

Bachelor's Degree Final Project

Code: 104276
ECTS Credits: 6

Degree	Type	Year	Semester
2503710 Geography, Environmental Management and Spatial Planning	OB	4	A

The proposed teaching and assessment methodology that appear in the guide may be subject to changes as a result of the restrictions to face-to-face class attendance imposed by the health authorities.

Contact

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Use of Languages

Principal working language: catalan (cat)
Some groups entirely in English: No
Some groups entirely in Catalan: Yes
Some groups entirely in Spanish: No

Prerequisites

- 1) The student can enroll in the TFG once they have passed a minimum of 160 credits of the first three years of the Degree, which correspond to 2/3 of the total credits of the curriculum (240) established by the academic regulations.
- 2) It is recommended that the student enroll in the TFG once he has begun to think and reflect on topics or geographical issues that he would like to work on and that he also considers feasible to study during the months of elaboration of the TFG. (The *Methodology* section explains how to assign topics and tutors)
- 3) The student is suggested to enroll in the TFG when he / she has enough time to be able to read and write in a reflective, autonomous and synthetic way on issues of his / her geographical interest. It is convenient to know this languages: catalan, spanish and english.

Objectives and Contextualisation

The aim of the Final Degree Project (TFG) is for students to carry out individual work -theoretical or applied- that demonstrates the ability to integrate knowledge acquired throughout their academic training.

Competences

- Apply methods and techniques of quantitative, qualitative and field work analysis in the interpretation of territorial and environmental processes.
- Combine distinct techniques and methods of representation and spatial analysis in elaborating materials for transmitting results.
- Demonstrate skills of self-analysis and self-criticism
- Draw up action and intervention plans in the territory which respond to sociodemographic and environmental problems.
- Generate innovative and competitive proposals in professional activity.
- Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.

- Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
- Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
- Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
- Systematically analyse and interpret environmental, demographic, urban and landscape elements.
- Use the scientific and professional language of the social sciences.

Learning Outcomes

1. Combine distinct techniques and methods of representation and spatial analysis in elaborating materials for transmitting results.
2. Demonstrate skills of self-analysis and self-criticism.
3. Describe the relationship between work carried out in socio-regional challenges and sustainability.
4. Generate innovative and competitive proposals in professional activity.
5. Identify in the conclusions useful elements for acting on the problems analysed.
6. Incorporate transferrable thematic elements from the degree course in the final project.
7. Represent information using the appropriate techniques.
8. Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
9. Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
10. Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
11. Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
12. Use selected information sources.
13. Use the scientific and professional language of the social sciences.

Content

There is a first document: Initial Proposal (Introduction) that the student must deliver to the tutor at the end of February. This document will have the following characteristics:

- Content: provisional title / objectives / research questions / methodology / basic reference bibliography / provisional index of its sections.

- Length: 2,000 words, 5 pages.

The final TFG must be a document that must have an academic format with the following characteristics:

- Content:

Title: one original title and subtitle (maximum 20 words in total).

Summary: catalan, spanish and english, 250 words maximum, explaining the description of the research o and main results.

Introduction with working hypotheses and approach of the objectives of the TFG.

Development of the study topic, with the theoretical and epistemological approach and / or state of the art, the methods and techniques used, and a critical discussion of the results obtained.

Conclusions: with personal reflections and possible future ways of working in the studied field.

*Detailed references **: It is necessary to include the list of all the material used for the elaboration of the TFG - detailed references to materials, documents, bibliography, newspaper archives, statistical sources, cartographic resources, images, etc. - The format of the appointments is they must comply with the guidelines given by the Department's magazine: Geographic Analysis Documents Annexes: it is possible to include cartographic, statistical, photographic, audiovisual annexes, etc.

- Length: from 8,000 to 10,000 words (maximum 30 pages). (excluding cover, abstracts, index, bibliography / webography and appendices)

* It is essential to cite the sources of data and information in all sections of the TFG

ALL TFGs must include at least 1 map, a table and a graph made by students.

The oral presentation The public oral presentation will consist of the defense of the TFG before a court formed by 3 people, of which the tutor of the work will form part.

- Duration: The presentation will last a maximum of 20 minutes.

It is recommended that a number of slides not exceed 15 and conform to the relevant sections of the TFG: Objectives / hypotheses / Theoretical and conceptual framework / Methods and techniques / Main results / Conclusions or final Reflections

Methodology

The TFG has its own teaching characteristics due to the type of training activities that characterize it:

Directed activities: in charge of the coordinator of the subject. It includes the presentation of the planning of the TFG throughout the course and the stage of selection of the subject of the work by the students.

