

**Initiation to specialized translation B-A  
(English-Catalan)**

Code: 101346  
ECTS Credits: 5

Degree	Type	Year	Semester
2500249 Translation and Interpreting	OB	3	2

## Contact

Name: Ada Arbós Bo

Email: [ada.arbos@uab.cat](mailto:ada.arbos@uab.cat)

## Teaching groups languages

You can check it through this [link](#). To consult the language you will need to enter the CODE of the subject. Please note that this information is provisional until 30 November 2023.

## Prerequisites

At the beginning of the course, students should be able to:

- Demonstrate that they know and understand the basic methodological principles governing translation, the basic professional and instrumental aspects and the basic contrastive problems of the language combination.
- Apply this knowledge to solving translation problems in a range of non-specialised texts with different text functions, which reflect linguistic variation and cultural references.
- Combine different areas of knowledge when taking decisions about questions related to translating a range of non-specialised texts with different text functions, which reflect linguistic variation and cultural references.
- Convey information, ideas, problems and solutions relating to translating a range of non-specialised texts with different text functions, which reflect linguistic variation and cultural references.

Note for exchange students. Students wishing to take this course should have B2+/C1 skills in this language combination. Contact course coordinator for more specific details concerning eligibility.

## Objectives and Contextualisation

The purpose of this course is to develop problem-solving skills when translating basic specialised texts from a range of fields (scientific, technical, economic, administrative and legal).

At the end of the course, students should be able to:

- Demonstrate knowledge of the basic methodological principles governing translation, professional and instrumental aspects and the contrastive problems for this language combination.

- Apply this knowledge to solving translation problems in basic specialised scientific, technical, economic, administrative and legal texts.
- Combine different areas of knowledge when taking decisions about questions related to translating basic specialised scientific, technical, economic, administrative and legal texts.
- Convey information, ideas, problems and solutions relating to translating basic specialised scientific, technical, economic, administrative and legal texts.

## Competences

- Applying cultural knowledge in order to translate.
- Learning in a strategic, independent and continuous manner.
- Producing written texts in language A in order to translate.
- Solving translation problems from different specialisation fields (legal, financial, scientific, technical, literary, audiovisual texts, localization).
- Understanding written texts in a foreign language in order to translate.
- Using documentation resources in order to translate.
- Using technological resources in order to translate.

## Learning Outcomes

1. Applying lexical, morphosyntactic, textual, rhetorical and linguistic variation related knowledge: Applying graphical, lexical, morphosyntactic, textual, rhetorical and linguistic variation related knowledge.
2. Applying technological resources in order to solve translation problems: Applying technological resources in order to solve translation problems of scientific, technical, economic, administrative and legal specialised written texts.
3. Applying technological resources of collection, preparation and analysis of information in order to translate: Applying the technological resources of collection, preparation and analysis of information in order to translate basic scientific, technical, economic, administrative and legal specialised written texts.
4. Applying the documentation resources in order to solve translation problems: Applying the documentation resources in order to translate basic scientific, technical, economic, administrative, and legal specialised written texts.
5. Assessing the obtained results in the information retrieval process in order to translate: Assessing the obtained results in the information retrieval process in order to translate basic scientific technical, economic, administrative, and legal specialised written texts.
6. Comprehending the communicative purpose and sense of written texts of several fields: Comprehending the communicative purpose and sense of basic scientific, technical, economic, administrative, and legal specialised written texts.
7. Formulating the appropriate informative needs in order to translate: Formulating the proper informational needs in order to translate basic scientific, technical, economic, administrative and legal specialised written texts.
8. Identifying the existing (digital and analogue) information sources in order to translate: Identifying the existing (digital and analogue) information sources in order to translate basic scientific, technical, economic, administrative and legal specialised written texts.
9. Identifying the need to mobilise cultural knowledge in order to translate: Identifying the need to mobilise cultural knowledge in order to translate basic scientific, technical, economic, administrative and legal specialised written texts.
10. Identifying the specific translation problems of each field: Identifying the specific translation problems of each field.
11. Implementing strategies in order to produce written texts of different fields and with specific communicative purposes: Implementing strategies in order to produce simple scientific, technical, economic, administrative and legal specialised written texts.
12. Implementing strategies in order to understand written texts from different fields: Implementing strategies in order to comprehend basic scientific, technical, economic, administrative and legal specialised written texts.

13. Implementing strategies to acquire cultural knowledge in order to translate: Implementing strategies to acquire cultural knowledge in order to translate basic scientific, technical, administrative and legal specialised written texts.
14. Learning in a strategic, independent and continuous manner: Relating knowledge between disciplines.
15. Learning in a strategic, independent and continuous manner: Searching for documentary evidence in order to provide more information.
16. Students must demonstrate they know the technological resources needed to translate: Students must demonstrate they know the technological resources in order to edit basic scientific, technical, economic, administrative and legal specialised written texts.

## Content

Methodology of specialised translation.

