

Organisation and Groups

Code: 101642
ECTS Credits: 12

Degree	Type	Year	Semester
2500260 Social Education	OB	2	A
2500261 Education Studies	OB	2	A

The proposed teaching and assessment methodology that appear in the guide may be subject to changes as a result of the restrictions to face-to-face class attendance imposed by the health authorities.

Contact

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Use of Languages

Principal working language: catalan (cat)
Some groups entirely in English: No
Some groups entirely in Catalan: Yes
Some groups entirely in Spanish: No

Teachers

Saida Lopez Crespo
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Diego Castro Ceacero

Prerequisites

We should recommend review the contents developed in the following first year subjects:

- Education and Educational Contexts
- Communication and Educational Interaction II

Objectives and Contextualisation

This subject helps to understand how organizations in general and the educational ones in particular work, as well as the group dynamics that occur in them. It is, therefore, a fundamental subject for taking Practicum on the 3rd course. It has their continuation in the subject "Management of Social and Educational Institutions" of the Bachelor's Degree in Social Education and in the subjects "Organisational Development of Educational Institutions" and "Direction and Leadership in Educational Institutions" of the Bachelor's Degree in Education Studies.

The main aims are:

- To understand the main paradigms, theories, and trends that support the knowledge about organizations.
- To understand which are the components of an educational organization.
- To develop projects for an educational organization.
- To understand contents related to group dynamics.

- To practice the capacity for developing systematic observation and the ability to analyze the group process.
- To develop skills for dynamizing groups in educational contexts.
- To increase the educational group process and to improve the individual learning process using the group as a pedagogical tool for designing educational interventions.

Competences

Social Education

- Analyse the organization and management of socio-educational institutions.
- Develop strategies for autonomous learning.
- Lead social and educational processes to create a good working environment, promote collaborative work, and open and equalitarian communication.
- Participate and get involved in the events, meetings and events of the institution to which one belongs.
- Work in teams and with teams (in the same field or interdisciplinary).

Education Studies

- Administer and manage centres, institutions, services and educational and training resources.
- Develop group encouragement strategies and techniques to promote participation and learning in training and educational situations.
- Develop strategies for autonomous learning.
- Participate and get involved in the events, meetings and events of the institution to which one belongs.
- Work in teams and with teams (in the same field or interdisciplinary).

Learning Outcomes

1. Analyse general issues affecting the organization of educational institutions.
2. Deliver proposed activities on time and in the right way.
3. Develop intervention skills in relation to different group techniques.
4. Develop the capacity of systematic observation and analysis of the group process.
5. Form teams that are capable of carrying out activities effectively
6. Form teams that are capable of carrying out activities effectively both in person and remotely in different ways.
7. Know the elements that make up an organization.
8. Organising the work in a structured way in terms of the demands.
9. Participating actively in guided and supervised activities.

Content

CONTENTS BLOCK 1. Organization

- Organizational theories and trends
- Organizational ethics as a commitment to the organization
- Institutional projects
- Organizational structures and their operation and management
- Relationship system

CONTENTS BLOCK 2. Groups

- The concepts of group and team
- The group development
- The main variables of the group structure
- The group dynamics: theories
- Group intervention techniques

Methodology

We oriented the teaching-learning process towards active and meaningful methodology. The methodology of the subject consists in:

- Presentations of the contents of the syllabus.
- Seminar teams, supervised by the teachers.

The kick-off session of the first block will take place on 13/9/2021 and will end on 24/1/2022. The start session of the second block will take place on 7/2/2022 and will end on 13/6/2022.

The proposed teaching methodology and assessment may be subject to change depending on the attendance restrictions imposed by the health authorities.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Seminar	60	2.4	1, 3, 4, 2, 8, 9
Theoretical lectures	30	1.2	1, 7, 8, 9
Type: Supervised			
Individual and Group Mentoring	60	2.4	
Type: Autonomous			
Reading and Studing	150	6	1, 7

Assessment

The subject "Organization and groups" is a face-to-face subject. The attendance at the guided activities is considered an essential requirement to pass the course. A minimum attendance of 80% is compulsory for the seminar group sessions. Proofs presented in case of absence only explain the absence and, in any case, exempt from attendance.

The assessment of the subject is continuous and will be carried out throughout the academic year. To pass the course you must have passed each piece of evidence:

1. Delivery of a case study and/or intervention project prepared in groups in the Organization block.
2. Techniques and exercises elaborated in groups and individually in the Group block.
3. Individual written tests linked to the content worked in the subject. One for each block. In the event that one or both of them do not have at least 5 points, they will have to do a retake exam for the block or blocks not passed. It will also be possible to present those people who for duly justified health reasons have not been able to attend any of the tests on the scheduled dates. Once the retakes have been made, the exams of each block must pass 5 points, then the average will be calculated. The date of the individual written test of the first block will be 24/1/2022 and the second block will be 13/6/2022. The date of retake of the written test will be 27/6/2022

The content, structure, method of presentation and delivery, as well as presentation dates, will be explained at the beginning of each block.

To pass the course all piece of evidence must have a minimum grade of 5 points on a scale of 10. In the table included below, you can see the specific weight that has each evidence. The student who does not present one or more piece of evidence will be qualified as "not presented".

Lecturers will return the feedback related to case study and/or project, and the techniques and exercises, in continuous evaluation within approximately three weeks. The group work will be returned at the end of each block. The grades of each evidence will be made public in the Moodle Classroom. The student who wants to revise the grade will have to do it during the period established by the lecturers.

Students who during the course have made a proper follow-up of the subject and still have some evidence not passed can be allowed to redo the activity. Lecturers will study each case according to their situation.

Students enrolled for a second time and so on can ask to make only a final synthesis test. Lecturers will announce the conditions on the first day of the subject (13/09/2021). This option must be communicated, agreed, and formalized with the lecturers during the first month of the course.

In all activities, students must respect the linguistic correction, the writing, and the formal aspects of the presentation. Students must be able to express themselves fluently and correctly and must show a high degree of understanding of academic texts. An activity can be returned (not evaluated) or not pass if the lecturer considers that it does not meet these requirements. Before submitting evidence, students must verify that they respect these criteria and that the sources, notes, textual citations, and bibliographic references, follow the APA regulations, according to the documentation summarized in the following sources

https://ddd.uab.cat/pub/recdoc/2016/145881/citrefapa_a2016.pdf and
http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_03.html

Copying or plagiarizing material, both in the case of papers and written tests, will be punished; the subject will be automatically considered failed. A work, activity or written test will be considered "copied" when it reproduces in whole or in part the work of a colleague, and that it is "plagiarized" when a part of an author's text is presented as his own without citing the source. In case of detecting any of the two practices, the lecturers will study if it is convenient to request the opening of a disciplinary enquiry. You can find more information about plagiarism at http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_01.html

Likewise, this subject requires to show an attitude compatible with the educational profession: punctuality, proper use of electronic devices (mobile, computer, etc.), empathy, correctness in communication with others, and respect to the diversity and plurality of ideas, people and situations.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Group case study and/or Project	25%	0	0	1, 6, 5, 7, 3, 4, 2, 8, 9
Techniques and learning exercises	25%	0	0	1, 3, 4, 2, 8, 9
Writing exam	50%	0	0	1, 7, 3, 4

Bibliography

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Software

In the event of online work sessions, the Teams platform will be used. In the event of recording work sessions with a video camera to proceed with a formative analysis of the content, there will be the support of the SAE of the Faculty of Education.