UAB
Universitat Autònoma de Barcelona

Work Placement

Code: 107556
ECTS Credits: 6

2025/2026

Degree	Type	Year
Ancient Studies	OT	4

Contact

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Teaching groups languages

You can view this information at the end of this document.

Prerequisites

Working Placement is an elective subject. To enroll, students must have passed all the courses of the first year and a total of 120 credits from the first three years. Additionally, criteria such as academic record, future career interests, and demonstrated knowledge and skills may be considered when assigning an internship placement.

It is essential for students to pre-register for this practicum subject and be accepted before enrolling.

The registration process follows these steps:

- Informational meeting previously at the pre-registration period.
- Pre-registration through the faculty's website. COMPULSORY
- Student admission to the WP, placement assignment, and acceptance.
- Enrollment along with the rest of the subjects. The student must have completed the enrollment in the subject and signed the agreement before commencing work with the collaborating entity (internship outside UAB) or the terms and conditions (within UAB).
- The student will have academic guidance from the University (provided by the WP degree coordinator) and guidance from the collaborating entity or project, which will have professional experience, necessary knowledge, and availability to guide them in the correct completion of the internship
- Only students who have pre-registered within the established deadline will be assigned an internship placement.

The WP coordination will handle the negotiation, formalization, and management of agreements regulating the external internships with institutions, organizations, and companies. They will also provide guidance to the student during the placement assignment process and throughout the internship.

Once the internship is completed, the faculty will evaluate the student's performance based on the submitted report and tutor feedback. The schedule for the internships must be compatible with the student's academic, training, and participation activities at the University. Additionally, the schedules will be established according to the characteristics of the internships and the availability of the collaborating entity.

For all external internships, including those conducted at UAB, it is mandatory for students to have insurance coverage and civil liability coverage, as school insurance is not sufficient. Therefore, at the time of enrollment, the student will need to pay for the additional policy contracted by UAB (approximate price: €5).

Students will carry out the *Working Placement* within the options offered by one of the study areas of their Combined Degree (English Studies and Ancient Studies).

Students enrolled in the *Working Placement* subject have demonstrated, through the completion of the corresponding credits from basic training courses and mandatory courses of the second and third years, the acquisition of basic competencies. They should be able to express themselves orally and in writing with correctness.

Specific prerequisites for the English Language and Literature Area

A C2 level of English is required according to the Common European Framework of Reference for Languages: Learning, Teaching, Assessment, which states that the student can comprehend a wide range of long and complex texts, recognizing implicit meanings. They can express themselves fluently and spontaneously without having to search for words or expressions. They can use the language flexibly and effectively for social, academic, and professional purposes, producing clear, well-structured, and detailed texts on complex topics, demonstrating controlled use oforganizational structures, connectors, and cohesion mechanisms.

ESSENTIAL INFORMATION

For the "Pràctiques Professionals" course, students must preregister according to a calendar that is made public every year. The calendar can be consulted here:
https://www.uab.cat/web/estudiar/graus/graus/informacio-1345722449027.html

Failure to preregister results in the impossibility to register for the Pràctiques Professionals. Students will only be assigned an internship position if they have preregistered within the deadline.

The pre-enrolment of students takes into account the prioritisation of a maximum of five places offered. Places are assigned according to the grade point average shown on the student's transcript.

It will be essential to have a social security number and electronic signature in order to properly manage the agreements.

Objectives and Contextualisation

The internships are offered during the third and fourth year of the degree. Completion of the internship guarantees that the student will:

1. Make contact with an interesting professional area during his/her training period.
2. Acquire a knowledge of tasks related to this field.
3. Develop professional competence in a field related to studies undertaken during the degree.

Competences

- Acquire skills which facilitate team work.
- Carry out projects on aspects of the ancient world using a holistic approach.
- Demonstrate the basic skills needed to participate in an archaeological excavation and be able to interpret its findings.
- Make a critical evaluation of work carried out.
- Students must be capable of applying their knowledge to their work or vocation in a professional way and they should have building arguments and problem resolution skills within their area of study.
- Students must be capable of collecting and interpreting relevant data (usually within their area of study) in order to make statements that reflect social, scientific or ethical relevant issues.

