

Degree	Type	Year
4318290 Archival Studies and Information Governance	OB	2

Contact

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Teachers

Anahi Cristina Casadesus De Mingo

Teaching groups languages

You can view this information at the [end](#) of this document.

Prerequisites

None.

Objectives and Contextualisation

The main goal of the module is to develop skills and abilities to work with the sources, methods and techniques of scientific research of archival science, which allow student to reflect in an integrated and transversal way on some aspect of Archives, Records Management and Information governance.

The training objectives are:

- Deepen the study of a subject of Archives, Records Management and Information governance.
- Know and apply the principles and methodologies of research: information search, data collection, data analysis, presentation of conclusions and writing skills.
- Apply the knowledge and skills acquired during the Master's course autonomously.

Learning Outcomes

1. CA36 (Competence) Generate new areas of knowledge from the documentary collections in an archive.

2. CA37 (Competence) Apply research results to real organisational settings.
3. CA38 (Competence) Propose projects and actions that are in keeping with the principles of ethical responsibility and respect for fundamental rights, diversity and democratic values.
4. CA39 (Competence) Apply correct non-sexist language when reporting conclusions and reflections both orally and in writing.
5. KA46 (Knowledge) Identify different instruments for integrated and transversal reflection on aspects of archival science and information governance.
6. KA47 (Knowledge) Recognise the typical research principles and methodologies of archival science.
7. SA39 (Skill) Determine relevant sources of information in the field of archival science.
8. SA40 (Skill) Interpret data collected on the field of archival science.
9. SA41 (Skill) Reflect critically on an archival or information governance issue.

Content

Elaboration of a master's dissertation on specific aspects of Archives, Records Management and Information governance. Students have to demonstrate that he or she has acquired the master's combination of competences, the ability to relate them in a transversal and integrated way and the ability to exercise the profession.

It is supervised by a lecturer of the Master and it's evaluated by an examining board.

Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Tutorials	12	0.48	CA36, CA37, CA38, CA39, KA46, KA47, SA39, SA40, SA41, CA36
Type: Autonomous			
Elaboración del trabajo de investigación	362	14.48	CA36, CA37, CA38, CA39, KA46, KA47, SA39, SA40, SA41, CA36

The work is carried out under the supervision of a professor from the School. In the event that, due to the specificity of the subject, it is considered convenient to be carried out by a professional who is not part of the Master, a co-director will be appointed from among the professors of the Master to monitor the work.

The supervisor and the student must meet at least four times, and as many times as the director deems appropriate.

At the beginning of the classes, specific guidelines for the preparation of the dissertation will be provided.

The thesis could be done in Catalan or in Spanish.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Assessment

Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Oral defence in presence of an examining board	70%	1	0.04	CA36, CA37, CA38, CA39, KA46, KA47, SA39, SA40, SA41
Written assignment	30%	0	0	CA36, CA37, CA38, CA39, KA46, KA47, SA39, SA40, SA41

- 70% is evaluated by an examining board. The act of defense takes 60 minutes, during which the student has about 20-30 minutes to expose his work. The board's members can ask questions they consider appropriate. The examining board evaluates the student's ability to present and communicate the research: the structure of the presentation and speech, the resources used, orality and capacity for empathy, the appropriate response to questions, the demonstration of knowledge of the topic analyze, the management of time available, the adequacy and timeliness of the topic. The board also assesses the written work and takes into account the report of the tutor (if necessary).
- 30% of the qualification is in charge of the supervisor, who must evaluate the following criteria:
 - A) Objectives and hypothesis, questions or contributions of new knowledge of the work: opportunity of the topic, originality, statement of objectives and hypotheses, questions or contributions of new knowledge.
 - B) Methodology and sources: adequate and extensive bibliography, correct data collection.
 - C) Content: Rigorous data analysis, adequate theoretical framework, contribution of the work, importance of the results.
 - D) Formal aspects: careful drafting, correct presentation, footnotes, bibliographical references in accordance with the standards.
 - E) Process that the student has followed in its elaboration: the capacity of work and the resolution of difficulties, the planning and punctuality in the deliveries of the tasks.

Bibliography

Basics

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Software

No specific software used.

Language list

Name	Group	Language	Semester	Turn
(TE) Theory	1	Catalan	second semester	morning-mixed