Use of Languages

- Principal working language: catalan (cat)
- Some groups entirely in English: No
- Some groups entirely in Catalan: Yes
- Some groups entirely in Spanish: No

Teachers

- Maria del Mar Duran Bellonch
- Diego Castro Ceacero
- Anna Diaz Vicario

Prerequisites

We should recommend review the contents developed in the following first year subjects:

- Education and Educational Contexts
- Communication and Educational Interaction I
- Communication and Educational Interaction II

Objectives and Contextualisation

This subject helps to understand how organizations in general and the educational ones in particular work, as well as the group dynamics that occur in them. It is, therefore, a fundamental subject for taking Practicum on the 3rd course. It has their continuation in the subject "Management of Social and Educational Institutions" of the Bachelor's Degree in Social Education and in the subjects "Organisational Development of Educational Institutions" and "Direction and Leadership in Educational Institutions" of the Bachelor's Degree in Education Studies.

The main aims are:

- To understand the main paradigms, theories, and trends that support the knowledge about organizations.
- To understand which are the components of an educational organization.
- To develop projects for an educational organization.
- To understand contents related to group dynamics.
- To practice the capacity for developing systematic observation and the ability to analyze the group's process.
• To develop skills for dynamizing groups in educational contexts.
• To increase the educational group process and to improve the individual learning process using the group as a pedagogical tool for designing educational interventions.

Competences

Social Education
• Analyse the organization and management of socio-educational institutions.
• Develop strategies for autonomous learning.
• Lead social and educational processes to create a good working environment, promote collaborative work, and open and equalitarian communication.
• Participate and get involved in the events, meetings and events of the institution to which one belongs.
• Work in teams and with teams (in the same field or interdisciplinary).

Education Studies
• Administer and manage centres, institutions, services and educational and training resources.
• Develop group encouragement strategies and techniques to promote participation and learning in training and educational situations.
• Develop strategies for autonomous learning.
• Participate and get involved in the events, meetings and events of the institution to which one belongs.
• Work in teams and with teams (in the same field or interdisciplinary).

Learning Outcomes
1. Analyse general issues affecting the organization of educational institutions.
2. Deliver proposed activities on time and in the right way.
3. Develop intervention skills in relation to different group techniques.
4. Develop the capacity of systematic observation and analysis of the group process.
5. Form teams that are capable of carrying out activities effectively.
6. Form teams that are capable of carrying out activities effectively both in person and remotely in different ways.
7. Know the elements that make up an organization.
8. Organising the work in a structured way in terms of the demands.
9. Participating actively in guided and supervised activities.

Content

CONTENTS BLOCK 1. Organization
• Organizational theories and trends
• Organizational ethics as a commitment to the organization
• Institutional projects
• Organizational structures and their operation and management
• Relationship system

CONTENTS BLOCK 2. Groups
• The concepts of group and team
• The group development
• The main variables of the group structure
• The group dynamics: theories
• Group intervention techniques

Methodology
The teaching-learning has planned around the student, and it is under this premise that we establish the methodology, as shown below:

- Theoretical lessons conducted by the lecturers about the fundamental issues included in the syllabus. It is done with the whole class group and allows the presentation of the main contents. The student's participation will be encouraged.
- Workgroup in small groups (1/2 of the large group), supervised by the lecturer.
- Case resolutions and structured exercises.

### Activities

<table>
<thead>
<tr>
<th>Title</th>
<th>Hours</th>
<th>ECTS</th>
<th>Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type: Directed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class Practices</td>
<td>30</td>
<td>1.2</td>
<td>3, 4, 9</td>
</tr>
<tr>
<td>Laboratory</td>
<td>15</td>
<td>0.6</td>
<td>4, 2, 8</td>
</tr>
<tr>
<td>Master Class</td>
<td>30</td>
<td>1.2</td>
<td>1, 7, 8, 9</td>
</tr>
<tr>
<td>Seminar</td>
<td>15</td>
<td>0.6</td>
<td>1, 3, 4, 9</td>
</tr>
<tr>
<td>Type: Supervised</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual and Group Mentoring</td>
<td>60</td>
<td>2.4</td>
<td></td>
</tr>
<tr>
<td>Type: Autonomous</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reading and Studing</td>
<td>150</td>
<td>6</td>
<td>1, 7</td>
</tr>
</tbody>
</table>

