

Work Placement

Code: 104231
ECTS Credits: 6

Degree	Type	Year	Semester
2503702 Ancient Studies	OT	4	0

Contact

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Teaching groups languages

You can check it through this [link](#). To consult the language you will need to enter the CODE of the subject. Please note that this information is provisional until 30 November 2023.

Prerequisites

External Internships (PE) are an optional subject that is recommended to study in 4th course. To enroll, you must have passed at least all the first year subjects and a total of 120 credits from the first three years. In addition, criteria such as academic record, future employment interests or accredited knowledge and skills may be taken into account in assigning the PE post.

For the course *Pràctiques Externes/Prácticas Externas* students must preregister according to a calendar that is made public every year. The calendar can be consulted at the following link:

<https://www.uab.cat/web/estudiar/grados/oferta-de-grados/informacion-1345722453729.html>

Failure to preregister results in the impossibility to register for the course *Pràctiques Externes/Prácticas Externas*. A student will only be assigned an internship position if he/she has preregistered within the established deadline.

Registration will follow this procedure:

- * Information meeting.
- * Pre-registration through the Faculty's website.
- * Sending a copy of the academic transcript in PDF with the average grade to the internship coordinator.
- * Admission of the student to the PE, allocation of place and acceptance.
- * Registration together with the other subjects.

The distribution of students in the PE will be done by combining 3 criteria:

- 1) Order of preference chosen by the student.

2) Availability of the institutions or projects: the acceptance of the tutor of the collaborating entity or project is essential.

3) Academic record of students: priority will be given to those with a higher average grade or a more appropriate profile for each institution or project.

The student must be enrolled in the subject and have signed the agreement before starting work with the collaborating entity (internships outside the UAB) or the internal specifications (within the UAB).

The student will have an academic University tutor (the coordinator of the Degree PE) and a tutor of the collaborating entity or project, with professional experience, the necessary knowledge and the availability to guide him in the correct realization of the internship.

The EP coordinator will deal with the negotiation, formalization and management of agreements governing external internships with institutions, agencies, bodies and companies. It will also guide the student both in the process of allocating a place and during the internship. The coordinator will present the student to his / her tutor within the institution in which he / she has to carry out the professional internship, and, once the internship stay has taken place, the coordinator will evaluate his / her performance in accordance with the report submitted. the tutor's report.

The schedules of the PE must be compatible with the academic training and representation and participation of the student at the University. The schedules will also be established according to the characteristics of the internships and according to the availability of the collaborating entity.

In all external internships, including those carried out at the UAB, it is an essential requirement that the student take out an insurance and civil liability policy, given that school insurance is not sufficient. Thus, the student will have to pay at the time of formalizing the registration the complementary policy contracted by the UAB (approximate price: 6 €).

Students enrolled in the External Internships subject have demonstrated, by obtaining the credits corresponding to the basic and compulsory second and third year subjects, that they have acquired the basic competencies, and must be able to express correctly orally and in writing.

Objectives and Contextualisation

External internships aim to complete the theoretical and practical learning of the student in order to provide a complete and comprehensive training, and are subject to the regulations on the rights and duties of students and the commitments of the collaborating entity.

External Internships are an optional subject offered to students of the degree Sciences of Antiquity in the fourth year, apart from the mentions of the degree, with the following objectives:

- to give the student, during his formative period, the contact with a labor field of his interest.
- to facilitate that the student knows the tasks of the field in question.
- to acquire work experience in a professional activity related to their studies.

Competences

- Acquire skills which facilitate team work.
- Carry out projects on aspects of the ancient world using a holistic approach.
- Demonstrate the basic skills needed to participate in an archaeological excavation and be able to interpret its findings.
- Make a critical evaluation of work carried out.

- Recognise the impact of some important aspects of the ancient world in contemporary culture and society.
- Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
- Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.
- Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.

Learning Outcomes

1. "Critically assess in the feedback report any results arising strictly from the experience of ""employment"" undergone in the placement. "
2. Applying both knowledge and capacity for analysis to the resolution of problems related to the field of study.
3. Develop projects to study, teach and disseminate the material and immaterial heritage left by antiquity.
4. Identify and explain the classical legacy in the Iberian Peninsula.
5. Interpret material sources and the archaeological register.
6. Recognising and implementing the following teamwork skills: commitment to teamwork, habit of cooperation, ability to participate in the problem solving processes.
7. Submitting works in accordance with both individual and small group demands and personal styles.
8. Use digital resources, suited to different audiences and/or objectives, to disseminate the material and immaterial heritage left by antiquity in a way that is meaningful for present-day society.
9. Write a concluding assessment report based on the academic arguments worked on in the placement.

Content

External Internships are offered in two ways:

- External internships signed between an external collaborating entity and the UAB. The UAB signs as many specific educational cooperation agreements as there are students enrolled in this modality.
- External internships in the field of the UAB within the framework of Research Projects linked to the Departments of the degrees involved or as a support for the teaching of the degree. In this case, the Internships will be established by signing a Resolution for internships within the UAB and specific Terms and Conditions, according to the official model.

