

Work Placement

Code: 101122
ECTS Credits: 12

Degree	Type	Year	Semester
2500259 Political Science and Public Management	OT	3	2
2500259 Political Science and Public Management	OT	4	0

The proposed teaching and assessment methodology that appear in the guide may be subject to changes as a result of the restrictions to face-to-face class attendance imposed by the health authorities.

Contact

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Use of Languages

Principal working language: catalan (cat)
Some groups entirely in English: No
Some groups entirely in Catalan: Yes
Some groups entirely in Spanish: Yes

Teachers

Nora Sainz Gsell
Berta Barbet Porta
Rafael Costa Cazarin de Brito
Lluís Sáez Giol Sáez Giol
Carola Castella Josa
Daniel Tarragó Sanfeliu

Prerequisites

To be able to do an internship students must be enrolled in the academic year and must have passed a minimum of 132 ECTS at the time of applying for it.

The application process for the internship begins the previous course (April-May). The student must complete the assignment process previously in any of the modalities foreseen by the Faculty and explained in the Faculty webpage.

Objectives and Contextualisation

The Faculty of Political Science and Sociology offer their students the possibility of carrying out a professional internships in an external entity. These internships consist of a 200 hours work in an organization, institution or company with which the Faculty maintain a collaboration agreement. The intership has a twofold aim: formative and professional. The internship combines the work done in the external entity (and supervised by an external tutor), and the participation in academic activities in the Faculty (guided by an academic tutor). This allows the students to develop professionals skills within the work environment and be able to participate in career-counselling activities organised by the Faculty.

The entities, institutions or companies that are offered to accommodate students in internships are heterogeneous: associations, third parties entities, foundations, NGOs, centers of social research, consultants, human resources departments and planning, institutions of the local autonomic or central administration, political, business or union organizations, International collaborative or solidarity programs and internships under protection from other universities. Entities can be at the Catalan, state and international level.

Competences

Political Science and Public Management

- Applying the discipline's main theories and different fields to real practical and professional problems.
- Applying various theoretical contributions about actors, actor's networks, and collective action to practical, real or simulated problems from real life and the professional practice.
- Demonstrating good writing skills in different contexts.
- Identifying sources of data and conducting bibliographic and documentary searches.
- Interpreting and applying English texts in an academic way.
- Making decisions in different contexts.
- Managing the available time in order to accomplish the established objectives and fulfil the intended task.
- Producing and preparing presentations of reports and intervention proposals.
- Realising effective oral presentations that are suited to the audience.
- Synthesizing and critically analysing information.
- Working autonomously.
- Working in teams and networking, particularly in interdisciplinary conditions.

Learning Outcomes

1. Applying various theoretical contributions about actors, actor's networks, and collective action to practical, real or simulated problems from real life and the professional practice.
2. Clearly explaining the methodological approach adopted in order to produce knowledge within the area of the external practice.
3. Critically assessing which theoretical hypothesis are better suited to the context of the external practice.
4. Demonstrating good writing skills in different contexts.
5. Describing the factors that have an impact on the development of the continued professional practice.
6. Identifying sources of data and conducting bibliographic and documentary searches.
7. Interpreting and applying English texts in an academic way.
8. Making decisions in different contexts.
9. Managing the available time in order to accomplish the established objectives and fulfil the intended task.
10. Producing and preparing presentations of reports and intervention proposals.
11. Realising effective oral presentations that are suited to the audience.
12. Synthesizing and critically analysing information.
13. Working autonomously.
14. Working in teams and networking, particularly in interdisciplinary conditions.

Content

The content of the practices is based on the type of entity where they are carried out. Independently of the nature of the entity (public administration, private company, third sector, university). In the specific thematic area, the possible professional profiles to be developed are:

Researcher

Social and Community Service Manager.

Public Policies consultant

Expert in international relations

Cooperation and development

Market research analyst

Training

Management of organisations

Cultural and /or social mediator

These profiles can be combined with management, training and evaluation tasks in fields such as the following: communication, education, cultural management, sustainability politics, international organizations, the business sector.

Methodology

This is an annual subject and has a teaching load of 12 credits. The following distribution is stipulated:

- 200 hours of work to the entity where the professional practices are carried out
- 50 hours of individual work for the writing of the individual report and attendance to individual tutorials.
- 40 hours of group work, monitoring group tutorials, career counseling sessions and oral presentation.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Doing the internship in the workplace	200	8	
Individual Report	50	2	
Type: Supervised			
Office hours and career-counselling activities	40	1.6	

Assessment

Each student will have an academic tutor, assigned by the Faculty, who will monitor the student's external practices and coordinate group tutoring.

The tutor will make the final evaluation based on:

- The entity's report.
- The student's individual report
- The oral presentation of the individual report
- Attendance and participation in group tutorials.

- Attendance at the planned training sessions (organized in collaboration with the UAB's employability service).

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Counseling sessions	15	5	0.2	1, 4, 5, 10, 2, 11, 9, 6, 7, 8, 12, 13, 14, 3
Individual Report	45	0	0	1, 4, 5, 10, 2, 11, 9, 6, 7, 8, 12, 13, 14, 3
Office hours	15	5	0.2	1, 4, 5, 10, 2, 11, 9, 6, 7, 8, 12, 13, 14, 3
Work place report	25	0	0	1, 4, 5, 10, 2, 11, 9, 6, 7, 8, 12, 13, 14, 3

Bibliography

In t Political Science and Sociology websire you will find the relevant complementary resources.

Software

There are no specific requires, but students are supposed to show the user skills for the softwares included in their degrees.