### Assessment

Organization and groups is a face-to-face subject. For that reason, the attendance in the directed activities is considered a requirement to pass the subject. We establish a minimum of 80% attendance. The written proofs presented in case of absence only explain the absence and not exempt from the presence.

The evaluation of the subject will be carried out throughout the academic year. To pass the subject, each piece of evidence must be passed:

1. Delivery of a case study or intervention project.
2. Practices and exercises (individual and/or in a group) proposed in the classroom and linked to a training module.
3. Individual written test linked to the content worked on the subject. An individual written test will be conducted for each block: 16/12/2019 and 30/03/2020. A recovery day is established (15/06/2020) for those who have not passed the individual tests and/or that due to duly justified health reasons have not been able to attend one or both of tests.

The content, structure, and method of presentation of the case study and/or intervention project, as well as the exercises proposed in the classroom and linked to a content block, will be explained at the beginning of the subject and/or in each content block.

To pass the subject it is necessary that all the pieces of evidence have a minimum score of 5 points on a scale of 10. Each one of the evidence has a specific weight that can be consulted in the table. In case of not deliver some of the basic evidence, the student will not be graded.

Lecturers will return the practices and exercises in a three-week period. In the case of group work, these will be returned at the end of each content block. The scores for each of the evaluation evidence will be made
public in the Moodle Classroom. The lecturers establish a period of time to review each tasks marks.
The students who during the course have properly tracked the subject and still have some evidence failed can
give it the opportunity to redo the activity. The teaching staff will study each case based on the particular
situation.

The students of the 2nd enrollment can request a final synthesis evaluation. This option must be
communicated and agreed with the lecturer during the first month of the course. The students of 3rd enrollment
(and later) will have to repeat all the subject.

In all the activities (individual and in a group) the linguistic correction, the writing and the formal aspects of
presentation will be taken into account. The students must be able to express themselves fluently and must
show a high level of understanding of the academic texts. An activity can be returned (not evaluated) or failed if
the lecturer considers that it does not meet these requirements. Before delivering any task we recommend
checking that these criteria are respected and that the sources, notes, textual citations, and bibliographical
references follow the APA regulations, according to the documentation summarized in the following sources:
https://ddd.uab.cat/pub/recdoc/2016/145881/citrefapa_a2016.pdf and
http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_03.html

The copy or plagiarism of material constitutes a crime that entails the suspension of the subject. It will be
considered that a job, activity or test is "copied" when it reproduces totally or partially the work of a teammate
and that it is "plagiarized" when a part of the text of an author appears without owning the source. In case of
detecting any of the two bad praxis, the lecturers will study whether it is convenient to request the opening of
an academic record. You can consult more information about plagiarism at
http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_01.html

**Assessment Activities**

<table>
<thead>
<tr>
<th>Title</th>
<th>Weighting</th>
<th>Hours</th>
<th>ECTS</th>
<th>Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Practices and Exercises (individual and group practices)</td>
<td>20%</td>
<td>0</td>
<td>0</td>
<td>1, 3, 4, 2, 8, 9</td>
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<tr>
<td>Group case study and/or Intervention project</td>
<td>40% (30% group + 10% individual)</td>
<td>0</td>
<td>0</td>
<td>1, 6, 5, 7, 3, 4, 2, 8, 9</td>
</tr>
<tr>
<td>Writing exam (individual)</td>
<td>40%</td>
<td>0</td>
<td>0</td>
<td>1, 7, 3, 4</td>
</tr>
</tbody>
</table>

**Bibliography**


