

**Work Placement I**

Code: 102200  
ECTS Credits: 6

| Degree      | Type | Year | Semester |
|-------------|------|------|----------|
| 2500786 Law | OT   | 4    | 2        |

**Contact**

Name: Noelia Igareda Gonzalez  
Email: noelia.igareda@uab.cat

**Use of Languages**

Principal working language: catalan (cat)  
Some groups entirely in English: Yes  
Some groups entirely in Catalan: Yes  
Some groups entirely in Spanish: Yes

**Prerequisites**

There is no prerequisite for taking the External Internship course.

**Objectives and Contextualisation**

The main objectives of the course External Internships I are:

- a) To contribute to the integral formation of the student complementing the theoretical and practical learning.
- b) To facilitate the knowledge of the working methodology appropriate to the professional reality of any legal field.
- c) To promote the development of technical, methodological, personal and participatory skills.
- d) To obtain practical experience to facilitate their integration into the labour market and improve their future employability.
- e) To promote the values of innovation, creativity and entrepreneurship.

**Competences**

- Arguing and laying the foundation for the implementation of legal standards.
- Demonstrating a sensible and critical reasoning: analysis, synthesis, conclusions.
- Efficiently managing information, being capable of assimilating a considerable volume of data in a limited amount of time.
- Identifying the underlying conflicts of interest in disputes and real cases.
- Identifying, knowing and applying the basic and general principles of the legal system.
- Managing bibliographic and documentary resources: databases, browsing, etc.
- Mastering the computing techniques when it comes to obtaining legal information (legislation databases, jurisprudence, bibliography...) and in data communication.
- Negotiating and mediating between different people or institutions in the context of a conflict (between public administrations-administrators, family and child protection related conflicts, between business-workers and their representatives, parties to a case..).
- Planning and organising: managing of time, resources, etc.

- Present information in a way that is appropriate to the type of audience.
- Presenting in front of an audience the problems of a concrete law suit, the applicable legal regulations, and the most consistent solutions.
- Respecting the professional confidentiality.
- Students must be capable of learning autonomously and having an entrepreneurial spirit.
- Use different information and communication technologies.
- Working in teams, being either a member or a coordinator of working groups, as well as making decisions affecting the whole group.

## Learning Outcomes

1. Applying the mediation and negotiation mechanisms between the parts of a civil or criminal process.
2. Applying the mediation and negotiation mechanisms to a conflict between companies and employees.
3. Applying the mediation and negotiation mechanisms to conflicts of family and child protection nature.
4. Applying the meditation and negotiation mechanisms in a conflict between public administrations and administrators.
5. Demonstrating a sensible and critical reasoning: analysis, synthesis, conclusions.
6. Demonstrating knowledge about the main legal databases (legislation and case law).
7. Developing a practical activity in the field of the various branches of Law.
8. Efficiently managing information, being capable of assimilating a considerable volume of data in a limited amount of time.
9. Identifying problems and solving them with a cross-cutting perspective.
10. Identifying the foundations of legal matters studied in the theoretical training.
11. Managing bibliographic and documentary resources: databases, browsing, etc.
12. Planning and organising: managing of time, resources, etc.
13. Present information in a way that is appropriate to the type of audience.
14. Respecting the professional confidentiality.
15. Students must be capable of demonstrating in a practical way the legal concepts and explaining them.
16. Students must be capable of learning autonomously and having an entrepreneurial spirit.
17. Use different information and communication technologies.
18. Using the specialised bibliographic bases in the computing systems that are most frequent in the legislative and jurisprudential field.
19. Working in teams, being either a member or a coordinator of working groups, as well as making decisions affecting the whole group.

## Content

As a consequence of the variety of places on offer, there is no single contents-programme for external internships. The contents of each of the internship places are reflected, basically, in the computer application or, if "autopracticum" is chosen, in the document with the proposal submitted by the student to the coordinator of this course.

The final contents will be specified by the collaborating entity to the student.

