

Disaster Recovery Plans and Insurance

Code: 101858
ECTS Credits: 6

Degree	Type	Year	Semester
2502501 Prevention and Integral Safety and Security	OB	3	2

Contact

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Teaching groups languages

To check the language/s of instruction, you must click on "Methodology" section of the course guide.

Prerequisites

There are no prerequisites.

Objectives and Contextualisation

In this subject the student will be introduced to the assessment and financing of the risks that threaten a company in order to be able to assess the best value for money in an insurance contract and know, at all times, the risks that has cutlery and exclusions.

Proper management of risks and threats to business continuity involves the assessment and analysis of risks, their reduction, transfer or cancellation, their correct management and their financing, if necessary through the corresponding business plans. contingency.

Therefore, and based on the existing risks and threats, the student will acquire the basic knowledge in order to:

- Identify and evaluate the risks that affect business continuity.
- Contingency plans capable of organizing human and material resources to be able to deal with the risks involved in the activities carried out and, in the event of emergencies or accidents, that the consequences and the period of impact are minimal.
- Prevent them and protect themselves from risks and threats in the most convenient way.
- Assess the possible consequences of both a direct and indirect accident.
- Propose appropriate financing systems to be able to deal with possible contingencies that may arise.
- Know how to conduct an investigation into the causes of an accident.

Competences

- Act with ethical responsibility and respect for fundamental rights and duties, diversity and democratic values.
- Be able to adapt to unexpected situations.
- Carry out analyses of preventative measures in the area of security.
- Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
- Have a general understanding of basic knowledge in the area of prevention and integral safety and security.
- Make changes to methods and processes in the area of knowledge in order to provide innovative responses to society's needs and demands.
- Respond to problems applying knowledge to practice.
- Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
- Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
- Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
- Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
- Students must have and understand knowledge of an area of study built on the basis of general secondary education, and while it relies on some advanced textbooks it also includes some aspects coming from the forefront of its field of study.
- Take sex- or gender-based inequalities into consideration when operating within one's own area of knowledge.
- Use the capacity for analysis and synthesis to solve problems.
- Work and learn autonomously.

Learning Outcomes

1. Analyse the sex- or gender-based inequalities and the gender biases present in one's own area of knowledge.
2. Analyse the situation and identify the points that are best.
3. Be able to adapt to unexpected situations.
4. Critically analyse the principles, values and procedures that govern professional practice.
5. Design and implement recovery plans following disasters and mechanisms for contingencies.
6. Evaluate how gender stereotypes and roles affect professional practice.
7. Generate innovative and competitive proposals in research and in professional activity developing curiosity and creativity.
8. Identify situations in which a change or improvement is needed.
9. Identify the key elements in processes to define the security policies of organisations.
10. Respond to problems applying knowledge to practice.
11. Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
12. Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
13. Students must be capable of communicating information, ideas, problems and solutions to both specialised and non-specialised audiences.
14. Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
15. Students must have and understand knowledge of an area of study built on the basis of general secondary education, and while it relies on some advanced textbooks it also includes some aspects coming from the forefront of its field of study.
16. Use the capacity for analysis and synthesis to solve problems.
17. Work and learn autonomously.

Content

0. Presentation.
1. The insurance institution. The Consortium.
2. The insurance contract.
3. Policies sold.
4. The loss. The Expertise. The rescue.
5. Identification and evaluation of risks in continuity plans.
6. Preparation of business continuity plans and contingency plans.

Methodology

The theoretical classes will be done with ICT support and encouraging group participation and debate.

The practical classes consist, commenting on the solutions, on:

- Resolution of cases.
- Job submission.
- Preparation of reports.
- Comments on current issues.

Tutorials with the faculty will be arranged by email.

The classes will be taught in Spanish.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Evaluation	4	0.16	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6
Theoretical and practical classes with the participation of students	40	1.6	3, 4, 1, 2, 10, 7, 8, 17, 16, 6
Type: Supervised			
Tutorials with the students	12	0.48	3, 4, 1, 2, 10, 7, 8, 17, 16, 6
Type: Autonomous			
Resolution of practical cases. Realization of works. Personal Study	94	3.76	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6

Assessment

CONTINUOUS ASSESSMENT:

There will be 4 individual PECs corresponding to the topics studied in the subject.

The total of the PECs will have 50% with respect to the final grade of the subject.

The remaining 50% corresponds to the final theoretical exam.

The exam averages the continuous assessment regardless of the grade obtained, as long as a minimum of 3.5 is obtained.

The total weighted average must be 5 points or higher in order to pass.

SINGLE ASSESSMENT:

Students who opt for the single assessment will take a final summary test of all the content of the subject (40%) and will deliver a document containing the solutions to the two PECs of the subject (30% each).

The date for this test and the delivery of the course work will be the same scheduled in the schedule for the last continuous assessment exam.

The same recovery system will be applied as for the continuous evaluation.

Those students who opt for this option must notify them in advance and at most one day before the delivery of the first PEC.

