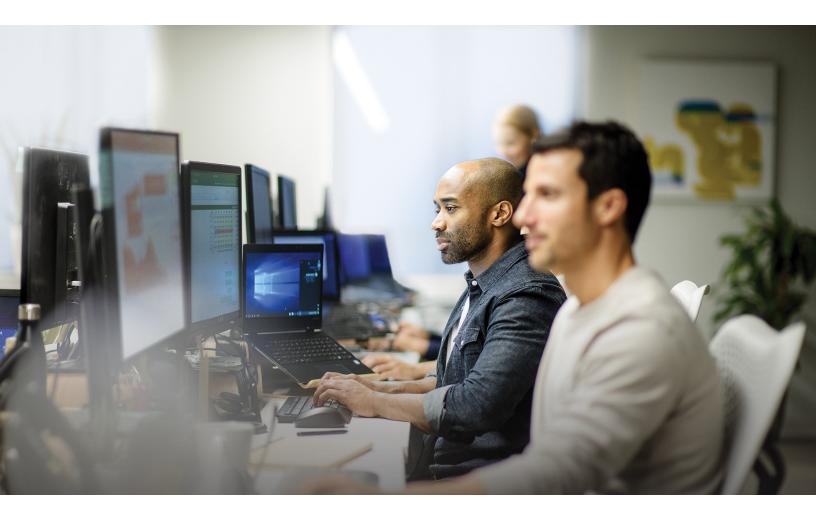
Learn more about environmental compliance specifications for Microsoft hardware, packaging, and supplier conformance in our online hub.

#### **W** Get details about our efforts

# Responsible sourcing policy

Get details on our strategy for the sourcing of raw materials for use in Microsoft our hardware products.

#### **Download PDF of our policy**



## Resources

## **37** Reports hub

### **REPORTS HUB**

#### Report content and supplemental resources

Placing a premium on transparency and easy-to-find content, our reports hub provides a single, consolidated view of key reports and resources related to our CSR programs and progress.

#### Letter from our CEO

Letter to Shareholders, CEO Satya Nadella

#### **Facts about Microsoft**

- Subsidiaries
  Financial data
- Operation centers
  Employment information

#### CSR governance and reporting

- CSR governance and reporting online summary
- W UN Global Compact Communication on Progress
- **Stakeholder Engagement (PDF)**

#### Microsoft Investor Relations Reports

- Microsoft Proxy Statement
- Microsoft SEC Filings
- **>>** Microsoft Annual Reports

#### Trust and responsibility

#### Digital trust reports

- Law Enforcement Requests Report
- Content Removal Requests Report
- <u>U.S. National Security</u>
  <u>Orders Report</u>

#### **Human rights**

- Microsoft Annual Human Rights Report (PDF)
- **Mathematical Services GNI Annual Report**
- GNI 2018/2019 Company Assessments
- Microsoft Response: Business and Human Rights Resource Center

#### **Empowering our employees**

**EEO-1** Report (PDF)

TRUST AND RESPONSIBILITY

- Workforce demographics
- **>>** Affirmative action plan

#### Public policy engagement

- Advocacy and Trade Memberships (PDF)
- MSPAC State Candidate Contributions H1 2019 (PDF)
- MSPAC Federal Candidate Contributions H1 2019 (PDF)
- MSPAC Non-Candidate Committee Contributions H1 2019 (PDF)

- Microsoft Corporate Political Contributions H1 2019 (PDF)
- Public policy advocacy spending (PDF)
- Microsoft Cloud policy roadmap

#### Responsible sourcing

- Responsible Sourcing of Raw Materials Policy (PDF)
- Top 100 Production Suppliers (PDF)
- Devices sustainability report (PDF)
- **Conflict Minerals Report (PDF)**
- Modern Slavery and Human
  Trafficking Statement (PDF)

#### Closing the opportunity gap

#### Accessibility

**Microsoft Accessibility Conformance Reports** 

#### **Empowering nonprofits**

> Data factsheet: Donations and volunteerism 2019 (PDF)

#### Protecting our planet

TRUST AND RESPONSIBILITY

- Data factsheet: Environmental sustainability 2018 (PDF)
- > Devices sustainability report (PDF)
- **CDP Climate Change Response (PDF)**
- **CDP** Water Response (PDF)
- CDP Climate Reports CDP.net
- **>>** CDP Water Reports CDP.net

#### **Archived reports**

To find out more about the work we've accomplished in previous years, visit our online CSR reports hub.