## Methodology

There are two ways of obtaining an entity:

### *1. Law Faculty's application-list*

The External Internships can only be carried out in one of the public or private legal entities listed in the application of the Law Faculty.

By mid-September, the list of offers will be published. The student chooses, in order of preference, the places to which he/she wants to access. The places will be distributed in October.

The main element in the distribution of places will be the academic curriculum. Offers in public administrations, normally, require knowledge -written and spoken- of Catalan.

## II. "Autopracticum"

The student can propose to the coordinator of external internships an entity. To this end the specific form (the document is posted on the Faculty's website) must be filled in, the proposal must be signed electronically by the student and entity, and, finally, the student will have to send the signed proposal to the coordinator's email. The proposal will be studied and, especially, the legal content of the tasks to be carried out by the student will be analysed.

Once the place has been assigned (via application or "autopracticum") to a student, Academic Administration of the Faculty will prepare the draft agreement. This document establishes the regulatory framework for relations between the student, the collaborating entity and the Faculty of Law. The internship agreement will be signed electronically by the three parties. The agreement must, among other matters, include the timetable and calendar of the internships, the area in which these will take place and the name of the tutor in the entity.

Each student enrolled in the External Internship course will follow the training-project agreed with the collaborating entity, in which the tasks to be carried out must be specified; these must be directly related to the studies of the Law Degree.

The internship will not begin until each party (UAB, collaborating entity and student) has signed electronically and returned to the Academic Administration of the Faculty of Law ( [ga.practiques.dret@uab.cat](mailto:ga.practiques.dret@uab.cat) ) the document.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

## Activities

| Title                               | Hours | ECTS | Learning Outcomes                                                 |
|-------------------------------------|-------|------|-------------------------------------------------------------------|
| Type: Supervised                    |       |      |                                                                   |
| Performance of external internships | 145   | 5.8  | 3, 2, 1, 4, 6, 15, 5, 7, 8, 11, 9, 10, 12, 13, 14, 16, 19, 17, 18 |
| Two compulsory academic tutorials   | 2     | 0.08 | 3, 2, 1, 4, 6, 15, 5, 7, 8, 11, 9, 10, 12, 13, 14, 16, 19, 17, 18 |
| Type: Autonomous                    |       |      |                                                                   |
| Elaboration of the final report     | 3     | 0.12 | 3, 2, 1, 4, 6, 15, 5, 7, 8, 11, 9, 10, 12, 13, 14, 16, 19, 17, 18 |

## Assessment

The final grade in the course is the result of weighing, on the one hand, the assessment made by the tutor of the entity (70%) and, on the other, the academic tutor will evaluate (30%) the two compulsory tutorials, the student's final report and its oral exposition.

In the final report the student will have to include: a) a detailed description of the work carried out; b) an assessment of the tasks performed in relation to the studies of the Degree in Law; c) a list of the problems raised and the procedure followed to resolve them; d) the main contributions that, in terms of learning, the internship has entailed; and, e) the final assessment of the internship.

The academic tutor will upload to the application of the Faculty these documents, which are necessary to obtain a score in this subject: entity's report (the entity will directly send it to the email of the academic tutor), the tracking sheet of the two compulsory tutorials, student's report and the document with the final grade in the subject (70% + 30%).

## Assessment Activities

| Title                                                                                                 | Weighting | Hours | ECTS | Learning Outcomes                                                 |
|-------------------------------------------------------------------------------------------------------|-----------|-------|------|-------------------------------------------------------------------|
| Academic tutor's assessment (two compulsory academic tutorials, final report and its oral exposition) | 30%       | 0     | 0    | 3, 2, 1, 4, 6, 15, 5, 7, 8, 11, 9, 10, 12, 13, 14, 16, 19, 17, 18 |
| Traineeship-tutor's assessment                                                                        | 70%       | 0     | 0    | 3, 2, 1, 4, 6, 15, 5, 7, 8, 11, 9, 10, 12, 13, 14, 16, 19, 17, 18 |

## Bibliography

The bibliography will be recommended by the external tutor and/or academic tutor.

## Software

The subject does not require any specific software.