

Bachelors Degree Final Project

Code: 104020
ECTS Credits: 12

Degree	Type	Year	Semester
2502501 Prevention and Integral Safety and Security	OB	4	0

The proposed teaching and assessment methodology that appear in the guide may be subject to changes as a result of the restrictions to face-to-face class attendance imposed by the health authorities.

Contact

Name: César Torrero Fernández
Email: Cesar.Torrero@uab.cat

Use of Languages

Principal working language: spanish (spa)
Some groups entirely in English: No
Some groups entirely in Catalan: Yes
Some groups entirely in Spanish: No

Prerequisites

This subject does not have any pre-requirement

Objectives and Contextualisation

The educative objectives of the course will be specified in the following:

- Develop a TFG following a work planning process in a clear, correct, cohesive, coherent and fluid manner, with an appropriate style and with a logical and formal structure.
- Assess, argue and correctly transfer the information in writing.
- To produce knowledge in a structured manner, with a clear discourse.
- To understand and master the language of the specialization in prevention and integral safety and security.

Competences

- Assume the social, ethical and professional responsibility that derives from professional practice.
- Carry out scientific thinking and critical reasoning in matters of preventions and security.
- Efficiently manage technology in security operations.
- Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
- Have a general understanding of basic knowledge in the area of prevention and integral safety and security.
- Identify the resources necessary to respond to management needs for prevention and integral security.
- Know how to communicate and transmit ideas and result efficiently in a professional and non-expert environment, both orally and in writing.
- Make efficient use of ITC in the communication and transmission of results.
- Plan and coordinate the resources of the three large subsystems that interact in questions of security: people, technology and infrastructures.
- Use the capacity for analysis and synthesis to solve problems.

- Work and learn autonomously.

Learning Outcomes

1. Assume the social, ethical and professional responsibility that derives from professional practice.
2. Carry out scientific thinking and critical reasoning in matters of preventions and security.
3. Coordinate the resources of the three main subsystems of the prevention and integral security sector: people, technology and infrastructures.
4. Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
5. Identify the key elements in processes to define the security policies of organisations.
6. Identify the resources necessary for managing security, the environment, quality and social corporate responsibility.
7. Know how to communicate and transmit ideas and result efficiently in a professional and non-expert environment, both orally and in writing.
8. Make efficient use of ITC in the communication and transmission of results.
9. Understand and apply basic risk management techniques.
10. Use the capacity for analysis and synthesis to solve problems.
11. Work and learn autonomously.

Content

This is a project in which the student will have to do an investigation on a relevant subject in matters of prevention and integral security, agreed with the tutor of the same.

It must be an issue that is original, relevant, linked to one of the disciplines or area of knowledge of the degree in prevention and integral security. That it integrates knowledge and skills of the degree, that is, competences that the student has learned.

Formals Standards

Approximate length of 10.000-14.000 words (approximate between 40 and 60 pages). Annexes to part.

Use the Times New Roman character font numb. 12, and for the footnotes, citations and examples, the numb. 10.

Alineació justificada i Interlineat 1.5.supe

Margins. Superior: 3 cm; Inferior: 3 cm; Interior: 3.5 cm; Exterior: 3.5 cm

Languages. Catalan-Spanish-English.

TFG Structure

The work must be structured in accordance with the following recommendations. The student can incorporate variations to this structure but it is mandatory to include all the elements that are contemplated in the proposed one.

Cover	It must contain the following elements compulsorily:
	- Logo of the School

- Title of the work
- Work author: name and signature
- Date of completion of the work:
Course 20
../20 ..
- Name and signature of the work tutor.
- Name of the School:
School of Prevention and Integral Safety and Security

First page

- It must contain the following elements compulsorily:
- Title of the work
 - Work author
 - Summary (ABSTRACT):
150 words in the language of the document and in English
 - Keywords: a list of defining content keywords.

Second Page

Authorization document signed by the tutor

Summary / Index	Table of contents with the titles of the sections and reference of the page number.
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1.-Introduction	It shows the subject and the scope of the work, history of the topic, motivations, objectives, relevance or interest of the research, the methodology and the phases of the work carried out.
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2.-Theoretical framework and state of affairs	It shows the revision of literature of reference, both in terms of more theoretical contributions and practical applications. Students must demonstrate that they know and know how to interpret the most relevant contributions in terms of their subject of study.
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3.-Body of research: Methodology, research and analysis of results	This section presents the body of the research that includes the detailed methodology,
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the research carried out with the contrast or response to the general and specific objectives and the results obtained. The student must transform this section into one or more chapters and hold them in accordance with their search.

4.-Conclusions and implications for the sector	The main results and contributions that have been achieved with the research work, implications for the sector and, where appropriate, the possible future lines of research that can be opened or continued from this work must be collected.
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5.-Bibliography and sources	List of bibliography consulted: monographs, books, magazine articles, web, databases, etc.
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6.-Annexes

It serves to attach materials or texts that are considered essential to understand any part of the research work or that are an essential contribution of the research done, but which are excessively long to include them in the body of the work. It is not obligatory to put annexes.