Supervised activities: monitoring by the tutor of the preparation of the TFG, in accordance with the initial approach of the work and scheduled tasks.

Autonomous activities: personal work of the students aimed at following the work plan agreed with the tutor within the framework of the teaching guide for the subject and current regulations. Search for data, documents, materials, information, etc. Analysis of data, documents, materials, information, etc. Drafting of drafts as well as the final version of the TFG. And the preparation for the public presentation. Students will also be offered the possibility of an optional course taught by the library service "Tools and resources offered by the UAB Libraries to carry out your TFG in Geography, Environment and Territorial Planning" (course with a maximum dedication of 8 hours).

Calendar and Steps 2021-22:

Application, July / September 2021

STEP 1) CHOICE TOPICS AND TUTORS

ACTIVIDAD	FECHA
Choice topics and tutors	18 October 2021
Choice	18 to 31 October 2021
Assignment of topic and tutors	15 November 2021
Review	6 to 21 November 2021
Firs interview	22 Novembre to 17 Desember 2021

a) Choice of the subject of the TFG: Once the list of topics and faculty is published, each student may request a maximum of three topics, in order of preference.

Exceptionally, the student can propose a topic. He / she should present to the coordinator, with a title and a justification letter (maximum 250 words). The coordinator will assess the proposal with consultations with the teaching staff of the department.

b) Assignment of tutors and first interview: The general criteria for assigning students to subjects and tutors are:

- 1) Respect the preferences of the student / expressed in her request.
- 2) Balance the distribution of the number of students per tutor.
- 3) Average score students

STEP 2) DEVELOPMENT AND SUPERVISION OF THE TFG

ACTIVITY	DATE
STUDENTS: Present the Introduction	28 February 2022

TUTOR: Evaluation by rubrics of the Introduction	11 March 2022
TUTOR: Follow-up report	29 April 2022
Submit de manuscript	5 June 2022
Submit de presentation	12 June 2022

- c) Supervision and development: Supervision and follow-up is mandatory. Each student must agree with her tutor on the exact schedule of the joint work sessions in view of the tutor's academic obligations and her own. In this process we use the platform; <https://tfe.uab.cat>
Any problem present in this stage will be communicated to the Coordinator of the TFG, who will make the necessary arrangements for its solution.
- d) Deliveries: The student who for some reason does not see it possible to present the TFG must notify the Coordinator of her decision before May 15th.

STEP 3) ORAL DISSERTATION

ACTIVITY	DATE
Oral explanation	13 to 16, June 2022
Publication of final grades	1 July 2022
Revision of grades	1 to 3 July 2022
Close the minutes	7 July 2022

Seps and calendar of the extraordinary call of the month of January (only for repeating students). Students enrolled for the second time or more in the TFG will have the option to take an assessment in January 2022. In this case, preferably with the subject and tutor chosen in the previous year (2020-21). They must communicate their decision to the TFG Coordinator no later than October 31, 2021. Deadline for delivery January 10, 2022. Closing of events February 18, 2022. Students enrolled in the TFG for the second time who do not present it in the January call would conform to the schedule and procedures indicated for all students. If the oral presentation of the work cannot be done in person, its format will be adapted (maintaining its weighting) to the possibilities offered by the UAB virtual tools. Meetings will be conducted through Teams, etc. The tutor will ensure that the student can access it or offer alternative means, which are available to them.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Introduction to the TFG, guide to topics and tutors	4.5	0.18	3
Type: Supervised			
Meetings	7.5	0.3	3, 4, 10, 8, 13, 12
Type: Autonomous			
Data collect, Research, analysis and write the TFG	137	5.48	1, 2, 3, 4, 5, 6, 11, 10, 8, 9, 7, 13, 12

Assessment

It is essential to approve the TFG to deliver the documents mentioned (Introduction and final written work) and make the oral presentation within the established deadlines, as the opposite case implies a "non-evaluable". The enrolled student who does not present the TFG in the month of June, will be able to appear in a announcement the month of January of the following course. In this case, you will have to re-enroll in the subject.

The presentation and public exhibition is obligatory and will consist of the oral defense of the TFG before a court, of which will form part who tutors the work that previously will have to give his approval. TFG in group cannot be given since the academic norm of the UAB establishes in its article 119.4. that "the evaluation of the work will always be individual, even if the activity has been elaborated collectively". Therefore, the presentation and defense of the work will always be individual.

The TFG has no recovery, in accordance with current regulations. There is only one call. The TFG is excluded from the compensation evaluation mechanism as specified in article 122 of the UAB Academic Regulations.

