

Degree	Type	Year
2500002 Accounting and Finances	OT	4

Contact

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Teachers

Margarita Lopez Anton

Teaching groups languages

You can view this information at the [end](#) of this document.

Prerequisites

It is "necessary" to have studied the subject "Basic Accounting".

Objectives and Contextualisation

Context:

This subject is contextualized in the field of Advanced Accounting along with the Accounting and Taxation, Consolidation of Financial Statements and Audit in the second quarter of the fourth year of the Degree of Accounting and Finance.

Goals:

- Provide the necessary knowledge that will allow the student to identify and understand the issue related to the elaboration of the financial information of the Public Administrations.
- Understand the relationship between Financial Accounting (business) and Public Accounting.
- Achieve that the student knows the mechanisms of the operations of the public organisms.
- Knowing and accounting for the treatment of strictly accounting issues with other aspects of the environment of the public entities that are the ones that will make a difference between their Accounting and Business Accounting.
- Understand the concept of Budget as a basic tool in Public Accounting. Its execution, the treatment of expenditure and revenue Budgets, as well as operations that are extra-budgetary.
- The development and interpretation of annual accounts according to the Public Accounting.

Competences

- Analysing, summarising and assessing information.
- Demonstrating a comprehension of the different legal, control and solvency standards issued by regulatory bodies affecting the several analysed accounting or financial processes.
- Organising the work, regarding order and planning.
- Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.

Learning Outcomes

1. Analysing, summarising and assessing information.
2. Organising the work, regarding order and planning.
3. Prepare financial statements and reports for accounting, fiscal, financial and organizational purposes.
4. Students must develop the necessary learning skills to undertake further training with a high degree of autonomy.
5. Use the different criteria for registration and valuation established in the accounting rules.

Content

Topic 1: The Nature of Public Sector.

1. The Nature of government
2. Governance and Public Management (state, athonomies and local).
3. Purpose of Public Sector.
4. Special mention to the local administration case.

Topic 2: El pressupost.

1. Budgetary Processes.
2. Budgetary Principles.
3. Organisational and programme structures.
4. The Budget Cycle.

Topic 3: Public Sector Accounting.

1. Finacial Accounting: relationship between Private Sector Accounting and Public Sector Accounting.
2. Purpose of Public Sector Accounting.
3. The PGCP 2010 Spanish structure.
4. Legal and regulatory framework.

Topic 4. Budgeting for inputs, outputs and outcomes.

1. Strcutres and characteristics of expenses budget.
2. Phases of execution of the expenditure and its accounting.
3. The modifications of the budget and its accounting
4. Structure and characteristics of the revenue budget.
5. Phases of execution of the i.ncome and its accounting.
6. Main non-budgetary operations.

Topic 5: Non-financial fixed assets and equity.

1. Concept and classification of non-financial assets.
2. Property, plant and equipment.
3. Real estate investments.

4. Definition of equity: assets and generated assets.

Topic 6: Indebtedness (financial liabilities).

1. Indebtedness
2. Debts for long-term loans.
3. Debts for short-term loans. Treasury bills (non-budget).
4. Particulars of indebtedness in the local administration.
5. Debt volume and net savings ratio.
6. Accounting of operations related to debt.

Item 7: Budgetary Control.

1. Budget reporting.
2. Remaining credit.
3. Expenditure projects. Calculation of the affected financing.
4. Remnant of treasury.

Item 8: Annual accounts.

1. The balance sheet.
2. The economic outturn account.
3. The annual report.
4. The statement of changes in equity and the statement of cash flows.
5. Analysis of the annual accounts.
6. Financial, patrimonial and budgetary indicators.

Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Practical sessions and problem solving	17	0.68	1, 3, 4, 5
Theoretical lessons and discussion	32.5	1.3	3, 4, 5
Type: Supervised			
Tutoring of case studies	8	0.32	1, 2
Tutoring of case studies and workin group	10	0.4	1, 2
Type: Autonomous			
Project-based group cases	29	1.16	1, 3
Study and research for information	49.5	1.98	2

The methodology teaching will be on-site, face-to-face.

The teaching methodology is based on a combination of three types of activities:

- Guided activity: theoretical and practical resolution (analysis) of cases.
- Supervised activity: consisting attending tutorials and exercises with a ruled follow-up.

- Individual autonomous activity: students' personal study (study of basic bibliography, readings, research information, etc.).
- Group autonomous activity: data search and case studies. Discussion and oral presentation of the group work.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Assessment

Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Class attendance and participation	5%	0	0	3, 4
Compulsory Test	25%	2	0.08	3, 4, 5
Expert workshop	10%	0	0	1, 4
Final test	25%	2	0.08	3, 4, 5
Submission of oral and written Kahoots's group	10%	0	0	1, 4
Submission of oral and written work	25%	0	0	1, 2

This subject does not offer the option for comprehensive evaluation.