- Resolution of translation problems of administrative genres, such as academic certificates, civil register documents, etc.
- Resolution of translation problems of legal genres, such as laws, court rulings, contracts, notary documents, etc.
- Resolution of translation problems of economic genres, such as annual account reports, financial reports, etc.
- Solving translation problems of technical genres, such as technical press articles, dissemination papers, learning manuals, technical encyclopedia entries, technical descriptions for non-experts, user manuals, etc.
- Resolution of translation problems of scientific genres such as scientific papers, training manuals, scientific encyclopedia entries, scientific journal papers, etc.
- Use of the technological tools and sources of documentation acquired in the corresponding degree subjects for the translation of specialised texts.
- Use of dictionaries, specialised glossaries and databases and parallel specialised texts.

## Methodology

To achieve the established objectives, this subject involves both lectures and practical classes. Students must keep abreast of the news and information published on the Virtual Campus / Moodle.

- The work students carry out mainly consists of:
  - Translation exercises
  - Translation projects
  - Exercises to be performed in class (or online)
  - Individual/group presentations (in class or online)
  - Debates and discussions (in class or online)
  - Cooperative learning techniques
  - Preparation of a portfolio

Learning activities are organised into three categories based on the degree of student autonomy involved:

- Directed activities: carried out according to a set timetable and in the presence of a lecturer.
- Supervised activities: carried out under the supervision of a lecturer or tutor.
- Autonomous activities: carried out by students without supervision, requiring them to organise their own time and work (either in groups or individually).

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

## Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Specialized translation classes and specialized theoretical contents	15	0.6	
Type: Supervised			
Documentation	12.75	0.51	
Preparation of exercises	10	0.4	
Preparation of the student portfolio	14	0.56	
Preparation of translation and other tasks	32	1.28	
Type: Autonomous			
Expansion of knowledge	12.5	0.5	
Presentation of work done individually or in group	6	0.24	
Translation tasks	16.5	0.66	

## Assessment

Assessment is continuous. Students must provide evidence of their progress by completing various tasks and tests. Tasks and tests deadlines will be indicated in the course schedule on the first day of class. The information on assessment activities and their weighting is a guide. The subject's lecturer will provide full information when teaching begins.

Continuous assessment based on the following activities:

- Real or simulated translations or tasks related to relevant aspects of translation.
- Translation project.
- Reports/debates on translations or tasks related to relevant aspects of translation.
- Diaries/notes/reports which reflect on the learning or the translation process.
- Student portfolio.

### Review

When publishing final grades prior to recording them on students' transcripts, the lecturer will provide written notification of a date and time for reviewing assessment activities. Students must arrange reviews in agreement with the lecturer.

### Missed/failed assessment activities

Students may retake assessment activities they have failed or compensate for any they have missed, provided that those they have actually performed account for a minimum of 66.6% (two-thirds) of the final grade for the subject and that they have a weighted average grade of at least 3.5.

The lecturer will inform students, in writing, of the procedure involved when publishing final grades prior to recording them on transcripts. The lecturer may set one assignment per failed or missed assessment activity or a single assignment to cover a number of such activities. Under no circumstances may an assessment activity

worth 100% of the final grade be retaken or compensated for. In the case of retakes, the maximum grade will be 5 (Pass).

#### Classification as "not assessable"

In the event that the assessment activities a student has performed account for 25% or less of the subject's final grade for the subject, their work will be classified as "not assessable" on their transcript.

#### Misconduct in assessment activities

This subject may be assessed under the single assessment system in accordance with the terms established in the academic regulations of the UAB and the assessment criteria of the Faculty of Translation and Interpreting.

Students must make an online request within the period established by the faculty and send a copy to the lecturer responsible for the subject, for the record.

Students who engage in misconduct (plagiarism, copying, personation, etc.) in an assessment activity will receive a grade of "0" for the activity in question. In the case of misconduct in more than one assessment activity, the student involved will be given a final grade of "0" for the subject. Assessment activities in which irregularities have occurred (e.g. plagiarism, copying, impersonation) are excluded from retake activities.

#### Single assessment

This subject may be assessed under the single assessment system in accordance with the terms established in the academic regulations of the UAB and the assessment criteria of the Faculty of Translation and Interpreting.

Students must make an online request within the period established by the faculty and send a copy to the lecturer responsible for the subject, for the record.

Single assessment will be carried out in person on one day during week 16 or 17 of the semester. The Academic Management Office will publish the exact date and time on the faculty website.

On the day of the single assessment, teaching staff will ask the student for identification, which should be presented as a valid identification document with a recent photograph (student card, DNI/NIE or passport).

#### Single assessment activities

Single assessment will include a minimum of three assessment activities of different types, as stated in the assessment guidelines.

Grade revision and retake procedures for the subject are the same as those for continual assessment. See the section above in this Study Guide.

## Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Piece of work on administrative and legal translation	30%	2	0.08	4, 13, 15, 14, 5, 6, 10, 9, 8
Scientific translation	30%	2	0.08	1, 4, 3, 2, 13, 12, 11, 15, 14, 5, 6, 16, 10, 9, 8
Student portfolio	10%	0.25	0.01	1, 12, 11, 6

Technical translation	30%	2	0.08	1, 4, 3, 2, 13, 12, 11, 15, 14, 5, 6, 16, 7, 10, 9, 8
-----------------------	-----	---	------	---

---

## Bibliography

### Theory

Ainaud, Jordi Espunya, Anna; Pujol, Dídac (2003). *Manual de traducció anglès-català*. Eumo Editorial.

