

Disaster Recovery Plans and Insurance

Code: 104017
ECTS Credits: 6

Degree	Type	Year	Semester
2502501 Prevention and Integral Safety and Security	OB	3	2

Contact

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Use of Languages

Principal working language: spanish (spa)
Some groups entirely in English: No
Some groups entirely in Catalan: Yes
Some groups entirely in Spanish: Yes

Prerequisites

This subject does not have any pre-requirerments

Objectives and Contextualisation

A correct risk management goes through the analysis of the same, its correct evaluation, in its reduction or cancellation, the correct valuation and its financing in case a mishap occurs.

In this subject, the necessary skills for a risk manager will be worked on so that, once incorporated into a company, he will develop his activities controlling the risks and being prepared for any setback.

For this, and based on the existing risks, the student will acquire the basic knowledge to:

- Identify and evaluate the risks.
- Know the preventive systems capable of organizing the human and material means to be able to face the risks that the developed activities entail and, should they occur, that the consequences and the period of involvement be the minimum.
- Prevent them and protect themselves against risks in the most appropriate way.
- Assess the possible consequences of a loss both direct and indirect.
- Propose adequate financing systems to be able to face the possible contingencies that may arise. Know how you have to develop the investigation of the causes of an accident.

Competences

- Act with ethical responsibility and respect for fundamental rights and duties, diversity and democratic values.
- Be able to adapt to unexpected situations.
- Carry out analyses of preventative measures in the area of security.
- Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
- Have a general understanding of basic knowledge in the area of prevention and integral safety and security.
- Make changes to methods and processes in the area of knowledge in order to provide innovative responses to society's needs and demands.

- Respond to problems applying knowledge to practice.
- Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
- Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
- Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
- Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
- Students must have and understand knowledge of an area of study built on the basis of general secondary education, and while it relies on some advanced textbooks it also includes some aspects coming from the forefront of its field of study.
- Take sex- or gender-based inequalities into consideration when operating within one's own area of knowledge.
- Use the capacity for analysis and synthesis to solve problems.
- Work and learn autonomously.

Learning Outcomes

1. Analyse the sex- or gender-based inequalities and the gender biases present in one's own area of knowledge.
2. Analyse the situation and identify the points that are best.
3. Be able to adapt to unexpected situations.
4. Critically analyse the principles, values and procedures that govern professional practice.
5. Design and implement recovery plans following disasters and mechanisms for contingencies.
6. Evaluate how gender stereotypes and roles affect professional practice.
7. Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
8. Identify situations in which a change or improvement is needed.
9. Identify the key elements in processes to define the security policies of organisations.
10. Respond to problems applying knowledge to practice.
11. Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
12. Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
13. Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
14. Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
15. Students must have and understand knowledge of an area of study built on the basis of general secondary education, and while it relies on some advanced textbooks it also includes some aspects coming from the forefront of its field of study.
16. Use the capacity for analysis and synthesis to solve problems.
17. Work and learn autonomously.

Content

INSURANCE:

1. Introduction.
2. The insurance institution.
3. The insurance contract.
4. Marketed policies.
5. The accident. The Expertise.

6. Introduction in Risk Management.

CONTINGENCY PLANS AND BUSINESS CONTINUITY:

1. Introduction.
2. Priorities of the Business Continuity Plan.
3. Types of Continuity Plans.
4. Structure of the Continuity Plan.
5. Phases of a Continuity Plan.
6. Risk management in a Continuity Plan
7. Concepts.
8. Regulations and reference documentation.

Methodology

Taking into account that the modality of the class is Online, with the aim of achieving the learning objectives described in this Guide, we will develop a methodology that combines the individual study from the Manual, and the readings that will be presented in each topic, in addition of some documentaries.

