

Degree	Type	Year
2500258 Labour Relations	FB	1

## Contact

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## Teachers

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## Teaching groups languages

You can view this information at the [end](#) of this document.

## Prerequisites

It would be wise to have a basic background in economics, and imperative a minimum mathematical background including: solving polynomial equations and calculating the derivatives of simple functions.

The teaching of the subject will be taught according to the perspective of the Sustainable Development Goals.

## Objectives and Contextualisation

It is a course of first year, first semester, therefore students have the first contact with the University.

The origin of the students is very diverse, so their knowledge is very varied, since not all have the same background. Obviously the objective does not have to be very ambitious, it is about having a very elementary knowledge of what a company is, its role in the economic and social environment, the different ways of managing it, the different ways of analyzing its financing and investments.

It is also that they have sufficient knowledge to be able to take the Business Organization course taught during the second semester of the year.

In summary, the objectives of the subject are the following:

- Understand the fundamental role of the company in the economic and financial system.
- Give in a very basic way the different ways to manage it.
- Have a basic knowledge of the tools and methods to analyze financing and investments.

And to provide the bases to be able to face the subject of Organization of companies of the next semester.

## Competences

- Applying the information and communication technologies to the different areas of action.
- Clearly expressing ideas or facts in a compelling way.
- Drawing up and formalising reports and documents.
- Identifying, analysing and solving complex problems and situations from an (economic, historical, legal, psychological, and sociological) interdisciplinary perspective.
- Maintaining a direction and performance that reflect the effort to do the tasks with efficiency and quality.
- Organising and managing the available time.
- Preparing, drawing up and formalising the general written documents in administrative and judicial processes.
- Students must be aware of the impact and implications of decisions and activities in other company areas.
- Working autonomously.
- Working effectively in teams.

## Learning Outcomes

1. Analysing the foundations of the different management techniques by functional areas.
2. Applying the information and communication technologies to the different areas of action.
3. Clearly expressing ideas or facts in a compelling way.
4. Drawing up and formalising reports and documents.
5. Identifying the balance and profit and loss account.
6. Identifying the different organizational forms of a company.
7. Maintaining a direction and performance that reflect the effort to do the tasks with efficiency and quality.
8. Organising and managing the available time.
9. Preparing, drawing up and formalising basic documents for business management.
10. Solving the most common business problems.
11. Solving the problems deriving from the economical reality of a company.
12. Students must be aware of the impact and implications of decisions and activities in other company areas.
13. Working autonomously.
14. Working effectively in teams.

## Content

### PART 1. THE FIRM, NATURE AND ORGANIZATION

- Introduction
- Forms of company
- The organization

### PART 2. THE COMPANY'S FINANCIAL ACTIVITY

- Elements of financial mathematics.
- Loans.
- The financial function of the company
- Investment in the company

### PART 3. THE PRODUCTIVE ACTIVITY OF THE COMPANY

- The production function
- Costs
- Production and productivity

#### Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Cases and tutorials	40	1.6	1, 2, 3, 5, 6, 7, 8, 4, 11, 10, 12, 13, 14
Evaluations	0	0	3, 5, 6, 7, 8, 4, 11, 10, 12, 13, 14
Exercises and practical cases	25	1	3, 5, 4, 11, 10, 14
Solving problems	25	1	3, 5, 6, 7, 8, 4, 11, 10, 12, 13, 14
Type: Autonomous			
Resolution of exercises	56	2.24	1, 2, 3, 5, 6, 7, 8, 9, 4, 11, 10, 12, 13, 14

The teaching of the subject will be mixed: the master classes will be virtual and the seminars / classroom practices will be face-to-face.

The teaching methodology and the evaluation may undergo some modifications depending on the restrictions on attendance imposed by the health authorities.

As has been explained in section 4, it is a first year course, so students have their first contact with the University and, in many cases, it can be a little difficult to fit the possible differences of teaching methodology in which can find

With the objectives that are intended to be achieved, the teaching methodology and the activities to be followed will be distributed as follows:

Master classes and on-line classes, the student has to achieve the fundamental concepts of the subject, which also have to complement with homework (making use of classnotes, bibliography or webs in some cases)m. These classes are unidirectional in the sense of transmission of knowledge and methods from teacher to student.

Practical classes: the students will carry out some practical cases in the classroom that will serve as a base to make others outside the classroom. These classes are more interactive (teacher - student). The professor will support and clarify the doubts that may arise in its resolution.

Evaluation. End of course. Students who do not pass the course have the option to go to re-evaluation.

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The teaching methodology and the evaluation may undergo some modifications depending on the restrictions on attendance imposed by the health authorities.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

## Assessment

### Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Attendance	10%	1	0.04	1, 2, 3, 5, 6, 7, 8, 9, 4, 11, 10, 12, 13, 14
Exam	50%	1	0.04	1, 2, 3, 5, 6, 7, 8, 9, 4, 11, 10, 12, 13, 14
Participation and oral tests	40%	2	0.08	1, 2, 3, 5, 6, 7, 8, 9, 4, 11, 10, 12, 13, 14

#### Continuous assessment:

The final grade will be based on the following activities:

- Attendance (10%).
- Participation, completion of exercises, oral tests (40%).
- Final exam (50%). The minimum grade for this exam is 45%.

Class attendance is mandatory. Class attendance less than 80% makes it impossible to pass the grade.

There is not a minimum grade to be examined in re-evaluation.

#### Single assessment:

The three activities corresponding to the "single assessment" are:

- A list of exercises.
- A summary of the subject.
- A final exam. The minimum grade for this exam is 45%.

There is no minimum grade to be examined in re-evaluation (same system as for the continuous assessment is applied).

Students will be "evaluable" as long as they have carried out a set of activities whose weight is equivalent to a mi

## Bibliography

Bibliography

THERE IS NO COMPULSORY BIBLIOGRAPHY.

The teachers will partially provide the students with the required material.

Complementary bibliography

Vicente Salas-Fumás. El siglo de la empresa. Fundación BBVA. 2007.

## Software

It is not essential the knowledge of any computer program. We will use (basic) excel, which we will learn during the course.

Maybe we also use zoom.

## Language list

Name	Group	Language	Semester	Turn
(PAUL) Classroom practices	1	Spanish	first semester	morning-mixed
(PAUL) Classroom practices	2	Spanish	first semester	morning-mixed
(PAUL) Classroom practices	51	Catalan	first semester	afternoon
(TE) Theory	1	Spanish	first semester	morning-mixed
(TE) Theory	2	Spanish	first semester	morning-mixed
(TE) Theory	51	Catalan	first semester	afternoon