

**Placement in Court Offices**

Code: 105066  
ECTS Credits: 3

**2024/2025**

Degree	Type	Year
2500786 Law	OT	4

## Contact

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## Teaching groups languages

You can view this information at the [end](#) of this document.

## Prerequisites

The subject will be taught taking into account the perspective of the Sustainable Development Goals.

## Objectives and Contextualisation

The main objectives of the subject Practices in Judicial Offices are:

- To contribute to the integral formation of the student by adding to the theoretic perspective an essential practical view that every jurist needs.
- To learn the way of functioning ("from inside") of the Judicial Office.
- To observe the existing work-methodology in a judicial body or in the Public Prosecutor's Office.
- To allow an overview of the professional opportunities linked to the Degree in Law, specifically, in this case, in the field of the Judicial Offices and/or the Office of the Public Prosecutor. This guarantees a greater knowledge of the students when choosing their concrete professional exit.

To this end, a judicial mentor will be in charge of ensuring the correct functioning of these practices. The judicial mentor will contribute to define the student's training project and once the practices are finished, this judicial mentor will elaborate the final evaluation report.

## Competences

- Arguing and laying the foundation for the implementation of legal standards.
- Efficiently managing information, being capable of assimilating a considerable volume of data in a limited amount of time.
- Identifying the underlying conflicts of interest in disputes and real cases.
- Identifying, knowing and applying the basic and general principles of the legal system.
- Managing bibliographic and documentary resources: databases, browsing, etc.
- Mastering the computing techniques when it comes to obtaining legal information (legislation databases, jurisprudence, bibliography...) and in data communication.

- Negotiating and mediating between different people or institutions in the context of a conflict (between public administrations-administrators, family and child protection related conflicts, between business-workers and their representatives, parties to a case..).
- Planning and organising: managing of time, resources, etc.
- Presenting in front of an audience the problems of a concrete law suit, the applicable legal regulations, and the most consistent solutions.
- Respecting the professional confidentiality.
- Use different information and communication technologies.
- Working in teams, being either a member or a coordinator of working groups, as well as making decisions affecting the whole group.

## Learning Outcomes

1. Applying the mediation and negotiation mechanisms between the parts of a civil or criminal process.
2. Applying the mediation and negotiation mechanisms to a conflict between companies and employees.
3. Applying the mediation and negotiation mechanisms to conflicts of family and child protection nature.
4. Applying the meditation and negotiation mechanisms in a conflict between public administrations and administrators.
5. Demonstrating knowledge about the main legal databases (legislation and case law).
6. Developing a practical activity in the field of the various branches of Law.
7. Efficiently managing information, being capable of assimilating a considerable volume of data in a limited amount of time.
8. Identifying problems and solving them with a cross-cutting perspective.
9. Identifying the foundations of legal matters studied in the theoretical training.
10. Managing bibliographic and documentary resources: databases, browsing, etc.
11. Planning and organising: managing of time, resources, etc.
12. Respecting the professional confidentiality.
13. Students must be capable of demonstrating in a practical way the legal concepts and explaining them.
14. Use different information and communication technologies.
15. Using the specialised bibliographic bases in the computing systems that are most frequent in the legislative and jurisprudential field.
16. Working in teams, being either a member or a coordinator of working groups, as well as making decisions affecting the whole group.

## Content

According to the different judicial destinations that exist there is not a unique programme of contents in the subject Practices in Judicial Offices.

The final specification of the referred contents will be done by the judicial mentor assigned to each student.

## Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
Type: Supervised			
A compulsory academic tutorial (final report's oral defense)	5	0.2	3, 2, 1, 4, 5, 13, 6, 7, 10, 8, 9, 11, 12, 16, 14, 15
Performance of external internships	50	2	3, 2, 1, 4, 5, 13, 6, 7, 10, 8, 9, 11, 12, 16, 14, 15

Type: Autonomous

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Filling out assessment questionnaire and final report writing	20	0.8	3, 2, 1, 4, 5, 13, 6, 7, 10, 8, 9, 11, 12, 16, 14, 15
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Validated electronic signature (idCAT or equivalent) is needed to enrol the subject.

The cancellation of the registration of the subject Practices in Judicial Offices will only be allowed in the period enabled for the modification of registration of the first semester, since already during the month of October or November the students enrolled will be summoned to a meeting with the academic tutor. In this meeting groups of four students will be formed. Each group will carry out the 50 hours of practices with the same judicial mentor. The formation of the groups of students can be done *motu proprio* by four students enrolled who choose to carry out the 50 hours of practices together. However, it is recommended to handle, where appropriate, other criteria that will be raised at the meeting, such as: the jurisdiction of preference (civil, criminal, contentious-administrative or labour), the judicial destination (in a specific court, with a public prosecutor...) or the town in which they wish to realise the practices (usually, Sabadell or Terrassa). Should such an agreement not be reached, the formation of the groups will be based on the average grade of the students file.

The preferences shown by each group in terms of judicial destination and location are transferred to the Center for Legal Studies and Specialised Training of the Generalitat. This Center will finally -taking into account the Judges, Public Prosecutors and others who have enrolled themselves in the programme opened by the Generalitat- assign the destination and the judicial mentor to each group before Christmas holidays.

The practices in Judicial Offices usually will be in the morning. The concrete calendar and schedule of the 50 hours of practices in Judicial Office will be agreed at the initial meeting of each group with its judicial mentor. In the last courses these practices have taken place within the first four months of the year (January-April). However, the deadline of the completion of the 50 hours of practices is set by the Center for Legal Studies and Specialised Training of the Generalitat (and not by the Faculty of Law) each academic year.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

## Assessment

### Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Assessment of judicial mentor	70%	0	0	3, 2, 1, 4, 5, 13, 6, 7, 10, 8, 9, 11, 12, 16, 14, 15
Final report (handing in and oral defense)	30%	0	0	3, 2, 1, 4, 5, 13, 6, 7, 10, 8, 9, 11, 12, 16, 14, 15

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The grade obtained by the student in the subject is the result of weighing the assessment made by the judicial mentor (70%) and the final report (30%) that must be handed in to the academic tutor of the practices and made an oral defense, both necessary to be able to pass the subject. The date and place of handing in and exposing the final report will be announced during the course.

In the final report, the student will have to include: a) a detailed description of the tasks and work carried out; b) an assessment of the tasks carried out with the skills acquired in relation to the Degree in Law; c) a list of the

problems raised and the procedure followed to resolve them; d) the main contributions that, in terms of learning, these hours of practices have entailed; e) the final assessment of the practices.

Failure to submit and defend the final report within the specified period will result in the grade "Not Presented".

This subject does not provide for the single assessment system.

### **Bibliography**

Bibliography will be recommended by the judicial mentor and/or academic tutor.

### **Software**

The subject does not require any specific software.

### **Language list**

Information on the teaching languages can be checked on the CONTENTS section of the guide.

PROVISIONAL