The degree in Ancient Sciences offers the following places:

Modality A. External internships signed between an external collaborating entity and UAB (* pending)

Adesiara Publishing House (1)

Bernat Metge Collection (1)

*Institution Milà i Fontanals (Philology) (2)

Royal Academy of Fine Arts of Barcelona (1)

Catalan Institute of Classical Archeology (4)

*Museum of Archeology of Catalonia (1/2)

Museum of Archeology of Catalonia-Empúries (1)

Ca n'Oliver Museum and Iberian Village (1)

*Egyptian Museum (1)

Museum of Badalona (2)

Museum of Sant Boi de Llobregat (1)

Center of Underwater Archeology of Catalonia (2)

Association of Tourist Guides of Catalonia (2/4)

Teaching support in secondary schools (2)

Modality B. External internships within UAB (* pending)

Fontes Eurasiae Septentrionalis Antiquae et Medii Aevi (1)

Islamolatina (2)

*DB - Roger Bacon (1)

The rediscovered voices. Texts of women and about women in Greco-Roman Antiquity (2)

*e-Viator (2)

Classical Archeology Laboratory (2)

Teaching support for the degree in Sciences of Antiquity (2)

Please note that availability may vary depending on the final availability of the institutions or projects.

Students can choose the orientation of the internships and propose centers or companies of their interest that do not appear in the offer of places presented by the degree. If the coordination approves the proposal, the agreement will be signed.

Methodology

The specific training offered depends on the professional activity of the entity that hosts the student. Similarly, learning outcomes will vary depending on the specific skills acquired during the internship.

The tutor of the collaborating entity or research project will be responsible for indicating and supervising the activities carried out by the student in the framework of the External Internships in accordance with the corresponding training project.

The theoretical sessions may include face-to-face classes, specialized courses (e.g. courses in occupational hazards) or training for job placement organized by the Faculty in collaboration with the Employability Service.

Students will have two tutoring sessions (face-to-face or virtual), during the internship period and at the end.

Calendar

The regular internship development schedule will be specified according to the needs of the entity or collaborating project and the availability of the student. It will be included in these two periods:

First semester: from September to January.

Second semester: from February to June.

In exceptional cases, they may be carried out outside these periods, in the summer, if the tasks to be carried out so require (for example archaeological excavations).

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Activities

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Sessions teòriques	7.5	0.3	2, 6
Type: Supervised			
Activitats de suport a les institucions o als projectes que acullen els estudiants	125	5	2, 1, 3, 9, 4, 5, 7, 6, 8
Seguiment del coordinador de pràctiques	10	0.4	9, 6
Type: Autonomous			
Elaboració d'una memòria de síntesi de les activitats realitzades	7.5	0.3	1, 9

Assessment

At the end of the internship, the following reports will be submitted to the degree coordinator-tutor:

The tutor of the collaborating entity or research project will write a final report, with the number of hours worked and assessments of the aspects related to the generic and specific competencies established by the training project (within the maximum period of 15 days and according to the established model). It will also provide the necessary evidence for the evaluation.

The student will prepare a final report (or self-report) with the enumeration of tasks performed and the assessment of the knowledge and skills acquired in relation to university studies.

First semester: Final date of delivery of the report: 4 February.

Second semester: Final date of delivery of the report: June 30.

It is the responsibility of the student to clearly reflect in the report the tasks performed and their use of the knowledge and skills acquired so that the tutor can assess them properly. The report may be supplemented by annexes containing samples of the work done.

From the report by the tutor entity, the report and the follow-up the coordinator-tutor will evaluate the practices of each student, will fill in the corresponding report of evaluation and will qualify the asignatura.

Given the heterogeneity of the evaluation of external internships, and the optional nature of this qualification, no Matrícula de Honor will be awarded.

Students who have not completed 10% of the contact hours provided for in the agreement will be graded as Non-assessable. The grade will be Suspended when the student has exceeded 10% attendance, but has not completed the hours provided for in the agreement or is assessed negatively.

External internships have no reassessment.

In the event that the student commits any irregularity that may lead to a significant variation in the grade of an assessment act, this assessment act will be graded with 0, regardless of the disciplinary process that may be

instructed. In the event of several irregularities in the evaluation acts of the same subject, the final grade for this subject will be 0.

As part of the training activities specified in the assessment for the Pràctiques Externes/Prácticas Externas, students must fulfil these two requirements:

-have attended at least one 2 of the group professional orientation courses organised by the Servei d'Ocupabilitat and show proof of attendance by adjoining the certificate to the Memòria de Pràctiques.

-have taken the questionnaire Professional Competences Test offered by the Servei d'Ocupabilitat de la UAB. The result of the test can be downloaded and attached to the Memòria de Pràctiques.

No Matrícula d'Honor grade is awarded due to the optional nature of this grade and the heterogeneity of this subject in the different degrees taught in the Faculty. The course Pràctiques Externes cannot be reassessed in the event that the student fails.

This subject does not incorporate single assessment.

Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Activitats de suport a les institucions o als projectes que acullen els estudiants	70	0	0	2, 3, 4, 5, 7, 6, 8
Elaboració d'una memòria de síntesi de les activitats realitzades	20	0	0	1, 9
Professional Guidance Courses & Key Competences Test	10	0	0	1, 9, 6

Bibliography

The tutor of the receiving project or institution will guide the student in the bibliography necessary for their training and evaluation activities.

Software

It will depend on each of the proposed internship projects, following the instructions of the project tutor or host institution.