

External Work Placement

Code: 45520
ECTS Credits: 6

2025/2026

Degree	Type	Year
Digital Humanities and Heritage	PR	1

Contact

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Teaching groups languages

You can view this information at the [end](#) of this document.

Prerequisites

Knowledge of the Master's Degree in Digital Humanities and Heritage. In general, knowledge is required at the undergraduate level in disciplines of Human and/or Social Sciences. The training can also be useful to graduates in computer science who want to specialize in the use of digital technologies in the field of Humanities and cultural studies. Acquaintance with the most common computers and office suites is required. Although it is not mandatory, prior training is recommended, at a basic level, in the use of computerized databases, computer-assisted cartography, digital photography and statistics.

Objectives and Contextualisation

The "External Practices" module provides for the mandatory realization of specific practices in various public and private cultural institutions, where students can practice different activities related to the knowledge acquired and the skills developed during theoretical-practical teaching. The practical activities are adjusted to one stipulated in the PC3 process. Management of external internships in the Internal Quality Assurance System (IQAS) of the Faculty of Philosophy and Letters of the UAB. In accordance with the IQAS declaration process, the training objectives of the internships external to your child:

1. To allow students to apply and comply with the theoretical and practical knowledge acquired throughout academic training.
2. To facilitate the knowledge of the work methodology appropriate to the professional reality in which the students will have to operate, contrasting and applying the knowledge and skills acquired.
3. Promote the acquisition of technical, methodological, personal and group skills that prepare the graduate for the exercise of professional activities.
4. Obtain a practical experience that facilitates the insertion of students in the labour market and improve their future employment.
5. Promote the acquisition and implementation of values of innovation, creativity and entrepreneurship.

Given the mandatory nature of the internship, the coordination of the degree undertakes to provide an adequate place in a cultural institution or research group, attending to the possible interests and requests of the students, but attending to the availability and memories of collaboration subscribed each year with different institutions. In the event that more than one student is interested in the same position in a specific institution or

group, the coordination of the degree, in collaboration with the teaching committee and the institution involved, will enable a concurrence mechanism that takes into account the student's technical knowledge, academic record and previous professional experience.

Learning Outcomes

1. CA21 (Competence) Design a concrete, valid and efficient technological solution to solve a specific socio-cultural challenge.
2. CA22 (Competence) Evaluate the effectiveness of digital technologies to solve the challenge posed.
3. CA22 (Competence) Evaluate the effectiveness of digital technologies to solve the challenge posed.
4. CA23 (Competence) Communicate to both specialised and non-specialised audiences aspects related to the usefulness of new information and communication technologies in a given project.
5. CA26 (Competence) Formulate proposals to promote gender equality in a study on humanities and cultural heritage.
6. KA23 (Knowledge) Identify the specific technological needs of memory institutions (archives, libraries and museums), cultural companies and research groups.
7. KA24 (Knowledge) Select the digital technology that allows the challenge posed to be efficiently solved.
8. SA29 (Skill) Use sound, text, image or object digitisation technologies within the scope of a specific case study.
9. SA30 (Skill) Apply digital editing technologies for texts, images or geometric models in the context of a specific case study.
10. SA31 (Skill) Combine interactive human-computer technologies in the context of a concrete case study.

Content

The Faculty of Letters of the UAB maintains collaboration agreements for teaching practices with various cultural institutions that will change every year. There is also the possibility of doing the internship in research laboratories of the UAB. At the beginning of the course, students will be called with the list of available places and the topics and projects that can be carried out in each one. If a student believes that some practical activity can be done in an institution that is not in the initial list, the possibility of signing an agreement with the institution will be evaluated. If it could not be signed in the available time, the student must choose an activity from among the offers.

Activities and Methodology

Title	Hours	ECTS	Learning Outcomes
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Type: Directed			
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Initial presentation of the work to be done	2	0.08	
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Type: Supervised			
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Carrying out the practical activity	46	1.84	
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Type: Autonomous			
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Documentation	3	0.12	
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Realización de Trabajos prácticos en materia digital, ya sea en la institución cultural escogida, en instalaciones de las universidades o a elección del alumnado, en común acuerdo con el personal responsable de la institución. Ante la posible interrupción de las actividades presenciales por razón de fuerza mayor, el profesorado publicará las alternativas y las comunicará a la institución colaboradora y en el alumnado.

Nota: se reservarán 15 minutos de una clase, dentro del calendario establecido por el centro/titulación, para la complementación por parte del alumnado de las encuestas de evaluación de la actuación del profesorado y de evaluación de la asignatura/módulo.

Annotation: Within the schedule set by the centre or degree programme, 15 minutes of one class will be reserved for students to evaluate their lecturers and their courses or modules through questionnaires.

Assessment

Continous Assessment Activities

Title	Weighting	Hours	ECTS	Learning Outcomes
Carrying out the practices.	34%	33	1.32	CA21, CA22, CA23, CA26, KA23, KA24, SA29, SA30, SA31
Delivery of reports and memoranda by students to the institution and coordinating faculty.	33%	33	1.32	CA22, KA24, SA29
Student progress report prepared by the responsible staff at the institution.	33%	33	1.32	CA21, CA22, CA23, CA26, KA23, KA24, SA29, SA30, SA31

This subject does not allow unique evaluation.

The student who has carried out the practices to the satisfaction of the institution will obtain 3.3 points of the total of 10 with which the subject is scored. Depending on the absence of attendance and the state of completion of the activity, the staff of the institution may reduce this entry.

The practices will be evaluated by the personnel responsible for the institution that supervises the activity of the students. Your report addressed to the coordinating faculty of the practices will add another 3.3 points to the final grade.

The students will prepare and deliver to the institution and the coordinating faculty a reasoned report of the activity carried out and the learning they consider has been achieved with its realization. This report, evaluated by the coordinator of the module, will give another 3.4 points to the final grade.

At the time of completion of the activity, the teaching staff will inform (Moodle, SIA) of the procedure and date of review of the grades.

The student will receive the grade of Non-evaluable as long as he/she has not done 50% of the practical activities specified at the beginning.

In the event that the student commits any irregularity that may lead to a significant variation in the grade of an evaluation act, this evaluation act will be graded with 0, regardless of the disciplinary process that may be instructed. In the event of several irregularities in the evaluation acts of the same subject, the final grade for this subject will be 0.

In the event that the internships cannot be done in person, their format will be adapted (maintaining their weighting) to the possibilities offered by the UAB's virtual tools. Homework, activities and class participation will be carried out through forums, wikis and / or discussion of exercises through Moodle, Teams, etc. The teaching staff will ensure that the student can access it or offer alternative means, which are within their reach.

Any incident, problem or observation of the students regarding the relationship with the institution where the practices are carried out must be informed to the co-ordinator of the module in the first instance.

Bibliography

Not relevant in this module

Software

The choice of the software will be made depending on the activity.

Groups and Languages

Please note that this information is provisional until 30 November 2025. You can check it through this [link](#). To consult the language you will need to enter the CODE of the subject.

Name	Group	Language	Semester	Turn
(PEXTm) Pràctiques externes i pràcticum (màster)	99	Catalan/Spanish	annual	morning-mixed