It should be noted that due to the Online model, students will have to prepare the materials autonomously (documents, readings, videos, etc.) and the forums and Online sessions will be devoted to deepening on the topics discussed, as well as solving possible doubts

Tutorials with the faculty will be arranged by email.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Class	16	0.64	4, 1, 2, 8, 6
Type: Supervised			
Discussions in the forums	24	0.96	3, 4, 1, 2, 5, 10, 7, 9, 8, 17, 16, 6
Type: Autonomous			
Independent study	110	4.4	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6

Assessment

Delivery of Continuous Evaluation Tests (PEC) (50%)

Throughout the course a total of 4 continuous assessment practices will be done:

- PEC 1 and PEC 2. Insurance

- PEC 3 and PEC 4. Continuity Plans

It is a requirement to obtain at least a 3.5 out of 10 of the average mark of the 4 practices so that it averages with the rest of the notes of the subject and the grade is evaluable.

Final Test of Continuous Evaluation (50%)

It is a requirement to obtain at least a 3.5 out of 10 of the grade of the test to make it average with the rest of the notes of the subject and the grade is evaluable.

In case of not passing the subject according to the aforementioned criteria (continuous evaluation), a recovery test may be done on the date scheduled in the schedule, and it will cover the entire contents of the program.

To participate in the recovery the students must have been previously evaluated in a set of activities, the weight of which equals a minimum of two thirds of the total grade of the subject.

However, the qualification that will consist of the student's file is a maximum of 5-Approved.

Students who need to change an evaluation date must submit the request by filling in the document that you will find in the moodle space of Tutorial EPSI.

Without prejudice to other disciplinary measures deemed appropriate, and in accordance with current academic regulations, "in the event that the student makes any irregularity that could lead to a significant variation in the grade of an evaluation act, it will be graded with a 0 this act of evaluation, regardless of the disciplinary process that can be instructed.

In case there are various irregularities in the evaluation acts of the same subject, the final grade of this subject will be 0 ".

The tests / exams may be written and / or oral at the discretion of the teaching staff.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Delivery of exercises and Continuous Evaluation Tests (PEC)	50%	0	0	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6
Written and / or oral tests to assess the acquired knowledge by the student	50%	0	0	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6

Bibliography

- Ley 50/80 de 8 de octubre del contrato de seguros.
- Ley 31/1995 de prevención de riesgos laborales
- Ley 7/1998 de 13 de abril sobre condiciones generales de contratación
- Ley 15/1999 de 13 de diciembre de protección de datos de carácter personal.
- Ley 1/2000 de enjuiciamiento civil
- R.D. 6/2004 de ordenación y supervisión de los seguros privados
- R.D. 7/2004 de 23 de octubre del estatuto legal del Consorcio de Compensación de seguros.
- R.D. 300/2004 de 20 de febrero que aprueba el Reglamento del seguro de riesgos extraordinarios.
- R.D. 8/2004 de 20 de octubre que aprueba la responsabilidad civil de los vehículos a motor.
- RD 2267/2004 reglamento de seguridad contra incendios en los establecimientos industriales.
- RD 314/2006 código técnico de la edificación
- RD 513/2017 Reglamento de instalaciones de protección contra incendios
- Ley 26/2006 de 17 de julio, Ley de mediación de seguros y Reaseguros privados.

- R.D. 1720/2007 que aprueba el reglamento de protección de datos personales.
- R.D. 393/2007 norma básica de autoprotección de los centros, establecimientos y dependencias dedicadas a actividades que pueden originar situaciones de emergencia
- R.D. 1507/2008 que aprueba el reglamento del seguro obligatorio de la responsabilidad civil en la circulación de vehículos a motor.
- Decret 30/2015 Cataleg d'activitats i centres obligats a adoptar mesures d'autoprotecció.
- CECAS (Centro de Estudios del Consejo General de Colegios de Mediadores de Seguros), editor de los manuales sobre los siguientes seguros:
 - Transportes
 - Automóviles
 - Multirriesgos
 - Responsabilidad civil
 - Vida
 - Accidentes
 - Salud y asistencia sanitaria
 - Pérdida de beneficios
 - Asistencia jurídica y en viajes
 - Decesos
- UNE 22301 Sistema de Gestión de la Continuidad del Negocio.
- NTP 274 investigación de accidentes: árbol de causas
- Manual de Seguridad contra Incendios (CETIB) Guía básica de investigación de incendios.

If possible, the bibliography will be expanded in the moodle space of the subject.

Software

This subject will use the basic software of the Office 365 package