The [evaluation by compensation](#) is a mechanism that allows the compensation of qualifications between asignaturas of a degree and that is regulated in the academic rule of the UAB. In the case of the TFG, enrolled students who have not provided the teaching staff with any type of evidence of learning throughout the course are considered "non-evaluable".

Therefore, if for example a student enrolls and delivers to the teachers linked to this subject any evidence of learning related to the TFG (ex in February the writing of Introduction to the TFG) but does not deliver the global text of the TFG, yes will be considered evaluable and will receive a grade.

EVALUATION

For the assignment of the note of each one of the three components of the continuous evaluation will follow the evaluation by rubrics, that will do public in Moodle to the beginning of the course.

The final grade will be obtained as follows: Introduction: 10%, written work: 50%. and public oral presentation: 40%

The grades used in the TFG will be those of the 0-10 scale, with a single decimal. Given the peculiarity of the TFG, for the award of the "Honorary Enrollment" the degree will designate a committee (which may coincide with the faculty of the Teaching Committee) that takes into account 75% of the grade of the TFG and 25 %the grade of the student's transcript of the last two years (3ºand 4º).

The student may request a regular review of the grade with the coordinator. The review of the coordinator must be personal and individualized and before the closing date of the minutes of the TFG. The student may request from the coordinator a copy of the evaluations of the work done by the tutor and the other two members of the panel (These copies of the reports are the documentary evidence required to request the members of the panel (These copies of the reports are the documentary evidence required to request the extraordinary review.) Once the review has been made and the student's allegations have been heard, the coordinator, in agreement with the tutor, may maintain or modify the grade.

The copying or plagiarism of material, documents, publications, etc. in the TFG it will suppose a qualification of zero. Remember that a work that reproduces all or most of the work of another partner is considered a "copy". "Plagiarism" is the act of presenting all or part of a text by an author as one's own, without citing sources, whether on paper or in digital format. See UAB documentation on "plagiarism" at: http://wuster.uab.es/web_argumenta_obert/unit_20/sot_2_01.html

EVALUATION CRITERIA

- Mastery of theoretical knowledge in the approach and development of the TFG.
- Ability to integrate theoretical and applied knowledge.
- Ability to search for autonomous information.
- Mastery of tools for managing and processing geographic information.

- Ability to analyze and synthesize the information used.
- Ability to argue and reason in the presentation of ideas and the development of the TFG.
- Quality of communication and written expression.
- Quality of the presentation: formal aspects.
- Quality of the presentation: communication and oral expression.
- Quality of the exhibition: form and contents.

TFG PUBLICATION

The protocol of the TFG of the Facultat de Filosofia i Lletres of 02/15/2017 recommends the publication in the Digital Deposit of Documents of the UAB of all the TFG with a final note equal or upper to 9. To be able to do the publication, the student will have to sign and deliver to the TFG coordinator the consent document prepared by the Biblioteca d'Humanitats.

In the event that the student commits any irregularity that may lead to a significant variation in the grade of an assessment act, he / she will be graded with 0 this assessment act, regardless of the disciplinary process that may be instructed. In case there are several irregularities in the evaluation acts of the same subject, the final grade of this subject will be 0.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Introduction of the TFG	10	0	0	3, 8, 9
Manuscript of the TFG	50	0	0	1, 2, 3, 4, 5, 6, 11, 10, 8, 9, 7, 13, 12
Oral Dissertation of TFG	40	1	0.04	3, 4, 5, 11, 10, 8, 9, 13

Bibliography

Each TFG will have a specific bibliography related to the subject and objectives of the work. As a general guideline, the following readings are recommended:

- BLUNT, Alison & SOUCH, Catherine (2008) *Publishing in Geography. A Guide for New Researchers*, Londres: RGS & IBG, 1ª edició (available www.rgs.org).
- BLUNT, Alison; NASH, Fiona; HATFIELD, Madelaine & SOUCH, Catherine (2015) *Publishing and Getting Read. A Guide for Researchers in Geography*, Londres: RGS & IBG, 3ª edició (available www.rgs.org).
- GONZÁLEZ, Juana Mª; LEÓN, Ana; PEÑALBA, Mercedes (2014) *Cómo escribir un Trabajo de Fin de Grado. Algunas experiencias y consejos prácticos*, Madrid: Editorial Síntesis.
- MENDIZABAL, Enric (2018). "Escriure Geografia a la Universitat". Guía de lenguaje científico - <https://ddd.uab.cat/record/199721>

Practical tips for writing the Final Degree Project: Servicio de Bibliotecas de la UAB: [How to do a Bachelor's Degree Final Project or Master's Degree Final Project?](#)

Software

There is no specific software.