

**University-Enterprise Programme Internship I**

Code: 102348  
 ECTS Credits: 12

Degree	Type	Year	Semester
2501572 Business Administration and Management	OT	4	2
2501573 Economics	OT	4	2

**Contact**

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**Use of Languages**

Principal working language: catalan (cat)  
 Some groups entirely in English: No  
 Some groups entirely in Catalan: No  
 Some groups entirely in Spanish: No

**Prerequisites**

The subject 102.348 External Practices Program Universidad Empresa I is a subject taught within the framework of the University-Enterprise Programme. It is a voluntary program and must submit the application for pre-enrollment. The subject "102348 external practices program university company I" of the University-Enterprise Programme. Prerequisites before the beginning of the subject: To be admitted by the Admission Committee to the PUE Mention established in the University-Enterprise Programme.

This subject is available only to students in Economía or Business Administration in catalan / spanish. Being a subject of the University-Business Educational Cooperation Program. If the practices are outside of Spain, you must pass the language proficiency test.

**Objectives and Contextualisation**

The University-Business Program (PUE) is a program of Educational Cooperation that incorporates supervised external practices. The PUE is a training program in alternation that corresponds to two courses. The participating company in the PUE hosts previously selected students. Two are the fundamental objectives of the PUE:  
 - Facilitate the professionalization of the student through their practical training.  
 - To bring the University closer to the company in order to efficiently cover the needs of the company. The practices in companies outside Spain allow, in addition, an improvement in the student's knowledge of the international business environment.

**Competences**

Business Administration and Management

- Capacity for oral and written communication in Catalan, Spanish and English, which enables synthesis and oral and written presentation of the work carried out.
- Demonstrate a capacity for integration within a work environment and apply the skills and competencies acquired during the degree course.
- Demonstrate initiative and work individually when the situation requires it.
- Organise the work in terms of good time management, organisation and planning.
- Select and generate the information necessary for each problem, analyse it and take decisions based on that information.
- Work well in a team, being able to argue proposals and validate or reject the arguments of others in a reasoned manner.

## Learning Outcomes

1. A capacity of oral and written communication in Catalan, Spanish and English, which allows them to summarise and present the work conducted both orally and in writing.
2. Demonstrate initiative and work independently when required.
3. Demonstrate the ability to integrate into a work setting, and to apply the skills and competencies acquired in the degree.
4. Organise work, in terms of good time management and organisation and planning.
5. Select and generate the information needed for each problem, analyse it and make decisions based on this information.
6. Work as part of a team and be able to argue own proposals and validate or refuse the arguments of others in a reasonable manner.

## Content

This first period of practices included in the subject 102348 External Internship Program University Company I of The UAB and the company appoint individual tutors for students. The student receives a Study Aid throughout the four months of the duration. The content of the practices is detailed in the training project of each one. The profile of the training projects offered in the course 2017\_18 corresponds to the following: The students know, simultaneously, the profiles of the practices offered and the

## Methodology

Alternative training of the PUE allows the student to finish the last two courses in a different calendar, modified to It is a Program that focuses on two academic years and includes five semesters

Third Grade Course: 1st Semester (September-December)

- Teaching of the subjects of the first semester.
- Tutorials and evaluation tests, December.
- Allocation of students to companies, November.

Activities PUE:

Third year of the Degree: 2nd Semester (January-April)

- Practices in companies, 1st period.
- Help for students of the PUE.
- Evaluation of the first period of internships.

Third Grade Course: 3rd Semester (May-July)

- Teaching of the subjects of the third semester.
- Tutorials and evaluation tests, July.

Fourth Grade Course: Fourth Semester (September-December)

- Practices in companies, 2nd period.
- Aid for students of the PUE.
- Evaluation of the second period of internships.

End of Degree Project (1)

University-Company Scholarships:

In its twenty-second edition, a Jury will award PUE Scholarships to the fi

Fourth Grade Course: 5th Semester (January-May)

- Teaching of the subjects of the fifth semester. (1)
- Evaluation final work of Degree
- Tutorials and evaluation tests, June.
- Delivery Mention PUE, July.
- PUE Scholarship Delivery, July.

(1) During the 2019-20 academic year, teaching is planned jointly with th

The number of 300 hours of practical training is understood as a minimur

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

## Activities

Title	Hours	ECTS	Learning Outcomes
Type: Supervised			
Practices in the company	296.5	11.86	1, 2, 3, 4, 5, 6

## Assessment

The evaluation of the subject will be determined by 60% based on the report of the company tutor and 40% by th  
15% of the grade corresponds exclusively to the academic tutor who will  
A qualification below five implies the impossibility of repeating the subjec  
This asset is not matched by other subjects and / or work experienc

## Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Assessment period of internships by the company	60%	2	0.08	1, 2, 3, 4, 5, 6
Evaluation of the intership by the professor in charge	40%	1.5	0.06	1, 2, 4, 5

## Bibliography

## **Software**

Good knowledge of Microsoft Office, specially Excel, and some skills of a statistical package to analyse data.