Learning Outcomes

1. Applying both knowledge and capacity for analysis to the resolution of problems related to the field of study.
2. "Critically assess in the feedback report any results arising strictly from the experience of ""employment"" undergone in the placement. "
3. Interpret material sources and the archaeological register.
4. Recognising and implementing the following teamwork skills: commitment to teamwork, habit of cooperation, ability to participate in the problem solving processes.
5. Use digital resources, suited to different audiences and/or objectives, to disseminate the material and immaterial heritage left by antiquity in a way that is meaningful for present-day society.
6. Write a concluding assessment report based on the academic arguments worked on in the placement.

Content

Specific educational cooperation agreements will be signed by each student enrolled, the collaborating institution, and the UAB, in order to establish the regulatory framework under which the internship can be carried out.

The regulatory framework for internships includes two different modes:

MODE A. An internship signed by an external collaborating partner and UAB. The UAB will sign as many specific agreements as there are students enrolled in this mode.

MODE B. Internships within the ambit of the UAB, related to research projects within the departments offering the 2 Internships within the ambit of the UAB, related to research projects within the departments offering the relevant degree program. In this case, the internship will be established by signing a work experience agreement with the UAB, which specifies conditions, according to an official model.

The internship places for the 2025-2026 academic year offered by institutions or research groups are that will appear on the list offered during the pre-registration period.

Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
Type: Directed			
Training for workplace insertion	12	0.48	1, 6, 3, 4, 5
Type: Supervised			
Internship tasks within the collaborating institution	102	4.08	1, 6, 3, 4, 5
Tutorial meetings	3	0.12	1, 6, 3, 4, 5
Type: Autonomous			
Preparation for a synthesis report of the activities carried out	10	0.4	1, 6, 3, 4, 5

The specific training offered depends on the professional activity of the collaborating institution. In the same way, the results of learning will vary depending on the specific skills acquired during the practicum.

The tutor from the collaborating entity or research project will be responsible for indicating and supervising the activities carried out by the student within the framework of the Work Placement, in accordance with the corresponding training plan.

Students have to do at least two tutoring sessions (in person or virtual) during the period of the WP. The tutor is responsible to complete a brief report on these two sessions (model provided by the Dean's Office).

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Assessment

Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Student's report	30%	10	0.4	1, 2, 6, 3, 4, 5
Tutorial meetings - 2 evidences of professional training	10%	10	0.4	1, 6, 3, 4, 5
Tutor's Final Report	60%	3	0.12	1, 6, 3, 4, 5

The evaluated learning outcomes in the final report may vary depending on the professional competencies required by the company/institution/center offering the internship.

Upon completion of the internship, the following reports will be submitted to the academic tutoring of the chosen field of study:

1. The tutor from the collaborating entity will prepare a final report, including the number of hours completed and assessments of the aspects related to the generic and specific competencies established in the Training Plan (within a maximum period of 15 days and following the established template).
2. The student will prepare a final report (or self-assessment) assessing the tasks performed and the knowledge and competencies acquired in relation to their university studies. The submission of this report by the student is an essential requirement for the final evaluation.

Based on the tutor's report from the collaborating entity, the student's report, and the conducted supervision, the academic coordination of internships in the chosen field of study will evaluate each student's internship and assign a grade for the course.

As part of the training activities specified in the assessment for the Work Placement, students must fulfil these two requirements:

- have attended at least 2 of the professional orientation courses organised by the UAB Employability Service (Servei d'Ocupabilitat) and show proof of attendance b attaching a certificate to the Memòria de Pràctiques.

- have taken the questionnaire "Professional Competences Test" offered by the UAB Employability Service. The result of the test can be downloaded and attached to the Student's report

Possible grades for this class are:

No avaluable: When the student does not complete at least 10% of the required hours of attendance.

Suspès: When the student has completed at least 10% of attendance, buthas not completed theremaining hours, and/or his/her activity has been negatively evaluated.

Matrícula d'Honor: Due to the particular type of this course, this grade is not contemplated.

Recuperació. This class cannot be retaken in case the student obtains a "Suspès" grade.

Bibliography

Any relevant bibliography will be provided by the internship tutors according to the tasks the student is expected to perform.

Software

No software needed.

Groups and Languages

Please note that this information is provisional until 30 November 2025. You can check it through this link. To consult the language you will need to enter the CODE of the subject.