Orozco, Mariana (2012). *Metodología de la traducción directa del inglés al español. Materiales didácticos para la traducción general y especializada*. Comares.

### Technical Translation

Montalt, Vicent (2005). *Manual de traducció científicotècnica*. Eumo Editorial.

Beigbeder Atienza, Federico (1988). *Nuevo diccionario politécnico de la lengua española y inglesa*. Ediciones Díaz de Santos.

*Diccionari visual Oxford: català, castellà, anglès, francès*. (1997) Oxford University Press, Termcat.

*Spanish Technical Dictionary/Diccionario técnico inglés* (1997). Routledge.

*Revista Tradumática*. Technologies de la traducció. Universitat Autònoma de Barcelona.

<https://revistes.uab.cat/tradumatica>

### Scientific Translation

Aixelá, Javier Franco (2013). La traducción científico-técnica. Aportaciones desde los estudios de traducción. *Letras*, vol. 1, 53. Pàg. 37-60. <https://dialnet.unirioja.es/servlet/articulo?codigo=5476273>

Alfaro, Vicente. Apartats principals d'un article científic. *Quaderns de la Fundació Dr. Antoni Esteve*, 15. <https://www.esteve.org/en/capitulos/5-apartats-principals-dun-article-cientific/>

Universitat Politècnica de Catalunya. *Guia de redacció científica*.

<https://www.upc.edu/slt/ca/recursos-redaccio/criteris-linguistics/guia-redaccio-cientifica-ca>

### Publications

Enciclopèdia Catalana. *Divulgació científica en català*. <https://www.enciclopedia.cat/divulcat>

Asociación Tremédica. *Panacea@*. *Revista de Medicina, Lenguaje y Traducción*. <https://www.tremedica.org/revista-panacea/>

El trujamán. Revista diaria de traducción. Centro Virtual Cervantes. <https://cvc.cervantes.es/trujaman/default.htm>

### Economic and Financial Translation

Daniel Gallego-Hernández (ed.) (2014). *Traducción económica: entre profesión, formación y recursos documentales*. Vertere, Monográficos de la Revista *Hermeneus*. Diputación Provincial de Soria.

García González, Marta. Dificultades, estrategias y recursos en la traducción de estados financieros: fuentes normativas y textos paralelos. (2020) *Meta* vol. 64, 2, pàg. 491-513. <https://doi.org/10.7202/1068204ar>

### Legal Translation

Alcaraz Varó, Enrique (2007). *El inglés jurídico: textos y documentos*, Ariel.

Borja, Anabel (2000). *El texto jurídicoinglés y su traducción al español*, Ariel Lenguas Modernas.

Borja, Anabel (2007). *Estrategias, materiales y recursos para la traducción jurídica inglés-español*. Publicacions de la Universitat Jaume I.

Monzó, Ester. (ed). (2006). *Les plomes de la justícia. La traducció al català de textos jurídics*. Pòrtic.

Santamaria, Laura (1997). La traducció jurídica, paraula de traductor?. *Revista de Llengua i Dret*, juliol, núm. 27, p.79-90.

Mayoral Asensio, Roberto (1999). La traducción oficial (jurada) y funciones. A *Traducir para la justicia*, Manuel C. Feria ed. Comares, 1999: 59-86. [http://www.ugr.es/~rasensio/docs/Funciones\\_.pdf](http://www.ugr.es/~rasensio/docs/Funciones_.pdf)

Mayoral Asensio, Roberto (2012). Guía para la traducción jurada de documentos de registro civil (nacimiento y defunción) del inglés al español. *Panace@: Revista de Medicina, Lenguaje y Traducción*. Vol. 13, Núm. 36, p.202-228.

Elena, Pilar (2001). Competencia y actuación en la traducción documental. *Traducción, metrópoli y diáspora*. Centro Virtual Cervantes.

[https://cvc.cervantes.es/lengua/iulmyt/pdf/traduccion\\_metropoli\\_diaspora/12\\_elena.pdf](https://cvc.cervantes.es/lengua/iulmyt/pdf/traduccion_metropoli_diaspora/12_elena.pdf)

## Publications

Escola d'Administració Pública de Catalunya, Generalitat de Catalunya. *Revista catalana de dret públic*. <http://revistes.eapc.gencat.cat/index.php/rcdp>

Escola d'Administració Pública de Catalunya, Generalitat de Catalunya. *Revista de Llengua i Dret*. <http://revistes.eapc.gencat.cat/index.php/rld>

Centre de Terminologia. Termcat. <https://www.termcat.cat/ca>

Revista Jurídica de Catalunya. Il·lustre Col·legi de l'Advocacia de Barcelona. <https://www.icab.cat/ca/>

Portal Jurídic de Catalunya. Generalitat de Catalunya. <https://portaljuridic.gencat.cat/ca/inici/>

## Software

OmegaT

Phrase