Cite

None TFG will be admitted without a careful citation

The student may use the citation system that best suits his TFG while maintaining this system throughout the work.

Methodology

The TFG consists of carrying out a research project supervised by a tutor.

The program will be published in the Moodle classroom of the course calendar and the list of proposals for TFG conducted by the teaching staff. This list will consist of the teacher and the relationship of their proposals.

If the TFG is with data from a company or institution, students must notify the TFG Coordinator in order to study the viability of the work.

A first delivery space will open, where the student will have to upload the work feasibility request.

Once assigned the subject and the tutor/to, the student has to put in contact with the tutor/to set the first tutorship.

Tutor duties:

The tutor of the TFG will carry out a minimum of four tutorials during the course. In the initial tutoring the tutor will set the subject with the student and he/she will suggest a minimum of bibliography to start working.

The other two follow-up tutorials will serve to orienting the student's work. Finally, in the last tutorial, the tutor will suggest the final modifications.

Students are advised to follow the FINAL thesis to submit the drafts indicated on the calendar in time to the tutor:

-Delivery 1: Introduction, objectives of the TFG, methodology and bibliographic references. The idea is that the first assignment will show the research carried out, the bibliography consulted and the approach that the students want to give.

-Delivery 2: First draft of the TFG where the part of development of the work is already in depth enough so that the tutor can make the timely indications.

-Delivery 3: Completion of work completed so that the tutor can assess if the authorization for the formal delivery is pertinent.

The tutor will have this educational guide, available in the classroom Moodle of the subject and in the Web of the school, of a sheet of follow-up in which the development of tutorials will be recorded, the contents dealt with in them and the commitments assumed by the student. At the end of each session, the tutor and the student must sign the content and commitments adopted.

There will be two videoconference sessions scheduled at the time available in the Moodle classroom of the subject. In these sessions, emphasis will be placed on questions of methodology, editing, research and citations

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Theoretical and practices online sessions on the elaboration of the TFG (structure, writing, citation, etc.)	5	0.2	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10
Type: Supervised			
Tutorials with the person in charge of the subject queries - Moodle classroom	25	1	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10
Type: Autonomous			
Preparation. Consult bibliography. Reading materials. Drafting of the TFG	270	10.8	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10

Assessment

In the time frame of the calendar, the students must hand in the TFG, with the authorization of the tutor in the open space in the Moodle classroom of the course. In order to avoid potential incidents, you must also send it by email to the teacher responsible for the course. Also, within the envisaged deadline, the TFG tutor must present an assessment report in which a quantitative and qualitative assessment of the work done by the student is done, in accordance with the document that the professor responsible for the TFG will make available and the tracking sheet will be added. The TFG assessment with which the tutor can qualify the TFG is from 0 to 7.

The student that obtains the maximum note (8), has the possibility to defend his TFG before the evaluation commission to opt to the qualification of excellent or honors qualification.

The student that has been evaluated by the Tutor/to with the note of 8, and want to opt to the qualification of excellent or, in any case, MH, will have to present the application (Annex IV), for the oral defence of the work. The delivery of the said application, together with a bound copy of the TFG, will be held at the reception of the white building, on the ground floor.

It will communicate the students the time and place for the realization of the defense.

Not delivering the TFG to the indicated date will entail a "No evaluable".

Exceptional calls

CALL FOR SEPTEMBER. Exceptionally, the TFG can be delivered to the September convocation, always in agreement with the tutor and the TFG coordinator.

If the TFG tutor fails the same, the student has the possibility of an ordinary review, by the tutor. Also, you can request an extraordinary review through the mechanisms established in the academic regulations. The TFG has no recovery.

In case of not exceeding the subject according to the aforementioned criteria(continuous assessment), it will be possible to carry out a test of recovery on the date scheduled for the schedule, and will cover all the contents of the program.

Students who need to change an assessment date must present the petition by completing the document in the Moodle space of 'EPSI Tutorización'.

Notwithstanding other disciplinary measures that are deemed opportune, and in accordance with the current academic regulations, "if the student performs any irregularity that may lead to a significant variation of the qualification of an act Evaluation, will be graded with a 0 this act of evaluation, irrespective of the disciplinary process that may be instructed. If several irregularities occur in the assessment of the same subject, the final grade for the course will be 0 ".

Tests/exams may be written and/or oral in the discretion of the teaching staff.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Defense of TFG	20%	0	0	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10
Evidence of continuous evaluation on the development of the TFG (writing, citation, etc.)	10%	0	0	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10
Quality of the report and assessment of TFG by the Tutor	70%	0	0	1, 7, 9, 3, 2, 8, 4, 5, 6, 11, 10

Bibliography

Consultable through the Moodle space of the subject.

Specific bibliography recommended by each tutor.

Information about citation resources:

<http://www.uab.cat/web/recursos-d-informacio/citacions-i-bibliografia-1326267851837.html>

Plagiarism

El Plagi: http://wuster.uab.es/web_argumenta_obert/unit_20/sot_1_01.html

El Plagi Acadèmic: http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_01.html

Plagi: <http://www.diccionari.cat/lexicx.jsp?GECART=0105037>