Evaluation

The student assessment will be based on:

1. Class attendance and participation (5% of the mark).
2. Expert workshops (10% of the mark).
3. Submission of oral and written work (25% of the mark).
 1. Written work (15%). If a team member does not take part, the score for this part will not be taken into account.
 2. Oral defence (10%). If a team member does not attend the call, the score for this part will not be taken into account.
5. Submission of oral and written Kahoots's group (10% of the mark). If a team member does not attend the call, the score for this part will not be taken into account.
6. Compulsory Test, topics 1 to 4 (25% of the mark). The grade is computable if you get a score higher than 3,5 out of 10.
7. Final Test, topics 5 to 8 (25% of the mark).

To pass the course the student should get her an aggregate grade not less than 4.9 out of 10. Failure to attend the final exam, the compulsory test and the group work activities will result in a non-evaluable grade.

Calendar of evaluation activities

The dates of the evaluation activities (midterm exams, exercises in the classroom, assignments, ...) will be announced wellin advance during the semester.

The date of the final exam is scheduled in the assessment calendar of theFaculty.

"The dates of evaluation activities cannot be modified, unless there is an exceptional and duly justified reason why an evaluation activity cannot be carried out. In this case, the degree coordinator will contact both the teaching staff and the affected student, and a new date will be scheduled within the same academic period to make up for the missed evaluation activity." Section 1 of Article 115. Calendar of evaluation activities (Academic Regulations UAB). Students of the Faculty of Economics and Business, who in accordance with the previous paragraph need to change an evaluation activity date must process the request by filling out an Application for exams' reschedule

https://eformularis.uab.cat/group/deganat_feie/application-for-exams-reschedule

Grade revision process

After all grading activities have ended, students will be informed of the date and way in which the course grades will be published. Students will be also be informed of the procedure, place, date and time of grade revision following University regulations.

Retake Process

"To be eligible to participate in the retake process, it is required for students to have been previously been evaluated for at least two thirds of the total evaluation activities of the subject." **Section 3 of Article 112 ter. The recovery (UAB Academic Regulations)**. Additionally, it is required that the student to have achieved an average grade of the subject between 3.5 and 4.8.

The date of the retake exam will be posted in the calendar of evaluation activities of the Faculty. Students who take this exam and pass, will get a grade of 5 for the subject. If the student does not pass the retake, the grade will remain unchanged, and hence, student will fail the course.

Irregularities in evaluation activities

In spite of other disciplinary measures deemed appropriate, and in accordance with current academic regulations, "in the case that the student makes any irregularity that could lead to a significant variation in the grade of an evaluation activity, it will be graded with a 0, regardless of the disciplinary process that can be instructed. In case of various irregularities occur in the evaluation of the same subject, the final grade of this subject will be 0". Section 10 of Article 116. Results of the evaluation. (UAB Academic Regulations).

Bibliography

Essential References

- Pla General de Comptabilitat Pública. Ordre EHA/1037/2010, de 13 d'abril.
- Principios contables públicos. Documentos 1 a 8. Comisión de principios y normas contables públicas. IGAE.
- Instrucció del model normal de comptabilitat local. Ordre HAP/1781/2013, de 20 de setembre.
- Manual de Contabilidad Pública Para Entidades Locales. Delta Publicaciones, 2007.
<https://elibro.net/es/lc/uab/titulos/227397>

Other References

- Aragón Sánchez, F., Rubio Samprón, J. e Ibarrodo Cid, G. (directores) (2014). *Manual práctico sobre la nueva contabilidad local*. Editorial Atelier. Barcelona.
- Carrasco Díaz, D. (coord.) (2011). *Contabilidad pública*. Ediciones Pirámide, Madrid.
- Guzmán Raja, Isidoro, and Julio Moreno Aragonese. Cuaderno de ejercicios de Contabilidad pública: (adaptado al Plan General de Contabilidad Pública 2010): (Orden EHA/1037/2010). Madrid: Universidad Nacional de Educación a Distancia, 2011. <https://elibro.net/es/lc/uab/titulos/48513>
- Labeaga Azcona, J. M. y Gutiérrez Gilsanz, I. (directores) (2011). *Manual de contabilidad pública - plan general de contabilidad pública 2010*. Instituto de Estudios Fiscales. Madrid.

- Pina Martínez, Vicente y Torres Prada, Lourdes (2014). *Manual de contabilidad pública. Adaptado al plan de cuentas de la administración local*. Centro de Estudios Financieros. Madrid.

Link webs:

- Intervención General de la Administración del Estado (IGAE): www.igae.pap.minhfp.gob.es
- Sindicatura de Comptes de Catalunya: www.sindicatura.org
- Ministerio de Hacienda y Función Pública: www.minhfp.gob.es
- Generalitat de Catalunya: www.gencat.cat
- Tribunal de Cuentas: www.tcu.es
- Diputació de Barcelona: www.diba.cat

Software

Kahoot and Spreadsheet

Language list

Name	Group	Language	Semester	Turn
(PAUL) Classroom practices	501	Catalan	second semester	afternoon
(TE) Theory	50	Catalan	second semester	afternoon