EVALUATION OF STUDENTS IN SECOND CALL OR MORE:

The students who repeat the subject will have to take the scheduled tests and exams and deliver the subject work on the dates indicated in the Moodle classroom.

RECOVERY EXAM:

The student who does not pass the subject, who does not reach 5 (total) out of 10, in accordance with the criteria established in the two previous sections, may take a final exam provided that the student has been evaluated in a set of activities, the weight of which is equivalent to a minimum of two thirds of the total grade for the subject.

If you have not been evaluated by these two third parties because you have not taken the tests, you will obtain a score of Not Taken, without having the possibility of taking the final recovery exam.

In this exam, all the contents of the subject that have not been passed in the continuous assessment will be evaluated again.

In the case of passing the final exam, the course will be approved with a maximum of 5, regardless of the grade obtained in the exam.

CHANGING THE DATE OF A TEST OR EXAM:

Students who need to change an assessment date must submit the request by filling in the document found in the Moodle space for EPSI Tutoring.

Once the document has been completed, it must be sent to the teaching staff of the subject and to the coordination of the Degree.

REVISION:

At the time of carrying out each evaluation activity, the teaching staff will inform the students of the mechanisms for reviewing the qualifications.

For single assessment students, the review process will be the same.

OTHER CONSIDERATIONS:

Without prejudice to other disciplinary measures deemed appropriate, and in accordance with current academic regulations, "in the event that the student performs any irregularity that may lead to a significant variation in the grade of an evaluation act, he will be graded with a 0 this act of evaluation, regardless of the disciplinary process that can be initiated.

In the event that several irregularities occur in the acts of evaluation of the same subject, the final grade for this subject will be 0 ".

If during the correction there are indications that an activity or work has been carried out with answers assisted by artificial intelligence, the teacher may complement the activity with a personal interview to corroborate the authorship of the text.

If there are unforeseen circumstances that prevent the normal development of the subject, the teaching staff may modify both the methodology and the evaluation of the subject.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Written and / or oral tests that allow to value the knowledge acquired by the student	50%	0	0	3, 4, 1, 2, 5, 10, 7, 9, 8, 15, 14, 13, 11, 12, 17, 16, 6
Delivery of works	50%	0	0	3, 4, 1, 2, 10, 7, 8, 17, 16, 6

Bibliography

- Ley 50/80 de 8 de octubre del contrato de seguros.
- Ley 7/1998 de 13 de abril sobre condiciones generales de contratación
- Ley 15/1999 de 13 de diciembre de protección de datos de carácter personal.
- Ley 1/2000 de enjuiciamiento civil
- R.D. 6/2004 de ordenación y supervisión de los seguros privados
- R.D. 7/2004 de 23 de octubre del estatuto legal del Consorcio de Compensación de seguros.
- R.D. 300/2004 de 20 de febrero que aprueba el Reglamento del seguro de riesgos extraordinarios.
- R.D. 8/2004 de 20 de octubre que aprueba la responsabilidad civil de los vehículos a motor.
- RD 2267/2004 reglamento de seguridad contra incendios en los establecimientos industriales.
- RD 314/2006 código técnico de la edificación
- RD 513/2017 Reglamento de instalaciones de protección contra incendios
- Ley 26/2006 de 17 de julio, Ley de mediación de seguros y Reaseguros privados.
- R.D. 1720/2007 que aprueba el reglamento de protección de datos personales.
- R.D. 1507/2008 que aprueba el reglamento del seguro obligatorio de la responsabilidad civil en la circulación de vehículos a motor.
- Decret 30/2015 Catalog d'activitats i centres obligats a adoptar mesures d'autoprotecció.
- CECAS (Centro de Estudios del Consejo General de Colegios de Mediadores de Seguros), editor de los manuales sobre los siguientes seguros:
 - Transportes
 - Automóviles
 - Multirriesgos
 - Responsabilidad civil
 - Vida
 - Accidentes
 - Salud y asistencia sanitaria

- Pérdida de beneficios
- Asistencia jurídica y en viajes
- Decesos
- UNE-EN ISO 22313. Seguridad y resiliencia. Sistemas de gestión de la continuidad negocio. Directrices de la utilización de la norma ISO 22301
- UNE EN ISO 22301. Protección y seguridad de los ciudadanos. Sistema de gestión de la continuidad de negocio. Especificaciones. (pendiente de revisión)
- UNE EN ISO 22317. Guía práctica para realizar el análisis de impacto de negocio (BIA)
- UNE ISO 31000, 2017. Gestión del Riesgo. Principios y directrices.
- Plan de contingencia y continuidad de negocio. Colección Protege tu empresa, INCIBE 2017.
- Gestión de riesgos. Una guía de aproximación para el empresario, INCIBE 2017
- NTP 274 investigación de accidentes: árbol de causas
- Manual de Seguridad contra Incendios (CETIB) Guía básica de investigación de incendios.

If possible, the bibliography will be expanded in the moodle space of the subject.

Software

This subject will use the basic software of the Office 365 package.